

JAMESTOWN HOCKEY BOOSTER CLUB, INC. BY-LAWS

ADOPTED AS AMENDED APRIL 19, 2010

ARTICLE I ORGANIZATION

- A. **Name** – The name of this organization is Jamestown Hockey Booster Club, Inc., Jamestown North Dakota, and is herein referred to as the “Club”.
- B. **Status** – The Club is a non-profit corporation organized under the laws of the State of North Dakota and is an exempt organization under Section 501 C (3) of the Internal Revenue Code.
- C. **Mission** – To promote youth hockey in the Jamestown area by providing a supervised program of skating, hockey training and competition through the promotion of sportsmanship and citizenship and aiding the youth in their physical and mental development.
- D. **Purpose** – To engage in all activities that shall be deemed to promote the above-stated mission, including the right to own real estate, rent or lease, buy or sell the same and to enter into any contract which shall be to the advantage of the Club at the direction of the Club’s Executive Board.
- E. We are an affiliate of North Dakota Amateur Hockey and USA Hockey.

ARTICLE II MEMBERS

- A. **Parent/Guardian Members** - Club membership is open to all individuals who are a parent or guardian of a registered player in good standing. Such membership entitles the member to attend and participate in stated meetings and in the election of new Directors at the annual meeting. Parent/Guardian members are eligible to run for open Director Positions. There is no cost associated with these member positions above and beyond the fees for registering said players.
- B. **Associate Members** - Individuals who have demonstrated an interest in the promotion of youth hockey and are not a parent or guardian of a registered player may apply for membership to the club and must be approved by the Board of Directors. Such membership entitles the member to attend and participate in the annual meeting and vote for new Directors, but will be ineligible to run for open Director Positions. The cost of said membership will be determined by the Executive Board.

ARTICLE III MEMBERS’ MEETING

- A. **PLACE OF MEETING** - The meetings of the members shall be held at a place designated by the Executive Board.
- B. **ANNUAL MEETING** - Each year the annual meeting shall be held in March or April at a time designated by the Executive Board. The business to be conducted at the Annual Meeting shall include:
 - a. The receiving of annual reports of the Executive Board and/or Committees
 - b. To fill vacant Director positions
 - c. To propose or make any amendments to these By-Laws
 - d. Any other business appropriate for action by the members
- C. **SPECIAL MEETINGS** - Special meetings of the members may be called at any time upon the request of the President, President-Elect, or a majority of the members of the Executive Board, or upon request in writing to the Executive Board by members holding not less than fifty percent of the voting power of the members.

- D. NOTICE OF MEETING** - Published prior to the meetings, stating the place, day and hour of the meeting and, in case of a special meeting, the purpose(s) for which the meeting is called, by the secretary, to each member of record entitled to vote at such meeting. Waiver by a member of notice of a member's meeting, signed by him, whether before or after the time of such meeting, shall be equivalent to the giving of such notice. In case of adjournment of a meeting from time to time, no further notice of the adjourned meeting shall be necessary if an announcement is made at the meeting where adjournment is had, specifying the place, day and hour of the adjourned meeting.
- E. VOTING RIGHTS** – Every member, in good standing, who is of legal age, shall be entitled to one vote; in person or by proxy, executed in writing and delivered to the secretary at or before the meeting.
- F. QUORUM** - Those members present after proper meeting notice has been given shall constitute a quorum for the transaction of business. The President or, in his absence, the President-Elect or any other member designated by the Executive Board, shall preside at all meetings of the members.

ARTICLE IV DIRECTORS AND EXECUTIVE BOARD

- A. EXECUTIVE BOARD** - The business of the Club shall be managed by the Executive Board. The Executive Board will include nine Directors elected by the general membership plus all Past Presidents. Only the nine Directors and three immediate Past Presidents will have voting rights in any decision made by the Executive Board. These decisions will be made by a majority of those present. Three unexcused meeting absences by an Executive Board member and the member shall be replaced.
- B. VACANCIES** - Any vacancy occurring in the Executive Board may be filled by the affirmative vote of a majority of the remaining Executives.
- C. MEETINGS OF THE BOARD: NOTICE** - The Executive Board shall meet each year shortly after the annual meeting of the members for the election of Officers. No notice of any kind to the Executive Board shall be necessary for such annual meetings or for any regular meeting of the Directors fixed from time to time by resolution of a majority of the Executive Board. Other meetings of the Executive Board may be held upon three (3) days written notice upon the call of the President or any Director. Notice may be waived in writing before or after the time of such meeting; attendance of a Director at a meeting shall constitute a waiver of notice thereof. Neither the business to be transacted at, nor the purpose of, any meeting need be specified in the notice of such meeting.
- D. QUORUM** - A majority of the Executive Board shall constitute a quorum for the transaction of business provided, however, that if any vacancies exist for any reason, the remaining Directors shall constitute a quorum for the filling of such vacancies.
- E. DIRECTORS** - There shall be nine Directors, of which three positions will be open each year, elected at the annual meeting to three year terms. Nominations may be submitted from the floor. To be elected, a candidate must receive a majority vote of those present and voting.
- F. POWERS** - The Executive Board as constituted under this article shall be empowered to transact all business of the Club.

ARTICLE V NUMBER OF OFFICERS

- A. NUMBER OF OFFICERS** - The officers of the Club shall consist of a President, a President-Elect, a Secretary, and a Treasurer.
- B. ELECTIONS/VACANCY/TENURE** - Each year following the Annual Meeting, the Executive Board will elect from its membership a President, President-Elect, Secretary and Treasurer. These Officers must be selected from the nine Directors elected at the annual meetings or appointed to fill a vacancy as provided elsewhere in these By-Laws. Any Director may be removed with or without cause by the affirmative vote of a majority of the Executive Board.

Any Executive Board vacancy shall be filled by the affirmative vote of a majority of the Executive Board and an Officer so chosen shall hold office until the beginning of the next term or until his successor is chosen and qualified.

- C. PRESIDENT** - The President shall preside at all meetings of member and governing board and shall perform all duties incident to this office and such other duties as may be prescribed from time to time by these By-Laws or by the Executive Board. The President shall have the authority to appoint Committee Chairmen and create Committees not herein provided subject to approval by the Executive Board.
- D. President-Elect** - The President-Elect shall assume the duties of the President in the absence of the President and shall perform other duties directed to them by the President. The President-Elect must be a Director in their first or second year of their term, with the intent they will become the President after their one year term as President-Elect.
- E. SECRETARY** - The Secretary shall keep or cause to be kept a record of the proceedings of meeting of the membership and Executive Board. The Secretary shall direct and receive all correspondence and have custody of all books and records of the Club except those of the Treasurer.
- F. TREASURER** - The Treasurer shall have the custody of all funds of the Club, shall keep an accurate record of receipts and expenditures and shall pay out funds as authorized by the Club.
- G. CONTRACTS** - Except otherwise provided by the Executive Board from time to time, all formal contracts of this Club shall be executed on its behalf by the President or President-Elect and the corporate seal shall be thereto affixed and attested by the Secretary.

ARTICLE VI COMMITTEES

The President shall appoint Chairmen for any Committee deemed necessary after the annual meeting. Committee Chairman will be selected from the Executive Board or the members. The President shall have the power to appoint Committee Chairmen or full Committees deemed necessary by the Executive Board.

ARTICLE VII MISCELLANEOUS

- A. FISCAL YEAR** - The fiscal year of the Club shall be from May 1st- April 30th.
- B. RULES OF ORDER** - The Club shall be governed by Roberts Rules of Order.
- C. CEASE TO FUNCTION** - In the event this organization shall cease to function, all property of said organization shall be dispensed in accordance with Article 1, Section 1, in a special meeting of the membership which shall be held in a period of time not more than one (1) year after failure to hold annual meeting.
- D. SCHOLARSHIP PROGRAM** – The Executive Board has developed a Scholarship application. The application must be completed by the parent and requested at the time of registration. A new application must be completed each hockey season. When requesting a scholarship, there have been a set number of volunteer hours the recipient’s parent(s) will be required to perform. Volunteer hours will be recorded for each recipient receiving a scholarship. Scholarship applications must be within the income guidelines set forth by the board.
- E.** A player may move up in levels with Executive Board approval. The parent(s) must make this request in writing to the Executive Board. Once a player has moved to the next level, said player will be permitted to advance with the group of players that are in their first year of eligibility in that level.
- F.** Each player, parent/guardian and coach will be required to read through and sign the Jamestown Hockey Booster’s Handbook at the time of registration.
- G.** No player participant may drive to out of town activities without a parent or responsible guardian. It is the intent of the Jamestown Hockey Booster Club, Inc. for parent transportation to out of town games.

ARTICLE IX
ADOPTION

These By-Laws supersede and thereby render null and void any previously existing By-Laws of this Club.

- A.** Adopted 1975.
- B.** Amended and revised April 1988.
- C.** Amended and revised April 1990.
- D.** Amended and revised April 1991.
- E.** Amended and revised April 1992.
- F.** Amended and revised April 1995.
- G.** Amended and revised April 2010.