

# FOND DU LAC BLUE LINE CLUB



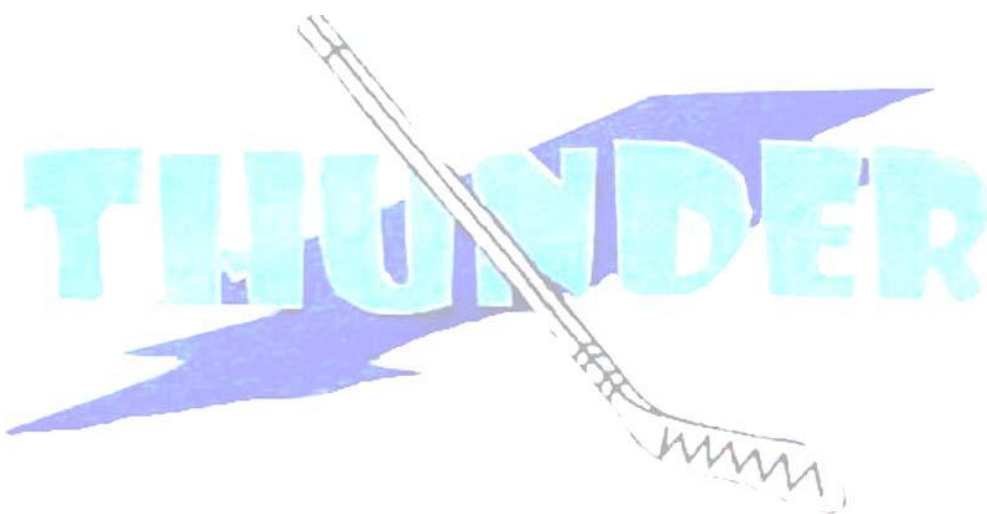
## PARENT HANDBOOK

*Revised: September 2010*

[www.fdlblueline.com](http://www.fdlblueline.com)

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# ***Board of Directors***

<b>Director</b>	<b>Term</b>	<b>Telephone Home</b>	<b>Cell</b>	<b>Fax</b>	<b>Work Cell</b>	<b>E-Mail Address</b>
<b>John Birschbach</b>	<b>2010</b>	<b>922-8130</b>	<b>948-7924</b>	<b>907-6652</b>		<a href="mailto:jpbirsch@charter.net">jpbirsch@charter.net</a>
<b>Vicki Diaz</b>	<b>2010</b>	<b>923-3935</b>				<a href="mailto:delvicki@sbcglobal.net">delvicki@sbcglobal.net</a>
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<b>John Zipp</b>		<b>924-0124</b>	<b>517-4301</b>			<a href="mailto:zippjohnm@yahoo.com">zippjohnm@yahoo.com</a>
<b>Dean Deanovich</b>		<b>924-6154</b>				<a href="mailto:ratt10@aol.com">ratt10@aol.com</a>
<b>Chris Sabel</b>	<b>2010</b>	<b>929-8920</b>	<b>517-1658</b>	<b>322-9929</b>	<b>517-1658</b>	<a href="mailto:sabelct@milwpc.com">sabelct@milwpc.com</a>
<b>Mark Grebe</b>	<b>2011</b>	<b>921-3208</b>			<b>251-7694</b>	<a href="mailto:calmech@charter.net">calmech@charter.net</a>
<b>Rob Paar</b>	<b>2011</b>	<b>960-0423</b>				<a href="mailto:Paarfam@wildblue.net">Paarfam@wildblue.net</a>
<b>Kyle Stanchfield</b>	<b>2011</b>	<b>924-0998</b>	<b>979-0820</b>	<b>921-0368</b>		<a href="mailto:stanchfield_k@charter.net">stanchfield_k@charter.net</a>
<b>Wayne Wilson</b>	<b>2011</b>	<b>923-3054</b>	<b>251-1811</b>			<a href="mailto:wwilson_jr@yahoo.com">wwilson_jr@yahoo.com</a>
<b>Lori Dewitz</b>	<b>2012</b>	<b>922-1837</b>	<b>579-0553</b>			<a href="mailto:Loridewitz@sbcglobal.net">Loridewitz@sbcglobal.net</a>
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<b>Dave Mulder</b>	<b>2012</b>	<b>921-0200</b>	<b>904-6767</b>	<b>921-0200</b>		<a href="mailto:cheridave@sbcglobal.net">cheridave@sbcglobal.net</a>
<b>Dave Overbo</b>	<b>2012</b>		<b>960-6251</b>			<a href="mailto:overbo@charter.net">overbo@charter.net</a>
<b>John Welsch</b>	<b>2012</b>	<b>924-5775</b>	<b>960-6279</b>	<b>923-7559</b>		<a href="mailto:John.Welsch@Wachoviasec.com">John.Welsch@Wachoviasec.com</a>
<b>Dave Whealon</b>	<b>2012</b>	<b>923-2188</b>	<b>960-8457</b>	<b>923-3161</b>		<a href="mailto:DaveW@whealontowing.com">DaveW@whealontowing.com</a>
<b>Kevin Ristau</b>	<b>Life</b>	<b>921-0807</b>				

<b>2010 – 2011 COMMITTEES</b>	<b>CHAIRPERSONS</b>
BANNERS/BOARDS SIGNAGE	Kyle Stanchfield
BEARS COMMITTEE	Don Mulder/Kyle Stanchfield/John Birschbach
<i>Corporate Night – Kyle Stanchfield</i>	
BEARS CONCESSION STAND	Del/Vicki Diaz
BLUE LINE CONCESSION STAND	John Birschbach
FIGURE SKATING	Donna Kohnke
<i>Figure Skating Competition – Donna Kohnke</i>	
<i>Figure Skating Show – Donna Kohnke</i>	
FINANCE COMMITTEE	Steve Little
FUND RAISING	Kyle Stanchfield
Golf Outing	Wayne Wilson
HOCKEY COACH SELECTION	Terry Wojahn/Don Mulder
HOCKEY COMMITTEE	Dave Mulder/Dave Overbo
<i>Hockey Tournaments</i>	Jennifer Meyer
HOCKEY EQUIPMENT	Wayne Wilson/John Zipp
HOLE-IN-ONE	Sue Goral
ICE MAINTENANCE	Chris Sabel
<i>Ice Set Up/Take Out</i>	Dave Overbo
MEMBERSHIP – ADULT	Vicki Diaz
NEW YEARS EVE PARTY	Kevin Ristau
PUBLICITY/ADVERTISING	Joscelyn Deanovich/John Welsch
RAFFLE	Board
REFEREES/OFFICIATING	John Nejedlo
REGISTRAR	Lori Dewitz
REGISTRATION	Dave Mulder
<i>Registration Pizza Sale</i>	
FACILITY MAINTENANCE	Dave Overbo
<i>Health &amp; Safety</i>	
SCHEDULER – OVERALL	Pam Deanovich
STREET ROD	Chris Sabel
USED EQUIPMENT	Hockey Committee
VOLUNTEER HOUR VOUCHERS	Lisa Stanchfield
WALLEYE WEEKEND	Jerry Pirelli
WEBSITE	Kurt Koenigs
ZAMBONI MAINTENANCE	Bob Sullivan
ZAMBONI EDUCATION	Bob Sullivan

## HOCKEY COMMITTEE MEMBERS

<u>Name</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Dave Mulder, Co-Chair	904-6767	<a href="mailto:cheridave@sbcglobal.net">cheridave@sbcglobal.net</a>
Rob Kozimor, Ace Coordinator	379-3774	<a href="mailto:kozimor@charter.net">kozimor@charter.net</a>
Dave Carlson	948-9142	<a href="mailto:dcarlson@jfahern.com">dcarlson@jfahern.com</a>
Dave Overbo, Co-Chair	960-6251	<a href="mailto:doverbo@att.net">doverbo@att.net</a>
Dave Whealon	960-8457	<a href="mailto:DaveW@Whealontowing.com">DaveW@Whealontowing.com</a>
Brian Jones	579-2125	<a href="mailto:bgjonesfdl@gmail.com">bgjonesfdl@gmail.com</a>
Rick Goeden	948-1997	<a href="mailto:richy@rademann.com">richy@rademann.com</a>
Jeff Deanovich	979-3335	<a href="mailto:jdeanovich@yahoo.com">jdeanovich@yahoo.com</a>
Mark Grebe	251-7694	<a href="mailto:calmech@charter.net">calmech@charter.net</a>
Jon Noble	960-0759	<a href="mailto:jnoble08@charter.net">jnoble08@charter.net</a>
Wayne Wilson	251-1811	<a href="mailto:wwilson_jr@yahoo.com">wwilson_jr@yahoo.com</a>
John Zipp	517-4301	<a href="mailto:zippjohnm@yahoo.com">zippjohnm@yahoo.com</a>
Joscelyn Deanovich	924-6154	<a href="mailto:joscelyn22@aol.com">joscelyn22@aol.com</a>

### Ex-Officios:

Ryan Sarazin, Fondy Coach	923-6354
Jasen Wise, Marian Men Coach	923-7667
Mike Cowan, Marian Women Coach	929-9116
John Nejedlo, Head of Officials	602-1092
John Nejedlo, Fondy/Oshkosh/Waupun Girls Coach	923-1751
Ty Steffes, Springs Coach	922-6960

<b>Division</b>	<b>Evaluation Process</b>	<b>Regular Season Rep</b>
Intro to Hockey	N/A	Wayne Wilson
Mini-Mite	N/A	Jeff Deanovich
Mite	Dave Overbo/John Zipp	Jeff Deanovich
Squirt	Rick Goeden /Dave Carlson	Dave Carlson
Peewee	Jeff Deanovich/Brian Jones	Dave Overbo
Bantam	Mark Grebe/Wayne Wilson	Brian Jones
Goalies	Rob Kozimor	N/A
Girls	N/A	John Zipp
Midget/Club JV	N/A	Rob Kozimor
Men's No Check	Draft	Scott Paveglio      539-8336
Women's Lightning	N/A	Dawn Lakin      922-6810
Women's Bolts	N/A	Rachel Wise      923-7667

## **WELCOME** **TO BLUE LINE HOCKEY CLUB**

Whether you are a new member or have been with us before, we are happy to have you be part of our Club.

### **Our Mission:**

*The Fond du Lac Blue Line Club and Family Ice Center is a non-profit skating facility that supports the development of skating among people of all ages and abilities.*

*The Center, through education and training, helps develop amateur athletes for local, regional, national and international competition in skating sports.*

*In addition, it actively promotes the mental, physical, emotional and social needs of our youth who participate in ice hockey, figure skating and other various ice sports.*

The Blue Line Club is primarily a volunteer organization that could not exist without the donation of countless hours from parents, family, and friends of both hockey and figure skaters.

In the Hockey Program, the opportunities are endless with several ways to enjoy the sport and make it a life long interest. Whether it is becoming a player, referee, coach, or an enthusiastic spectator, each is equally vital to making the program a success and enjoyable at all levels.

The Blue Line Club is a member of the Wisconsin Amateur Hockey Association (WAHA), which is a member of USA Hockey, and adheres to its rules and regulations.

The concerns of the Club are not only to teach good skating skills, but also to stress the importance of individual goal setting and self-discipline, good sportsmanship, teamwork, and to build an overall level of self-confidence, and above all have fun. This Handbook has been put together in the interest of helping you understand the program better, answer any questions you may have in regard to skating, and provide information you may need to become more involved in the Blue Line Hockey Club.

### **Bill of Rights for Young Athletes**

- Right of opportunity to participate in sports regardless of ability level.
- Right to participate at a level that is commensurate with each child's developmental level.
- Right to have qualified adult leadership.
- Right to participate in safe and healthy environments.
- Right of each child to share in the leadership and decision-making of their sport participation.
- Right to play as a child and not as an adult.
- Right to proper preparation for participation in the sport.
- Right to be treated with dignity by all involved.
- Right to have fun through the sport.

## **BLUE LINE CLUB GENERAL INFORMATION**

The Blue Line Board of Directors oversees Club operations. There are a total of 19 Board members, a third of who are elected by all Club members each year at the annual meeting in April. Officers of the Club are: President, Vice President, Secretary, and Treasurer, each of who are elected annually by the Board of Directors for a term of one year.

The Board of Directors meetings are held upstairs in the Viewing Room Ice Center on the third Wednesday of each month at 7:00 pm. The Hockey Committee meetings are held on the second Monday of the month at 7:00 pm and the Figure Skating Committee are held at various times please check with Coordinator. These meetings are open to all Club members. Everyone is strongly encouraged to attend these meetings in order to remain informed about Club activities.

Please refer to the sheet in the Handbook for a complete list of current Blue Line Club Committees. A few of the sub-committees that are very active are described below:

### **Concession Stand**

Several times throughout the year, each Blue Line Club member is scheduled to work the concession stand. The profits from the concession stand contribute to the operation of the hockey and figure skating programs. First time workers should arrive at least 15 minutes before their shift starts in order to receive instructions on how to operate the concessions. Should you find it necessary to bring your children, please remember that **ONLY** adults are to work, **NOT** children. When time permits, everyone is expected to straighten it up, fill it up, and clean it up. Remember if you do not show up for your assigned shift, you will be assessed a fee of \$90. Concession stand hours **DO NOT** go towards volunteer hours.

### **Fundraisers**

Fundraising efforts are vital in helping defray the high costs of rink operation and maintenance, and also in keeping the costs of the program to a minimum. Some of these activities include: pizza sales, raffles, and local events such as Walleye Weekend, fair, and the Hole-in-One contest. Our largest fund-raiser is an annual money raffle with the proceeds going for a specific major purchase.

### **Referees**

Each Blue Line official has to be USA Hockey registered. Anyone interested in refereeing must register online at [www.WIHOA.com](http://www.WIHOA.com) to attend a W.H.O.A. officiating seminar after August 1<sup>st</sup> for the upcoming season. Blue Line Club strongly recommends all referees under the age of 18 years of age to wear a half face shield.

## **Rink Set-Up and Takedown**

It takes approximately a week to 10 days to complete the installation and take down of the skating rink. Many volunteers are needed for numerous activities such as painting, preparing and flooding the rink for ice.

### **FAMILY VOLUNTEER HOURS FACT SHEET**

- Each family is responsible for 30 hours (30 hours per family) and each New Family for the first year is responsible for 10 hours (10 hours per family).
- Concession stand SCHEDULED hours do not count toward your volunteer hours. Any event that you work extra concession hours may be counted toward your total.
- Time spent working the penalty box, time keeping or operating the Zamboni for REGULARLY scheduled season game DO NOT count toward your total commitment. Hours spent doing these jobs for tournaments do count.
- Volunteer hours accumulate from May 1, 2009 through April 30, 2010.
- Penalty for shortage is \$35 per hour short.
- You will need to see your event coordinator to log your hours. Your event coordinator will have a sign in/out sheet. If you do not sign in/out on the sheets your event coordinator has, you will not be credited for hours worked for that event.
- EVENT COORDINATORS: Sign up sheets MUST be turned in no later than two weeks after the event. These sheets can be: 1) dropped off at Johnson School Bus Service, 711 Morris Street, Fond du Lac, 2) mailed or dropped in the Blue Line Only box at 192 E 13<sup>th</sup> Street, Fond du Lac, WI 54935 or 3) e-mailed to [lisastanchfield@att.net](mailto:lisastanchfield@att.net). Also, please review sign in sheets against your records on separate sheets. Hours will only be logged from the Volunteer Hour form. NO separate sheets of paper with names and hours will be accepted. This is to avoid duplication of hours for the same event.
- EVENTS: Registration, Street Rods, Bears Games, Badger State, Men's Nationals, hockey camps and tournaments, rink set up/take down, figure skating show (usually March or April) figure skating competitions, figure skating test sessions, Synchronized Skating Competition, Walleye Weekend-Kiwanis tent, Hole-in-One, maintenance clean-up days, and any clean-up/maintenance you might happen to see that needs to be done (locker rooms, swept after games, rink glass cleaning, snow shoveling, bleacher clean-up, picking up garbage in the parking lot and around the rink, outside work such as pulling weeds and trimming bushes, tournament and summer Zamboni driving. NOTE: please watch the bulletin board at Family Ice Center and the Blue Line web page for more information and opportunities to volunteer. Events may change or get cancelled.
- BUY OUT: If you would like to buy out your 30 hours, the cost is \$750.

- When recording your hours please PRINT in a clean and legible manner. Please remember to sign in and out. If your name or hours cannot be read, they will not get credited to your name. Please use the family name of the parent that registered the child. This should also be the name of the parent that receives the newsletter. Make sure FIRST and LAST names are recorded. We have several families with the same last name. Please do not sign as "close" of event-as each event closes down at different times. Persons not logging a start or end time will not get credit.
- Each member is responsible for scheduling his or her own volunteer time. Events and chairpersons are usually posted on the wall of the Family Ice Center and in the newsletter.
- Each member is responsible for signing in his or her hours on the log sheet.
- In the case of separated and/or divorced families, the person registering the child is responsible for all fees due at registration. This includes any shortage of hours by any of the family members. The member registering the child is responsible for the collection of the fees due from the other party prior to registering the child.

### **GENERAL RULES**

1. Please do not leave children unattended in the rink, lobby, or viewing area.
2. Hockey bags, equipment, and figure skating bags are to be placed in the designated "Bag Drop" area inside Rink A. Use locker rooms for dressing and putting on skates.
3. Locker rooms are to be kept clean and orderly.
4. Make proper arrangements for arrival, departure, and needs of your child.  
**REMEMBER THAT THE CLUB IS NOT A BABYSITTING SERVICE!**
5. Parents are encouraged to watch skating practice or games from proper viewing areas (upstairs viewing room or bleachers). Interruptions, distractions, or attempts to interfere with skating instructions and practices are highly discouraged.
6. No using sticks, pucks, stick handling balls, tennis balls, or any other objects that may be kicked or thrown in the ice facility except on ice.
7. The use of skateboards, roller blades and roller shoes are prohibited in FIC
8. No children are allowed in the hallway leading to the lockers or the locker rooms during any high school, college, or Bears game.
9. No one except those who are authorized is to be in the Zamboni Room at any time.
10. No one is allowed to skate during unscheduled ice time without having first obtained the approval of the Club hockey/figure skating chairman and arranging for Parent supervision.
11. No children under 18 years of age will be allowed in the upstairs viewing room at any time without being supervised by an adult.
12. Each team is responsible to have the ice resurfaced prior to each practice and following the ice schedule posted in the lobby.
13. Smoking is prohibited within the Blue Line facility.

## ICE RULES

1. Anytime there is a puck or stick on the ice, all persons under 18 years of age must be wearing a helmet and all on ice coaches **must** wear a helmet.
2. Safe skating is essential. The parent monitor/coach for the skating session is authorized to remove a person for a cause deemed unsafe.
3. No food, gum, candies, or drink will be allowed on ice or bench at anytime.
4. Be considerate of other skaters at all times.
5. Only those persons instructed to move the goal nets should be on the ice when the Zamboni is in operation.
6. Those participating in facility activities assume all inherent risks and responsibilities whether spectator or participant.
7. Users of this facility are responsible for the supervision and conduct of participants and spectators both on and off the ice.
8. No horse play, tag or skating out of control at anytime.
9. No kids on ice without skates.
10. Jumping harness is only to be used by certified instructors.
11. Rinks B & C are closed to all people during all Bear games unless a regularly scheduled practice or game.
12. Please observe all posted rules and regulations.

## FOND DU LAC BLUE LINE CLUB DISCIPLINARY POLICY (Effective year round)

All rules recommend below will pertain to all Fond du Lac Blue Line Club members, fans, skaters, and skaters' parents whether at home or on the road. You are representing our club! Any rule infractions need to be filed within 24-72 hours from the time of incident.

- The Disciplinary Committee will be comprised of one officer from the Blue Line Board of Directors, two individuals from the Hockey Committee, and two individuals from the Figure Skating Committee.
- Any infraction of the below rules should be reported immediately to the proper committee (Hockey or Figure Skating). These rules will be strictly enforced.
- **Unsportsmanlike conduct** will not be tolerated by skaters, coaches, officials, skaters' parents or fans. Horseplay and fighting will not tolerated! This includes hockey tape, tin can hockey, throwing or any objects around the facilities, for example food, popcorn, and beverages, especially on the ice.

**Consequences:** Skaters – One week suspension from practice, games or any competition for that given week (enforced by Hockey and Figure Skating Committees). Parents and fans will be dealt with separately with any further disciplinary actions to be dealt with by the Disciplinary Committee, possibly with suspension from the ice arena.

- **Obscene and/or Abusive Language or Gestures** on the part of the parents, coaches, skaters, fans, and referees, on or off the ice will not be tolerated.

**Consequences:** Skaters – an infraction of the above will result in a one-week loss of ice time to include games, practices, or any competition (enforced by Hockey and Figure Skating Committees). Parents and fans will be dealt with separately with any further disciplinary actions to be dealt with by the Disciplinary Committee, possibly suspension from the ice arena.

- **Damage to Building Facilities and Abuse of Equipment** will not be tolerated.

**Consequences:** Monetary replacement for any damages to the arena properties will be immediately placed on the skater, the skaters' parents or the fans causing such damages. Skaters, parents of skaters, or fans will not be allowed to participate in any Blue Line Club activities until reimbursement has been made (enforced by the Disciplinary Committee).

**Intentional Damage** done to arena properties will result in automatic suspension for a period of thirty (30) days from all games, practices, competitions, and all other Blue Line Club activities for the first infraction. Financial responsibility will be that of the skater, skaters' parents, or adults committing the infraction (enforced by the Disciplinary Committee).

**2<sup>nd</sup> Offense:** Suspension for the season with complete financial responsibility (enforced by the Disciplinary Committee).

**3<sup>rd</sup> Offense:** Suspension for one year from the date of infraction with complete financial responsibility (enforced by the Disciplinary Committee).

- **Theft** from the Blue Line Club, fellow skaters, or members will not be tolerated.

**Consequences:** Any theft, no matter how big or small, will result in an automatic suspension for a period of one year from the date of the infraction (enforced by the Disciplinary Committee). The Blue Line Club will turn the issue over to the local Police Department.

- **Alcohol, Drugs, Smoking/Tobacco Products or Controlled Substances** will not be tolerated.

**Consequences:** Any youth skater under the influence or in the possession of the above on the arena properties will be suspended for thirty (30) days from the date of the first infraction (enforced by the Disciplinary Committee).

**2<sup>nd</sup> Offense:** Suspension for the season from the date of infraction (enforced by the Disciplinary Committee).

**3<sup>rd</sup> Offense: Suspension** for one year from the date of infraction (enforced by the Disciplinary Committee).

- **Smoking Policy** – There shall be no smoking in the ice arena. At adult activities, there shall be no smoking except in posted designated areas. Violators will be asked to leave the ice arena. The Disciplinary Committee will deal with repeat offenders with possible suspension for the season.
- **Locker Rooms** – The coach or his/her designated representative assume responsibility for the locker room. The individuals responsible will rectify locker room damage or cleaning. If no individuals are found to be liable, the entire team will be held liable. This is to include cleanliness of the said locker room.

All locker rooms will be locked at all times and the control will be that of the coach or his/her designated representative. Locker rooms will be assigned to teams for games and practices on the ice time schedules. All locker rooms must be locked during games and practices (enforced by the Hockey and Figure Skating Committees).

- **Unauthorized Personnel** – shall not enter the skater's bench area, scorekeeper's area, or official's/judge's area before, during, or after the game or competition (enforced by the Hockey and Figure Skating Committees).
- Also, unauthorized personnel are not allowed in the locker rooms before, during or after a hockey game, or figure skating event except in the case of an injury or where specific assistance is required to dress skaters (enforced by the Hockey and Figure Skating Committees).
- **Verbal or Physical Abuse of Referees/Judges** – in any form by any person is expressly forbidden (enforced by the Hockey and Figure Skating Committees). Zero tolerance and the individual will immediately leave the facility.
- **Adult Supervision** - Any child under the age of 12 years old must have adult or responsible supervision while attending any event at either arena. **Exception – Open Skating. REMEMBER – The Blue Line Club is not a Day Care or Babysitting Service.**
- **Additional Infractions of Rules**

**Consequences:** The Disciplinary Committee will deal with excessive infractions of rules by skaters, members, guests, and/or fans immediately. Letters of reprimand may be issued stating the circumstances with possible suspension for the season if the problem is not rectified.

- **Other Behavior** – not specified above, but which common sense indicates is detrimental to others, is also forbidden.
- **All Match Penalties** – Will follow guidelines as set forth by WAHA/W.H.O.A.
- **Participants** – Must abide by your coaches rules in addition to the above guidelines.

**FOND DU LAC BLUE LINE  
DISCIPLINARY POLICY/PROCEDURE FOR ON ICE PARTICIPANTS  
Effective August 2009**

**Informal Complaint Process:**

All individuals who want to file a formal complaint must go through an informal complaint process first using the proper channels. Exhaust all efforts verbally through the following groups:

- 1) Coach.
- 2) Age group representatives as listed in the front of the book (if needed, they may contact Coaching Committee).
- 3) Hockey Committee.

**Formal Complaint Process:**

Who can file one?

Any coach, parent, official, referee or WAHA affiliated club may file a complaint.

To whom complaint is filed:

1. A written and signed complaint may be filed with the Hockey Committee Chairperson (HCC) or their Co-Chairperson.
2. Coaches, referees, or club officials may request an investigation by a verbal communication with the HCC or their Co-Chair, to be followed by written documentation.

**Action:**

A written response will be given to the complainant within ten (10) business days.  
Hockey Committee Chair (HCC): The HCC determines if action is required.

- A. If no action is required, a written response will be sent to the complainant and a copy of the response put on file.
- B. If action is required, the HCC will have complete authority and determine which steps to take, based on outline below.
  - **First offense** – A letter of written warning will be issued, identifying the violation of the Code of Conduct. This letter is to be signed by the HCC and their Co-Chair.
  - **Second offense** – The HCC will appoint a three member Investigation Team (IT) to investigate the allegations. The IT will include at least one team representative (age group involved) and the HCC or their Co-Chair. The IT will have the authority and discretion to enforce discipline as described in the Blue Line Hockey Handbook.
  - **Third offense** – Case is referred to the Board of Director's Disciplinary Committee.
- C. It is the responsibility of the HCC to notify all Hockey Committee (HC) members and Club President on any and all action taken in any incidents.

Investigation Team:

1. The IT will convene the required parties to complete their investigation.
2. After the investigation is completed:
  - A. The IT renders discipline based on the guidelines set forth and approved by the Fond du Lac Board of Directors.
  - B. If guidelines do not address the situation before them or the IT cannot come to a mutual decision, the case will be referred to the HC for action.

Written Notification:

1. To the individual making the claim.
2. To the accused and their personal file.
3. The Hockey Committee members.
4. The Team Coach, if necessary.
5. The Head of Referees, if necessary.
6. The Board of Directors, if necessary.

**HOCKEY EVALUATIONS/TEAM SELECTION**

The updated evaluation information will be provided at the first skill session.

In an effort to improve the evaluation process, the BLC has adopted these procedures for the tryout and team selection process. The Hockey Committee realizes that this is the most stressful time of the season due to the judgments, choices and decisions that must be made affecting players and parents alike.

Age division representatives in charge of the evaluation process as well as the evaluators will **not** have children in that age division. This was done to alleviate any concerns about bias and favoritism.

**FOND DU LAC BLUE LINE CLUB  
SKATER EVALUATION AND SELECTION  
PROCESS POLICY  
*Revised August 2009***

**General Information for Skaters**

1. All individuals must register and pay all associated fees to the Blue Line Club.
2. Players must indicate their desire to try out as a goalie and/or skater.
3. All skaters should attend all sessions. The dates and times will be announced at the time of registration.
4. Skaters are expected to provide all required equipment.
5. Goalies will be scheduled for the skater Skills and Evaluation Sessions. The Skills/Evaluation Coordinators will work with the goalie and their parents to cover all sessions, so that everyone's needs are met.
6. The skaters will be pre-evaluated during the four skills sessions and evaluated in a scrimmage environment during sessions four through six.
7. All skaters must check the lobby bulletin board throughout the skill sessions, evaluation process, and team tryouts in case time change due to scheduling changes.

**SKILL DEVELOPMENT SESSIONS**

1. There will be four (4) Skill Development sessions for all levels.
2. Sessions are not mandatory or graded but skaters are encouraged to participate.
3. Sessions will be run by prospective coaches.
4. Dates and times will be posted at the rink and on the Blue Line website.

**EVALUATIONS**

1. Collect all skaters name, separate by age level (mite, squirt, so forth).
2. Alphabetically list the skaters and assign them a tryout jersey number and color, if needed.
3. Date and times will be posted at the rink and on the Blue Line website. It is the players/parents responsibility to ensure that player in on time and ready to be evaluated.
4. Player will check in with the Evaluation Coordinator that is overseeing the evaluations.
5. They will be given a jersey with a number. They will wear the jersey for the two (2) evaluations.
6. Players will be evaluated by three evaluators.
7. Players will be evaluated and given a score of 1-10 (10-above average, 5-average, 1-below average) on four basic hockey skills. (Stick handling, Skating ability, defensive play, and attitude)
8. Numbers are then given to the individuals that are overseeing the session.
9. Jerseys will be collected and washed by the individuals overseeing the evaluations.
10. Numbers are then entered into a database.

11. After the two evaluations are complete, a list of players (number of kids projected to be put on the team plus five) will be generated and this group will proceed to the A team tryout. The players that did not make the A team tryout will be considered the B team. At the Mite level, the kids that did not get an A team tryout will play in the house league.
12. Players list will be notified via a list posted at the rink and on the Blue Line website.
13. Then provide a preliminary list of the skater's results to the Coaches Committee.  
**NOTE: Only provide them with a list of names based on top half – bottom half. DO NOT GIVE THE COMMITTEE ANY SCORE OR ADDITIONAL DATA.**
14. Post evaluation results by **name, jersey color & number** in the lobby, **within 24 hours**, for the skaters to review with the dates and times of the respected tryouts.  
**MAKE SURE EVERYONE UNDERSTANDS THEY HAVE 24 HOURS FROM THE TIME THE COACH HAS ANNOUNCED TO TURN DOWN THE TRYOUT FOR THE TEAM THEY ARE OFFERED. ADVISE THE PARENT AND SKATERS, IT IS THEIR RESPONSIBILITY TO CONTACT THE EVALUATION REPRESENTATIVE OF THEIR REFUSAL OF THE TRYOUT.**
15. Provide a list of skaters and their respected tryout team to the Coaches Selection Committee. **PROVIDE THEM WITH A LIST OF NAMES ONLY. DO PROVIDE THE COMMITTEE ANY SCORES OR DATA.**
16. The hockey committee reserves the right to place skaters up or down a level (as their ability changes) by December 1st of each skating season.
17. If the player/parents have any issues they need to contact a member of the Hockey Committee.
18. Hockey Committee has the right to place a skater on a team for a team tryout, due to their injuries incurred before or during evaluation process.

#### **A- Team Tryout Sessions**

1. The Skater tryout Coordinator will notify the appropriate Age Group Coordinator and the Coaches Selection Committee of the results of the skater tryouts.
2. After the team tryouts, sit down with the coach and certify the team selection. **It is extremely important that the team is certified prior to skater notification. This will allow the Evaluation Representatives time if questions come up.** If the coach cuts a high ranked skater ask why. Have the coach provide a justifiable reason for his/her selection. If the coordinator questions the coach's decision, bring the issue to the Hockey Committee. **DO NOT PROVIDE THE COACH WITH ANY SCORES OR DATA DURING THIS INTERVIEW.**
3. Forward the list of the skaters that were cut to the coach of the next level team. It will be the responsibility of the next level coach to contact those skaters.
4. Retain all notes of the evaluation in a file and keep them on record for two years in the Blue Line file.

**FOND DU LAC BLUE LINE CLUB  
GOALIE EVALUATION AND SELECTION  
PROCESS POLICY  
*Revised August 2009***

**General Information for Goalies**

1. All individuals must register and pay all associated fees to the Blue Line Club.
2. Players must indicate their desire to tryout as a goalie.
3. All prospective goalies are required to attend three goalie clinics designed and held for just goalies. The dates and times will be announced at the time of registration.
4. Goalies are expected to provide skates and helmets. The club will provide a stick, leg pads, chest pads, glove & blockers.
5. Goalies will be scheduled for the skaters Skills and Evaluation Sessions. The Skills/Evaluation Coordinators will work with the goalie and their parents to cover all sessions, so that everyone's needs are met.
6. The Goalies will be evaluated during the third goalie skill session and two times during the skaters Evaluation session. The time in which the actual evaluation will take place during sessions four through six of the skaters game scrimmage portion. The Goalie Evaluation Coordinator will determine the exact date.

**Pre-evaluation Process**

1. Gather all Goalie names, separate by age level (mite, squirt, so on).
2. Alphabetically list the goalies and assign them a tryout jersey number and color, if needed.
3. Confirm dates and times with the Blue Line Club Scheduler.
4. Line up an on-ice Goalie coach to run the three-day clinic. On-ice coach(s) are compensated for their time.
5. Prepare the evaluation work sheets to be used by the evaluators. Fill in all information that is required (i.e. jersey numbers, evaluators name, etc).
6. Call and confirm with everyone that they all will be able to attend at least three days prior to the first session.
7. Set an alternative list of evaluators, in the event someone is sick or unavailable to attend.

**Evaluation Process**

1. One the first day of the evaluation, hand out jerseys that were previously assigned to the skater.
2. Assign a specific locker room that is to be used during the clinic. Make sure everyone knows they are responsible for the housekeeping of the locker room.
3. After the three (3) skill sessions the on ice coaches will have evaluated the goalies and rank them in order and give the slips to each age group representative.
4. The goalies will be given a score 1-10 (10-above average, 5-average, 1-below average). The use of (+) and (-) shall not be allowed.

5. A different evaluator each night from the three skater evaluators will score the goalies for the three separate days of evaluation.
6. The coordinator shall select a date for the final goalie evaluations. Notify all goalies they will be evaluated during two of the final three evaluation sessions. (Note, consideration should be given, when selecting the third date, to the availability of your evaluators).
7. At the conclusion of the third, game situation evaluation, the coordinator and evaluators shall come to a consensus on the ranking from the point system. (Note, this ranking will determine the skaters placing on the prospective teams, i.e. #1=A team, #2=B team and so on).

### **Post Evaluation Process**

1. The Goalie coordinator will notify the appropriate age group coordinators and the coach's selection committee of the results of the goalie tryouts.
2. Retain all notes of the evaluators in a file and keep them on record for two years in the Blue Line Club file.

### **NOTE TO PARENTS:**

During the tryout process parents should not be on the ice or bench area during the sessions. Also, please read the following:

"The most important group in a successful tryout process is not the coaches or players, but the parents. Parents must build a positive image of their local program and the tryout experience with the player. We don't want our children to start looking for someone else to blame if they don't meet their goals.

The attitude of the parent is the most critical element to ensuring a positive experience. Too often in youth sports the outcome is far more important to the parent than it is to the player. Kids who naturally want to please their parents then feel pressure and anxiety.

Tryouts are rehearsals for college admissions and job applications. There will be achievements and disappointments, but the ultimate success will often be based on how they deal with the results. I've seen players who didn't make the "top" team, but turned it into an opportunity, develop at a faster pace than better players on other teams. I've also seen the tryout become the high point of a player's season. As one of the lesser skilled players on a better team, self-confidence can be challenged, ice time reduced, and skill development slowed.

When tryout time comes, check your own ambitions at the door. If it's their goal to make a certain team and they are successful, let them enjoy the moment. If not, help them deal with it, but emphasize they now have an opportunity to be a key member of their team and develop into a better player as a result."

\*An excerpt from Mark Johnson, September 1999, American Hockey

## Coaches Selection Process

1. Collect all coach's applications and sort them by Age group and desired skill level.
2. Prepare list of information for background checks to be done and begin processing checks.
  - If a background check would turn up any information of concern, contact the Hockey Committee Chairperson, and Club President to determine proper course of action.
  - The applicant should be given an opportunity to clear up any false or misleading information.
3. Check applicant certification level with the WAHA listing and prepare list of coaches needing further certification or refresher courses.
4. Approve applicants for Intro to Hockey and get information to the coordinator for that group.
5. Get evaluation information from the evaluation coordinators and review possible coaches for "A" level teams by looking at placement of kids. This process will be repeated until all teams are assigned a head coach.
6. In selecting coaches the following criteria will be considered for each applicant:
  - Prior coaching experience.
    - Total years coaching.
    - Years coaching at desired level.
    - Head coach or assistant experience.
  - Past coaches evaluations.
  - Coaching philosophies.
  - Prior playing experience.
7. After considering these factors, the committee will select a coach for each level. If two or more applicants are considered to be equally qualified, the committee may interview the applicants to make a fair and proper selection. A co-coach situation may also be considered in this situation.
8. Contact evaluation chairperson as to the coaches selected for each level. Copy the Hockey Committee Chairperson and Club President on all this correspondence.
9. After teams are selected, contact the head coach to obtain the names of the assistant coach or coaches for each team. Check if applications were received for these assistants and perform background checks. Also, advise assistant coaches of any further certification requirements that needs to be completed for that season.
10. Prepare a list of coaches to be turned into the Hockey Committee Chairperson with a copy sent to the Club President.
11. Update coaches files with all the information from the selection process.
12. All coaches must be rostered and certified by January 1<sup>st</sup> of the current playing season at the level required by the USA Hockey Coaching Grid found at [www.USAHockey.com](http://www.USAHockey.com) under "Coaches Selection". Any coach not certified by January 1<sup>st</sup> will not coach the remainder of the season.

## **TEAM COMMITMENT**

Listed below are the **maximum** number of games allowed and general guidelines for each team classification. After teams have been selected, a parent information meeting should be held to discuss the actual team commitment. Invitational tournaments count as 3 games and state tournament and play downs do not count.

### **Midgets, Bantam and Girls U14**

40 Games  
2 Practices per Week  
Games on the Weekends  
2-4 Tournaments  
3-6 Overnight Trips

### **Peewee and Girls U12**

35 Games  
2 Practices per Week  
Games on the Weekends  
2-4 Tournaments

### **Squirt and Girls U10**

30 Games  
2 Practices per Week  
Games on the Weekends  
2-4 Tournaments

### **Mite A**

25 Games  
2 Practices per Week  
Games on the Weekends  
2-4 Tournaments

### **Mite Cross Ice**

15-20 games  
2 Practices per Week  
Local Games on Weekends (travel less than 60 miles)  
2-3 tournaments

### **Mini-Mites**

2 Practices per Week  
Games on Friday Night Non-Competitive  
Possible End Of Year Tournament in Fond du Lac  
No Overnight Trips

### **Introduction to Hockey**

1-3 Practices per Week  
No Tournament  
No Overnight Trips

## **EQUIPMENT**

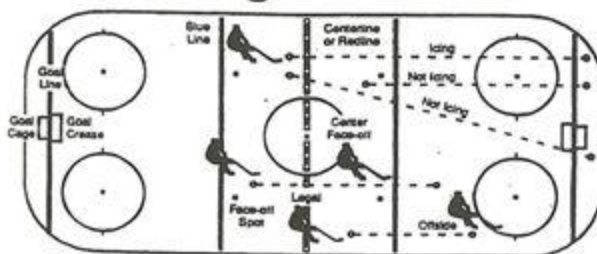
### **Guidelines for Selection and Fitting**

#### **Each Player needs the following equipment:**

1. **Helmet and Facemask** – Obtain a helmet and facemask that provides full facial and ear protection.
2. **Shoulder Pads** – The cap of the pad should cover the shoulder. Straps should attach securely. The front should cover the collarbone and chest.
3. **Elbow Pads** – The straps should remain tight and the pad covers the elbow. Some pads have adjustable straps and some have elastic straps.
4. **Shin Pads** – The knee is the primary area of concern for protection. The pad should cover the knee when the leg is straight and when it is bent at the knee in order to conform to the bent leg.
5. **Gloves** – Gloves range in price from inexpensive to very expensive. They should have ample room for the fingers and thumb and must not be too snug in the wrist area. Be sure the cuff comes up far enough to adequately cover the wrist.
6. **Stick** – Sticks come in different lies. Lie refers to the angle between the blade of the stick and the shaft. The smaller the angle, the higher the lie. The most common lie is a five or six for skaters and a 12 to 13 for goalies. When choosing a stick, the entire bottom portion of the blade should be on the ice when the player assumes a ready position. If just the heel of the stick is touching, try a lower lie. If just the toe is touching, try a higher lie. Stick length can be determined by placing the front, bottom edge of the stick on the ice between the skates. The top of the shaft should touch the player's face between the chin and the tip of the nose, when the player is wearing skates.
7. **Breezers** – The top padded portion of the breezers should cover the hips, lower ribs, and kidneys. The legs should be an inch or two above the knees, overlapping with the top of the shin pads. If a gap exists, loose the suspenders and lower the pants or obtain another pair that fit appropriately.
8. **Skates** – Skates are the hockey player's most important piece of equipment. Without properly fitted skates, young hockey players are at a tremendous disadvantage. Skates should not be bought several sizes too large so a player can "grow into them". Oversized skates will retard the skating development of the youngster. Skates should be slightly smaller (approximately one half size) than the normal shoe size. They should fit snugly with just one pair of socks. Push the toes all the way to the front of the boot. At the heel area they should be only enough room for a pencil to fit between their heel and the back of the boot.

When properly laced, players should not be able to lift their heels and their toes should not be able to move. Rapidly growing youngsters may outgrow more than one pair of skates in a season. Look for good buys on skates, but make sure they fit properly. Also, be sure to dry the blades after each use.

# Blowing the Whistle



## Offsides

An offside call can be made at only the attacking blue line.

At the blue line, the puck must be across the entire width of the line before any member of the attacking team. A player skating with the puck must make sure no teammates are inside the attacking zone before he carries the puck in. A player passing the puck must make sure he passes it ahead, of a teammate so that the puck crosses the blue line before any teammate skates in. The puck must be first across the blue line.

## Icing

The icing rule prevents a team from shooting the puck from one end of the ice to the other in order to kill time, protect a lead, or relieve pressure by the opposition. Icing involves the red center line and the goal.

A player must shoot the puck from his side of the red center line, across the opponent's goal line. Icing is called when an opponent (other than the goalie) touches the puck. The face-off is held in the offending teams' end of the rink.

## "Wash-Out"

Both arms swung laterally across the body with palms down:

1. When used by the Referee it means goal disallowed.
2. When used by a Linesman it means there is no icing or no off-sides.



## Slow Whistle

Either arm, in which whistle is held, extended above head. If play returns to Neutral Zone without stoppage, arm is drawn down the instant the puck crosses the line.



## PENALTIES



### Hooking

Using a stick blade on body of opposing player to impair progress.



### Holding

Holding opponent's body or stick with hand.



### Elbowing

Use of elbow in area of opponent's head in attempt to check.



### Tripping

Placing stick, knee or arm in such a manner that causes opponent to fall.



### Cross-Checking

Checking opponent with both hands on stick and stick off the ice.



### High Sticking

Hitting opponent with stick above shoulder level.

## OFFICIALS' SIGNALS

