

## Meeting Minutes / Action Items

<b>Meeting Name:</b>	Monthly Board Meeting – January 2011	<b>Location:</b>	City Hall
<b>Recorder:</b>	Lisa Marquardt	<b>Time / Date:</b>	Sunday, January 9, 2011 @ 6:30 p.m.

**Invitees/Attendees:** (y/n - in attendance)

	Name		Name		Name		Name		Name		Name
Y	Mike Aughey, President	Y	Jeff Risseuw, Vice President	Y	Lisa Marquardt, Secretary	Y	Tessa Peters, Treasurer	Y	Kendra Trilling, In-house Coordinator	Y	Erik Peterson, In-house Coordinator
Y	Kevin German, Coaching Director	Y	Kirk Scott, Travel Coordinator	Y	Steve Traut, Coed Travel	N	Tom Gehrman, Coed Travel	Y	Ron Greisch, In-House		

## **Agenda**

**January 9, 2011**

**SPSC Board of Directors Meeting**

**City Hall, 6:30-8:00 p.m.**

1. Review and Approval of December Board minutes
2. Financial Report-Tessa/Ron
3. Travel Report-Kirk
4. Rec Report
5. Marketing/Ron
6. Registrar update
7. In-house Report-Eric/Kendra
8. Field Coordinator Report
9. Coaching Director update
  - a. Winter Training and Summer Camps
  - b. Coaches Meeting January 19<sup>th</sup> 6:30 HS Library
10. Old Business
  - . Website upgrade/website manager
    - a. Soccer Shorts/Club communication
    - b. DOC contract and Job Expectations
    - c. Membership Communication
    - d. Playing up policy/Brad
11. New Business
  - . Replacement for Dylan
    - a. Poynette/Deforest/Marshall
    - b. Classic teams without volunteer coaches
    - c. Empire Photography

- d. Recreation Accreditation
- e. Metals/Awards
- f. MAYSA and WYSA AGM

**Minutes:**

1. Review and Approval of December Board minutes
2. Financial Report-Tessa/Ron
3. Travel Report-Kirk
4. Rec Report
5. Marketing/Ron

6. Registrar update
  
7. In-house Report-Eric/Kendra
  
8. Field Coordinator Report
  
9. Coaching Director update
  - a. Winter Training and Summer Camps
  
  
  - b. Coaches Meeting January 19<sup>th</sup> 6:30 HS Library
  
10. Old Business
  - a. Website upgrade/website manager
  
  
  - b. Soccer Shorts/Club communication

c. DOC contract and Job Expectations

d. Membership Communication

e. Playing up policy/Brad

11. New Business

a. Replacement for Dylan

b. Poynette/Deforest/Marshall

c. Classic teams without volunteer coaches

d. Empire Photography

e. Recreation Accreditation

f. Metals/Awards

g. MAYSA and WYSA AGM

**Action Items** = Recently Closed

Agenda Item Ref:	Action Description	Lead(s)
2010-2011 2011		
2	<u>Financials:</u> Present new form to request payment.	Tessa
10.	<u>Events, Mktg., Comm.:</u> Present research of other website providers for Board to decide who should create new site for SPSC and how we'll maintain it.	Jeff
	<u>Organizational Issues:</u>	
	<u>Financials:</u>	
	<u>Travel:</u>	

*Sun Prairie Soccer Club*

	<u>Coaches / Referees:</u> Add team/coach etiquette on “running up the score” to coach’s manual. Draft “coaching philosophy” and add to coaching curriculum. Explore “coaching support group” (TBD).	Travel committee
	<u>In-House:</u> Define a “playing up” policy (IHC)	Brad
	<u>Indoor / Off-season:</u>	
	<u>Registration/Team Formation:</u>	
	<u>Fields:</u> Draft field coordinator manual scheduling policy/procedure including issue escalation process (TG, Leann). Develop fields improvement list/plan (TG). Sync up calendars (TG, Leann). Ask SP Parks to aerate fields (TG). Coordinate field re-seeding (TG). Call Bob at SP Parks about Fall Field concerns (RB). E-mail Jack itemization of school field work/costs (MA)	
	<u>Equipment /Spirit Wear:</u> Explore on-line catalog (TBD)	
	<u>Events:</u>	
	<u>Communications:</u>	Steve
	<u>Other Business:</u>	Board

**Next Meeting**

Date: Monthly Meeting - Sunday, February , time and location TBD