

PAPILLION RECREATION ORGANIZATION ADVERTISING AND FUNDRAISING POLICY

OVERVIEW:

This policy is referenced in PRO Bylaws Article IV Section G.

Papillion Recreation Organization (PRO) is committed to responsible spending of fees and donations received by this organization to facilitate the youth sports activities under its direction. To that end PRO shall exert every reasonable effort to insure the handling of funds by this organization are done in a consistent, ethical, efficient manner which follow widely accepted best practices of accounting.

POLICY:

This policy will define how PRO may be represented in advertising or fundraising efforts initiated by its members or on its behalf. This will also define what content is considered unacceptable due to risk exposure.

- A. Funds raised on behalf of any PRO sponsored team may only be used for the following:
 - 1. Registrations fees for leagues or tournaments
 - 2. Gate fees
 - 3. Lodging and Transportation of players to events more than 50 miles from Papillion.
 - 4. Uniforms
 - 5. Equipment
 - 6. Officiating feesThese funds will only be remitted after submission of receipts to PRO Treasurer per Reimbursement and Expense Policy.

- B. No advertising will be authorized for any business whose advertising depicts or promotes tobacco, alcohol, adult entertainment or any illegal activity. Any business may be prohibited from advertising if deemed by majority vote of the Board of Directors to be detrimental to the well being of the youth in Papillion.

- C. Current authorized fundraising programs:
 - 1. Select Baseball's banner program
 - 2. Select Baseball's Friends and Family fundraiser
 - 3. Select Baseball's Monarch Tournament
 - 4. Recreational Baseball's 4th of July Royals Buses monitors

- D. All approved fundraisers shall be coordinated with Director of Promotions for management of businesses contacted on behalf of PRO. The intent is to prevent the over solicitation of local businesses.

- E. All new fundraising efforts need to be presented to Board of Directors for majority approval. All fundraising efforts will provide a cover letter explaining the fundraiser to prospective donors. Presentation shall include but not limited to:
 - 1. Description of fundraiser which shall be included in the fundraiser cover letter.

2. How money will be collected
3. How receipts will be submitted to PRO Treasurer
4. What is the purpose for which funds are collected

A copy of the current version of this Policy will be posted and available on the PRO web site.

A disciplinary hearing may be called upon discovery of any member not in compliance with this Policy.
Approved December 17, 2009.