

**CHIPPEWA YOUTH HOCKEY ASSOCIATION**  
**BOARD MEETING MINUTES – January 19, 2011, 7:00 PM**

Called to order by: Bob Normand Time: 7:02  
Present: President (2011) Bob Normand X Vice President (2012) Ron Renaud     
Treasurer (2011) Mike Jordan    Secretary (2012) Michael Pynch X  
Board (2012) Randy Reeg X Kris Johnson X Mike Armstrong X  
Members: Brian Anderson X  
(2011) Jason Dresel X Rod Elkin X Coley Murphy X  
Steve Gibbs X Craig Frenette   

**Other attendees:**

**1. General Meeting**

**2. Secretary's Report - Minutes of previous meeting**

There was only one edit to the draft minutes and it was a minor spelling issue.

Motion made by Randy to approve the minutes.

Seconded by Steve

Motion Approved

**3. Treasurer's Report –**

We agreed to do a summary 1-page financial report on a monthly basis with just the header totals.

Board requested the finance committee/treasurer provide a quarterly update to the Board with the full-financials included.

Bob asked for capital requests and changes to operating expenses by end of January.

The Finance Committee is going to put together a policy or a set of guidelines on the budgeting process going forward. The plan is to approve the 2011/2012 operating and capital budgets at the April Board Meeting.

Bob requested more financial transaction detail from Roger Hunt and reviewed the expenses that were going into specific accounts and found some issues (e.g. jerseys were expensed to the concession stand account, U12/U14 jerseys were expensed to tournament account, etc.). We will be making some adjustments to make the accounting for specific transactions more logical.

Ice Policy – The finance committee is going to develop a policy or a set of guidelines as to when to take off and put on the ice from a financial perspective. We will float a policy in the next few weeks and look to make a motion for approval at the next board meeting.

DCOH – Managing Cash Flow: The finance committee suggested that we need to be more intentional about our cash management process. There are downsides associated with too much or too little cash on hand and therefore we need to have a plan for how much cash we should maintain.

Energy Saving – Mike Armstrong discussed how the association may need to spend some money to save some money though there are likely some big savings that could be gained from better energy saving initiatives for CYHA. It was suggested that either an assessment or some “low hanging fruit” should be considered in conjunction with our next year’s capital budget.

Motion made by Steve to approve the Treasure's Report

Seconded by Jason

Motion Approved

#### **4. Correspondence/Officer Reports**

*Nothing*

#### **5. Old Business**

##### ***Size of Board - Randy***

Randy suggested that maybe when we re-write the by-laws we might want to consider the size of the board and possibly decreasing the number.

##### ***Fundraising for Roof - Steve***

Steve has written the letter for the fundraising campaign for the new roof. We are hoping to secure enough commitments to replace the roof this summer.

##### ***Assessment Hours - Steve***

An individual asked Steve about how to get work assessment hours. It was noted that this information is provided on the website on the administrative tab.

##### ***Cleaning - Rod***

Rod has been working with community service representatives and we have multiple individuals that have been screened to assist us with cleaning and other items. We are working on getting a set schedule and this should get us through the bulk of the hockey season.

#### **6. New Business**

##### ***Goal Crease (Stauber Goalie Clinic) - Steve***

The Stauber Clinic is looking for 12 hours of ice time in mid-May. They agreed to pay us \$10/skater and we might expect up to 30 skaters. This also offers a local hockey clinic to our goalies. The weekend they are looking for is May 21.

Motion made by Steve Gibbs for us to maintain our ice through at least the Stauber Goalie Clinic and to provide them with 12 hours of ice time in response to their support of our association and in what they will provide to CYHA for use of the ice.

Seconded by Randy

Motion Approved

##### ***Goal Camps May/Sept - Bob***

Bob spoke with Tammy Tillotson to see if we can do the goalie clinic with Rick St. Croix at the end of September. That would have us putting the ice on 2 weeks earlier than past years. It would also help us get try-outs done sooner. There is also a lot of ice that can be sold during that time to the Wisconsin Elite Hockey League (WEHL).

Motion made by Steve to have Ice Ready on the North Rink on September 17<sup>th</sup>.

Seconded by Randy

Motion Approved

##### ***Reevaluation of Board Subcommittees - Randy***

Randy is suggesting that we need to reevaluate the subcommittees to see if we can get some better traction

from each of them. Randy is going to follow-up with Ron Renaud to schedule a meeting to look at this further. They are going to invite other board members and others that might also be able to assist.

***Vandalism - Randy***

There has been some small damage done that is beyond wear and tear. There is still not appropriate supervision over children. The board and others adults need to be vigilant in keeping people behaving appropriately. Also, keep people from cutting through the North Rink to locker room D and keep kids out of the Zamboni room.

***FaceBook Page vs. CYHA Info E-mail - Randy***

There was a suggestion made it might be much easier to set up FaceBook pages for standard messaging. It is not going to eliminate every need for e-mail lists though this could assist with communicating information. Randy is going to create a FaceBook page though we will need additional resources to help keep it current.

***Annual Meeting - Randy***

Randy thought that we should create an annual meeting event that not only recognizes the skaters, parents, etc. for the season though would also assist in bringing more people to get together and run and vote for new board members. There was a positive response from the Board though a lot of planning and execution would need to take place for this to become a reality for this hockey season. Anyone interested in assisting with planning and execution should contact Randy or someone on the Board.

***Handicap Ramp - Bob***

We have a \$2,000 donation from Elizabeth Tillotson directed for building a “handicap ramp” for the South rink. Bob will ask Tom Hubbard to look into this and see what options exist.

**7. Committee Reports**

<b>Management</b>	B. Normand	<b>Player Development</b>	D. Loew
<b>Finance</b>	M. Jordan	<b>Equipment</b>	J. Dresel
<b>Rules</b>	D. Loew	<b>3 on 3</b>	P. Paletta
<b>Maintenance</b>	W. Hutton	<b>Referees</b>	L. Darrow
<b>Cleaning</b>	H. Dresel	<b>Signs</b>	N. Bowe, L. Steinmetz
<b>Mechanical</b>	B. Roshell	<b>Concession</b>	H. Olson
<b>Facility</b>	J. Dresel	<b>Tournaments</b>	D. Liddell
<b>Ice</b>	L. Darrow	<b>Strategic Planning</b>	OPEN
<b>Zamboni</b>	B. Bruhn	<b>Scheduling</b>	B. Normand
		<b>Figure Skating</b>	K. Brovan, J. Jackan
		<b>Registration</b>	H. Dresel
<b>Marketing, Promotions, Fundraising</b>	R. Renaud	<b>Work Assessment</b>	A. Kukuk
<b>Ice Bowling</b>	TBD		
<b>Blue Line</b>			
<b>Pancake Breakfast</b>	M. Mikula	<b>Calendars</b>	J. Holmlund
<b>Fair</b>	P. Kelly	<b>Clothing</b>	T. Anderson
<b>Country/Rock</b>	K. Smithberg		

**Committee Reports**

***3 on 3***

Rod mentioned that Kyle Schimmel may be interested in taking over the organization for the 3 on 3.

***Tournament Payments***

Discussed getting pre-payments for tournaments based upon the challenges that Team Managers have in

having to front the money for tournaments and then collect it.

**8. ADJOURNMENT**

Next Meeting Wednesday, February 16, 2011 7:00 PM