

River Lakes Board  
Meeting Minutes  
November 22, 2010

**Mission:** River Lakes Hockey exists to provide a rewarding experience, focused on the development of players, and volunteers while promoting a fun, fair, and safe environment dedicated to the respect, sportsmanship, and excellence of all participants.

**Opening:** The regular meeting of the River Lakes Board was called to order @ 714PM on Nov 22, 2010 at the River Lakes Arena in Richmond by President, Swain Smith.

**Present:** Swain Smith, President; Tami Stanger, Secretary; Gary Oothoudt, D5 Representative, Mary Sweep; Treasurer, Scott Klatt; Director, Marsha Meed; Ice Scheduler

Tom Ruhland; Team Representative Coordinator,

**Absent:** Margaret Spanier, Vice President; Heather Kipf, Registrar; Mitch Sweep; Ace Coordinator

**Secretary's Report:** Tami Stanger

The minutes from the Oct 25th, 2010 meeting were reviewed and approved. Motion: Scott Klatt, 2<sup>nd</sup> Marsha Meed.

The Timeline for the River Lakes Board was reviewed and grant applications are on the agenda for the month. Tami is watching for the MN Wild/Excel Energy grant application to become available for next year's program on the website.

The board discussed creating policies/procedures and saving them electronically for the predecessors of this board.

1. The board requested Player Development develop and present a Tryout Process Policy and a Player Development Committee policy that encompasses selection, terms, IP programs, etc.
2. The board discussed where the policies should be filed on the website for easy access. Should we file them in topic related tabs? Should we create a policy document type and have them filed in documents? Should we create links from different locations to the policies?
3. Tami will add dates to the existing policies and policies created in the future.

**Treasurer's Report:** Mary Sweep

The Financial report was presented by Mary Sweep. Current balances and bills for approval were presented. Motion to accept Tami Stanger, 2<sup>nd</sup>; Scott Klatt. Pending bill dollar amount will be sent by email for approval. Mary requested the Ice Scheduler look over the WSOA invoice prior to her paying the invoice. The board approved payment of the invoice after the Ice Scheduler review. The board held a discussion regarding the need to bring all invoices to the board for approval prior to paying them. It was decided that invoices that are a result of a purchase that was approved with a motion at the board level do not need to be authorized for payment at the board level prior to

issuing payment unless the product is not acceptable or the dollar amount is not what was expected. Motion: Tami Stanger, 2<sup>nd</sup> Scott Klatt.

The River Lakes board made a motion to request \$5000.00 from RLE and RLW for hockey expenses. Motion: Scott Klatt, 2<sup>nd</sup> Marsha Meed.

#### **RLE Report- Swain Smith**

- Fundraising/calendars were the main topic

#### **RLW Report~ Mary**

- Fundraising
- Floor updates and improvements almost complete

#### **Scheduler's Report~ Marsha Meed**

- Marsha requested that we ask questions at the District 5 level as to when they will make the determination as to where play-offø will be housed. We have ice time blocked off that we would need to fill if we do not get chosen to house a play-off tournament.

#### **Registrar's Report~**

- Rosters are okay; Roster requires a red stamp to be official
- Swain has consent to treat for 14U book
- Bantam B goalie has been rostered.

#### **Tournament Report~**

- Denise has added dates to the Tournament Duties as requested by the board.
- The 14U Tournament did not fill and they will be attending a tournament in Sauk Rapids that weekend instead.

#### **D5 Report~ Gary Oothoudt**

- ADM is Dec 4<sup>th</sup> 8-11AM at Litchfield. The President, Ace Coordinator, Mite Coordinators and Coach-in-Chief are required to attend.
- D5 has a new teaching model for ADM that will be replaced the HEP model.
- **Reminder for score sheet distribution. The white copy goes to the District 5 representative. Make sure that you have game #'s and team names on the sheets.**

#### **Old Business:**

- Swain Smith has agreed to approach Jeff Melby regarding the clothing funds that were expected after the clothing program was closed at the end of the season last year.

Meeting was adjourned at 8:33 PM. Motion: Scott Klatt, 2<sup>nd</sup> Marsha Meed.