

Andover Huskies Youth Hockey Association

Monthly Board Meeting Minutes

January 16, 2011 @7:00PM

Andover Community Center

As recorded by **Monica Hamling, AHYHA Secretary**

Members in Attendance: Mark Chevalier, Jason Patton, Jason Hemp, Dave Johnson, Derrick Johnson, Monica Hamling, Nyssa Nypan, Laura Nissen, Aaron Gardner, Penny Mackey, Mark Manney, Jill Hadtrath-Aadland, Mike Clough, Penny Portner, Ron Meissner, Chris Markus, Laura Lazan, Laurie Klepinger

Members not present:

Guests: Patti Howard

Meeting called to order by Jason Hemp at 7:02pm.

Approve Board December, 2010 Meeting minutes

- 1) Edits required on the toys for tots donation last month
- 2) Add “addendum” outlining ice bills payment decision in December.

With these edits assumed, Hemp asked for motion to approve. **A MOTION WAS MADE BY Portner, SECONDED by Hadtrath-Aadland, AND PASSED UNANIMOUSLY.**

Gambling Manager’s Report

Jill Hadtrath-Aadland presented the monthly gambling report.

December 2010 Gross Receipts were \$215,758.99 less prizes paid of \$185,137.00 leaving Net Receipts of \$30,621.99 before taxes & expenses. Checks written for the month totaled \$33,242.17 for which the board had previously approved up to \$46,100.00 Allowable Expenses & Lawful Purpose expenditures at the Board Meetings.

Jill Hadtrath-Aadland, via manager’s report, also submitted Expenses for February 2011; Allowable expenses were projected to be no more than \$71,500.00 & Lawful Purpose Expenses requested were \$3,100.00.

AHYHA opened our second gambling site at Pov’s January 7th. So far it’s very slow.

**Question:* Does anyone know that Pov’s is open for pull tabs?

Answer: No. **ACTION:** Nyssa to prepare an e-mail & put it on the website.

Addendum – Toys for Tot’s dollars could not get to them “in time” – so we are going to give last month’s donation to the food shelf instead of toys for tots. Need approval of the board to do that.

Hemp asked for motion to approve. **A MOTION WAS MADE BY Meissner, SECONDED by Nypan, AND PASSED UNANIMOUSLY.**

Additional Workers comp expense of \$807.00 needs to also be paid.

Hemp asked for motion to approve. **A MOTION WAS MADE BY Nypan, SECONDED by Portner, AND PASSED UNANIMOUSLY.**

We also need to *audit* our Workers compensation. This will cost *up to* \$1000.00 for payment.

Hemp asked for motion to approve. **A MOTION WAS MADE BY Meissner, SECONDED by Nypan, AND PASSED UNANIMOUSLY.**

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY Nypan, SECONDED BY Clough AND PASSED UNANIMOUSLY.

*****An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

Approve Treasurer's Report:

There was \$111,000 in our account at end of November. For month of December paid out \$110,000 including referee fees, team fees, \$60,000 in ice bill payments + \$18,000 in facilities expenses. This should wrap up all outstanding payments for facilities expenses. Right now, we are sitting at \$70,000 between two accounts (not including tournament account) – but we have another \$85,000 expected in traveling ice bills.

We are likely about \$50,000 below where we were last year. This year, it is most likely the outdoor rink expenses account for that difference in our account this year.

Hemp asked for motion to approve the treasurer's report. **A MOTION WAS MADE BY Meissner, SECONDED by Nypan, AND PASSED UNANIMOUSLY.**

ACTION: Nyssa to work with Tony Howard to make sure we acknowledge “build a block” donors at the outdoor rink.

AGENDA ITEMS:

Board Positions up for re-election:

Mite Operations Director
Girls Director
Vice President
Traveling Director
Registration Director
Ice Director
Fundraising Director
Jr. Huskies / Operations Director

*Board members asked to start identifying possible replacements if their terms are up:

ACTION: Monica to draft letter to send out to the association about expected vacancies for board after by-law sub-committee confirms structure for the 2011-2012 season.

SUGGESTION: Nyssa would like to cross train someone on the registration. Jason and Monica agreed to take time to train on this. Timing TBD.

Summer ICE Opportunities:

Jason wants to start a summer ice program and would like to explore how we might get some revenue generating activities planned for mid summer. He will keep us posted on recommendations.

Outdoor Rink update and considerations:

- Issue with vending machine – Jason is handling it, but wants us to be aware.
- We are considering adding well and/or sewer at outdoor rinks. It will never be practical to bring city water over to the rink. Some discussion, but no decision made.
- Zamboni would be ideal for our ice there. We believe we could get one for \$9000, but we all agree we should not take on the cost right now. Raise the question at a later time. Maybe consider for next year.

ACTION: Mark Chevalier has offered to explore options to build a zamboni that is not as costly as a standard zamboni. He will do some research to figure out how to get a machine configured. He will come back and propose some creative options.

Chevalier is also working on getting sponsorship from Polaris. We would need to provide some incentive for them.

Question: Has anyone been involved in billboards? How much would advertising space cost. This may be one way to provide advertising benefit for Polaris. Consider:

- 1) The market value for that advertising
- 2) Car counts on how many vehicles would be visible at the location that we target.

ACTION: Monica send Mark C. the contact for Jolee Molitor for ideas on marketing / advertising.

1st annual winter classic:

We are putting together a winter classic. Keep it to D/C mites on Feb. 12th. We'll try to get Blaine, Anoka, and Coon Rapids. Need to call the city to make sure we can get the whole day. Food, T-shirts... We're not going to have another board meeting before the event – so we need to put out a request for volunteers.

We expect we'll need up to \$1000 to cover the cost of the event.

Hemp asked for motion to approve the up to \$1000 for the Winter Classic. **A MOTION WAS MADE BY** Nypan, **SECONDED** by Portner, **AND PASSED UNANIMOUSLY.**

Status of budgets:

By the next board meeting need to have this under control.

ACTION: Monica and Jason to meet prior to the next meeting to review the budget recommendations that we received and evaluate what our actual expenses were compared to the planned budgets that we received.

Ideas for next year:

- Volunteer hours: Current structure lacks fairness. There are board members and coaches who get the same volunteer credit as the standard member only completes 10 hours throughout the year. *Question:* Is there a need to increase the number of volunteer

hours? **ACTION:** Laurie will analyze how many hours we need vs. how many we are using each year. She will make a recommendation for how we do this in the future.

POLICY UPDATES NEEDED:

Waive In Policy: We have a current request from St. Francis to enable U12 girls to waive into Andover. They need a home for next year. U12 has enough to get by, but the roster size would go from 12 to 15. After board discussion, **DECISION:** AHYHA will WAIT on St. Francis decision until we have established our planned policy on waive-ins.

DRAFT policy/procedure recommendations:

ACTION – We are considering conducting an online poll to get member input on our policy and procedure review. Laurie Klepinger and Laura Nissen to explore this idea.

ACTION – Derrick Johnson will help on a committee to make waive-in recommendation.

Additional comments: D10 may force teams that don't have enough people for an A team to merge together to create A teams. *Question:* Why can't we draft two separate policies: 1 girls policy vs. 1 boys policy on this topic? For AHYHA, It's always a numbers game, we don't always know if we'll have the right number of players for full teams.

Decision to be made: Determine whether a player waived-in can be on the A team

ACTION: Monica is re-engaging the policy sub-committee to review by-laws and policies & procedures:

Mark Chevalier

Mark Manney

Derrick Johnson

Laurie Klepinger

Jason Hemp

Director Updates:

Aaron: Junior Huskies – going well.

Chris Markus: Practice ice scheduled through February. Will post what he can ASAP but has to confirm availability.

Laura Nissen: Still looking for one Squirt C team for February 10th – 13th. If anyone has ideas for Squirt C teams – let Laura know. **ACTION:** Derrick will post it to the US Hockey website – Laura will post on our AHYHA website.

Penny Mackey: Working with SKATE – Tallying report cards and collecting Heggies pizza orders. All is going well.

Nyssa Nypan: Confirmed our receipt of Land'O Frost coupons.

ACTION: Patti Howard to create a list of frequently asked questions related to gambling so that we can most easily educate new board members on the rules associated with Charitable Gambling.

Hemp entertained a motion to adjourn the meeting. **A MOTION WAS MADE BY** Nypan, **SECONDED** by Portner, **AND PASSED UNANIMOUSLY.** Meeting adjourned at 8:38pm.