



Harbor Board Meeting Minutes

Date: February 7, 2011, **Time:** 7 – 9pm, **Location:** Gig Harbor Round Table Pizza

Attendance: President Mike McCoy, Treasurer Ronda Haase, Dir of Registration Cheryl Mercuri, VP of Admin Keith Schembs, Micro Director Dan Gregory, Academy Director Jeff Wenrich, Coaching Director Joe Waters, Secretary Joe Ross, Club Director Steve Jensen, VP Referees Keith Vincent, Games Coordinator Kurt Self, VP Comp Oscar Canas, Field Coordinator Ed Fairbanks, Tye Cup Tournament Coordinator Janet Leveratte.

Excused: Curt Carroll, Dennis Foley, Jeff Rankin, Mike Lund, Donnie Roberts, Paul Louden

Nominations:

VP of Administration – Keith Schembs

- *Steve Jensen motion to approve Keith Schembs as the new VP of Administration 2nd Jeff Wenrich (Approved, AYES: 8, NAYES: 0, Abstain: 0)*

Assistant Academy Director – Mike Lund

- *Jeff Wenrich motion to approve Mike Lund as the Assistant Academy Director 2nd Joe Ross (Approved, AYES: 9, NAYES: 0, Abstain: 0)*

Assistant Micro Director – Paul Louden

- *Dan Gregory motion to approve Paul Louden as the Assistant Micro Director 2nd Ronda (Approved, AYES: 8, NAYES: 0, Abstain: 1)*

January meeting minute approval:

- *Keith S. motion to approve January minutes with friendly amendment clarifying at this time, no actual letter has been created or sent to PCSRA. 2nd Oscar (Approved, AYES: 8, NAYES: 0, Abstain: 0)*

Officers Reports: *(Attached at conclusion of this report.)*

- *Tye coordinator requested input from board regarding date for 2011 Tye cup and inquired into process for bidding for new medals and trophies. Discussion concluded Janet coordinate medals and trophies with Greg Noson and work with new VP of Admin Keith Schembs regarding dates.*

DOC report: *U16 – U18 boys tryouts set for February 22 and 23rd. Fields to TBD.*



Harbor Board Meeting Minutes

February 7, 2011 Page 2

Committee Reports:

- **Field Committee** – *None*
- **5 Year Plan Committee** – *Mike stated the committee met twice in January nothing to report at this time.*

Old Business:

- **Field fund refund check**- *Mike stated club has received reimbursement check from TPCJSA.*
- **Non-budgeted expenses for 2011** – *Mike emphasized the importance to all board members to work towards for seeing and planning of non-budgeted expenses, ex. Additional goals, nets, office equipment etc. Joe Ross volunteered to start an audit/inventory of current club items/assets.*
- **TCC Field** - *Ed Fairbanks advised the board that he has received notification from TCC management that they want to meet and discuss the future of the TCC field. It is unclear at this time what TCC management has planned or will possibly propose.*

New Business:

- **Dwyer Pemberton & Coulson Accountants / 2010 taxes** – *Ronda verified the use of current accounts.*
- **Accounts and Balances Proposal** – *Ronda presented (See attached under Treasurer Report) account and balances proposal for 2011. This proposal would establish a more balance distribution of funds and simplify line items while providing more accountability. After discussion, Ronda motion to approve distribution of HSC accounts as proposed for 2011. 2nd Joe Ross (Approved, AYES: 8, NAYES: 0, Abstain: 1)*
- **Driving Range lease** – *Cheryl stated she has a dialogue with the proprietors currently seeking the use of additional space on the first floor of the driving range so Cheryl volunteered to follow up and inquire about the lease that expires in June.*
- **Office Expenses** – *Cheryl suggested that the board look toward the future and plan for potential office expenditures. Further discussion included possible purchase of laptop computers so board members are not utilizing their personal equipment at events such as board meetings, tryouts, auction and registration nights.*



Harbor Board Meeting Minutes

February 7, 2011 Page 3

- **L&I, WYS fees, TPCJSA** – *Mike stated that clubs may be seeing a raise in player fees from the state and USSF in the near future so it is vital we are good stewards of club finances. Mike also informed the board that there is concern brought by WYS that in the near future clubs may have to cover L&I expenses which have been covered by WYS.*
- **Premier Fees** - *Steve motioned to approve the proposed U16 – U18 Premier Player fees for the 2011/2012 season. Remaining age groups fees approved as proposed with potential for future adjustments. 2nd Keith (Approved, AYES: 9, NAYES: 0, Abstain: 0)*
- **U16 – 18 Premier Boys Coaches for 2011/2012** – *Jeff motioned to approve the Joe Waters as the BU 16 coach and Neil Megson as the BU17 and BU18 coach for the 2011/2012 season. 2nd Keith (Approved, AYES: 9, NAYES: 0, Abstain: 0)*

Steve motioned to extend the meeting 15 minutes. Approved.

Good of the Game:

- *Boys U18 have advanced into the State Semi-Final game. Date, time and location TBD.*
- *The newly formed GU10 had their first game on Saturday and a well fought battle ended with a last minute goal by Harbor for a 6-6 tie.*

Meeting adjourned 9:17 PM



Harbor Board Meeting Minutes

February 7, 2011 Page 4

Officer reports

VP of Admin - Vacant

VP of Referee's – No Report

Coaching Director – No Report

Club Director – No Report

Micro Director – No Report

VP of Comp No Report

Academy Report

February 7, 2011

Academies:

- Spring Academy – Open for B&G U9-U11. Dates have been set – six sessions beginning March 30th through April 17th. Time and place TBD. Looking at fee of \$35. Capping registration to first 120 players.
- Email will go out in two weeks, or once fields have been determined.
- John Wedge will be running sessions, with undetermined CIT's.

Registration:

- U7/U8 Registration will open on April 1. U9-U11 will open May 1. Registration for all ages will close on June 15th. Late fees of \$25 will be assessed beginning June 16th. Registration fees will likely remain the same. Finalizing budget, and will have fees set by March meeting.

Coaching Modules:

- U8 and below module will be scheduled for June/early July. Working with Micro Director and Wedge to set time and place. Boys and Girls club worked well – will work with VP Competition to schedule same venue.

Capital Expenditures:

- We are currently assessing needs, but following are proposed needs for the 2011 season:
 1. Additional 6x12 goal from DTI. Price listed at \$1545 plus \$100 shipping. May have room to negotiate with DTI.
 2. Two pairs of 5x8's at \$500/pair; replacing old pair.
 3. 8 Rebounder Kits at \$100/pair – used for all academy and coaching module sessions.
 4. Miscellaneous equipment – balls, discs, pinnies for academy sessions- \$200.
- Total planned equipment expenditures for 2011 season not to exceed \$3,700.

Jeff Wenrich



Harbor Board Meeting Minutes

February 7, 2011 Page 5



Minutes February 7, 2011

GENERAL:

Need to have assist passed along the ir facilities. I will follow is at forming the nev We will meet again t

ed in. Had meeting with Shannon W. Community Use. She has ommittee to discuss new policy and procedures for assigning of the week after the vote is over for the bond to see where she ; and I met last month to discuss Spring Academy and 2011 fees. r to finalizing policies and fees.

PREMIER:

All player evaluations were due in January and about 50% of the coaches have completed the task. As of this week we have our teams split to both high schools for training (thank you community use). Player cards are still being held weekly as all accounts were supposed to be at a zero balance December 31, 2010 (exception families who have contacted our Treasurer and made other arrangements). We will have February Coaches' meeting prior to tryouts. Tryouts are February 22nd and 23rd for the boys U16, U17 and U18's. Coaches need to be approved for the 2011-12 season. They are within the matrix; Joe Waters U16 and Neil Megson 17 & 18's. Also, I need the 2011-12 fees approved tonight (see Cheryl's report). We currently have 5 different dates and times for all age groups. Continue to watch the website as changes are announced for coaches and places and times are confirmed. Lastly, Keith Vincent our VP of Referees has requested if we plan to have any friendlies and you would like referees please contact him.

CLUB:

Steve will be able to answer any questions tonight in regards to the club plans.

ACADEMY:

Jeff sent report via email, please read. Jeff needs to ask for board approval to appoint Mike L as his assistant academy program director for the 2011 year.

MICRO:

Dan did not send a report due to I believe he is off our email list. His email address is hscmicro@comcast.net. Dan needs to ask for board approval to appoint Paul L. as he is willing to stay on as the assistant for the 2011 year.

DISCIPLINARY COMMITTEE:

Jeff R. sent his report earlier via email. We have 1 incident that needs follow up did not get all info as the parent needs to be brought in to the committee.

GOOD OF THE CLUB:

Continue to talk to all Harbor members young and old. Take time to explain the board happenings remembering if you do not have all the facts point the members to those who do. Never be afraid to say I do not know but will find out the answer to any questions.



Harbor Board Meeting Minutes

February 7, 2011 Page 6

Director of Registration February 2011 Report

New Players:

During the break a total of 24 transfers were processed moving players from teams outside of our premier program. 20 were from our recreational program and 4 from outside clubs. A total of 14 transfers were done moving players between teams within the premier program.

Registration:

Continue to try to streamline the registration process. Confirmed with the state we can eliminate the need to have the medical waiver notarized. Managers need to make sure they always have the current year form with them.

State Cup:

The state's deadline for registering GU11-GU18 and BU11-BU14 is 2/23, association deadline 2/13. I prepared a chart and sent to Curt and Joey to work with the coaches on their team placement. Needs to be completed by mid week so I can get the teams entered and paid for.

Player Cards:

We continue to pull cards for players who have not followed through with the payment arrangement that they established for with the club, currently only one player card is being held.

Tryout Dates:

Registration has been opened for the 2011 season. We need to finalize the tryout dates so we can start communicating and can plan for volunteer help. The boys U16-U18 dates have been finalized. We will work out additional arrangements to deal with the conflicts with mid-winter break.



Harbor Board Meeting Minutes

February 7, 2011 Page 7

2011 Try-out Dates for 2011/2012 Season			
Current Age Group	Future Age Group	First Possible Day of Try-outs	
		Boys	Girls
NA	U10	TBD	TBD
U10	U11	Wednesday April 27 th	Wednesday April 27 th
U11	U12	Friday April 22 nd	Friday April 22 nd
U12	U13	Friday May 6 th	Friday May 6 th
U13	U14	Friday May 6 th	Friday May 6 th
U14	U15	Friday May 6 th	Friday May 6 th
U15	U16	Tuesday February 22 nd	Tuesday May 17 th
U16	U17	Tuesday February 22 nd	Tuesday May 17 th
U17	U18	Tuesday February 22 nd	Tuesday May 17 th

2011 Proposed Premier Program Player Fees:

The 2011 proposed fees for our premier program need to be approved by the board so I can update the system and finalize the financial contract for 2011/12 season. We are moving to a duplicate/triplicate form so parents can retain a copy of what has been signed. Based on preliminary budget numbers it looks like parents will have to pay a possible \$100 outside of the proposed fee to cover warm-ups.

Age Group	2010 Fee	Proposed 2011 Fee
U10	\$550	\$795
U11	\$1300	\$1475
U12	\$1400	\$1575
U13	\$1525	\$1675
U14	\$1525	\$1675
U15	\$1650	\$1775
U16	\$1650	\$1775
U17	\$1750	\$1875
U18	\$1550	\$1625



Harbor Board Meeting Minutes

February 7, 2011 Page 8

Treasurer Report February 2011

Account Balances

Fundraiser balance \$41,655.65

General Fund Account 1 balance \$35,684.27

General Fund Account 2 balance \$100,000

Money Market balance \$82,604.42 (Reserve Fund - \$19,000 from Fundraiser Account "field fund")

CD 2 year (2.97 with 3% annual percentage yield) \$80,000.00 (\$30,000 from Fundraiser account and \$50,000 from Money Market Account – Field Fund)

Interest earned on CD as of 11/05/10 - \$625.99 (\$84,246.66 new balance, maturity 2/06/2011)

Outstanding Debts

HFC – Outstanding balances \$9,033.26 (\$22,171.80 – outstanding balance for January)

Rec – Outstanding balances \$370

District III – Owing for Field Reimbursement - \$351

Updates

2011 budgets have been distributed to the PD's. Need to schedule a meeting to discuss budgets and prepare to get them approved by the Board (March meeting).

New merchant is in place and running properly. Payment plan for the Premier accounts will be in place this year!

New

2011 Accounts – see attached sheet

Need approval to use Dwyer Pemberton & Coulson , P.S. for 2010 taxes

Lease will expire end of June 2011, need to discuss renewal



Harbor Board Meeting Minutes

February 7, 2011 Page 9

Proposed 2011 HSC Accounts

General Account 1 - \$100,000 (starting balance beginning of each year)
Heritage Bank – interest bearing account

General Account 2 - \$25,000 (Reserve account)
Heritage Bank – non interest bearing account

Fundraiser Account - \$3,327 (seed money for new fundraisers/auction)
Keep at Heritage – change to non interest bearing account

Money Market Account - \$90,000
Timberland Bank – interest bearing account (money market)
\$5,000 Misc
\$35,000 Coaches
\$20,000 Fee Assistance
\$10,000 Good of the Club
\$20,000 Equipment

Field Fund CD - \$150,000 (\$50k land sale, \$30k 1st yr auction, \$19k 2nd yr auction,
\$36k 3rd yr auction, \$15k TPCJSA)
Timberland Bank - 60 month CD (2.08% interest, 180 days penalty)

Total - \$368,327

2/07/2011 Balances	Total - \$344,191
Fundraiser - \$41,655.65	TPCJSA - \$23,511
General 1 - \$35,684.27	Projected int. from CD - \$625
General 2 - \$100,000	Grand total – 368,327
Money Market - \$82,604.42	
CD - \$84,246.66 (11/05/2010 statement)	



HARBOR SOCCER CLUB DISCIPLINE & REVIEW COMMITTEE

Report for Board Meeting February 7, 2011

GENERAL: There have been no Official Incidents reported to the Committee so far this year.

OLD BUSINESS: N/A

UPDATES:

- 1) During the January Board Meeting the Board voted to approve the Volunteer nomination of McKee Mosher as the 4th. and final Parent/Coach member of the D&R Committee.

Consistent with the HSC Bylaws the 2011 D&R Committee is now fully formed.

Current Members Roster sheet and Contact information was forwarded to the Board of Directors immediately secondary to the January meeting.

NEW BUSINESS: In an effort to better serve the Club, it's Board of Director's and membership,

I have been working with Hillary Beehler @ WYSA to explore the possibility of establishing a Regional Discipline and Review Committee, "**Best Practices Group**". This Group would receive oversight from a WYSA representative, during any scheduled meeting.

The Concept would involve Quarterly meetings with D&R Committee members from all of the participating Regional Clubs.

The specifics of any incident would never be shared with the Group (Names, etc.), but a general discussion of some of the individual clubs previous incidents, and the Disciplinary Action taken by that Clubs would be the subject of discussion.

I believe this would be very helpful to all of the Participating Clubs, as the opportunity to learn from discussing actual incidents would be the greatest benefit.

I have researched the Club Bylaws and do not find any specific direction or prohibition regarding this type of activity.

I have a scheduled Conference call for later this week with WYSA Staff to further discuss this issue, this call should answer a lot of questions. I hope to be much better prepared to discuss specifics, secondary to that call.



Harbor Board Meeting Minutes

February 7, 2011 Page 9

Game and Field Scheduler Report

Weekly:

- Updated new schedules on Harbor website
- Updated weekend schedule with Peninsula School District
- Made numerous changes to Home game schedules
- Made sure state cup home games were scheduled

Additional items:

- Worked with PenMet Parks on Spring and Summer field schedule
- Worked with PSD on Spring and Summer field schedule
- Worked with G94 Premier and G92 Premier on College Coaches day with Harbor teams at Roy Anderson for Feb. 5th to have concession stand and Press booth open.
- Worked with Jeff on getting dates and tentative fields for Spring Academy
- Worked with Curt and Cheryl on tryout dates and times

Worked with Curt on Feb/March practice schedule