

Andover Huskies Youth Hockey Association

Monthly Board Meeting Minutes

September 19th, 2010 @7:00PM

Andover Community Center

As recorded by Monica Hamling, AHYHA Secretary

Members in Attendance: Mark Chevalier, Jason Patton, Jason Hemp, Dave Johnson, Derrick Johnson, Monica Hamling, Nyssa Nypan, Laura Nissen, Aaron Gardner, Penny Mackey, Dale Martenson, Mark Manney, Mike Clough, Penny Portner, Ron Meissner, Chris Markus, Laura Lazan, Laurie Klepinger

Members not present: Jill Hadtrath-Aadland

Guests: Amy Vreeland

Meeting called to order by Jason Hemp at 7:03pm.

Open Items / Address Guest Topic:

Question 1: Vreeland asked about registration costs that are non-refundable if her daughter makes the High School Girls team?

Board Response: Non refundable fees were defined during the August meeting to include:

Tryout fee \$85

*Fundraising \$80

Ice time (\$14 per hour)

*After board discussion, decision was made to *defer fundraising* cost for players in this situation to minimize out of pocket costs if they do not end up playing U14 hockey. Purchase of warm ups will also be deferred until they make the U14 team.

So final decision confirms that ***only non-refundable costs to parents are:***

\$85 tryout fee and \$14/hour of ice scheduled. THEN defer warm-ups and fundraising costs.

Question #2: General concern about timing of tryouts for U14 players. All tryouts were scheduled for weeknights at 5:20pm which conflicts with other high school sporting events.

Board Response: Chevalier and Markus to look at shifting times, but cannot commit to a change given all groups have conflicts.

ACTION required - Dale Martinson asked to communicate:

- 1) The status of the U14 coach so that the players can decide if they want to be on the team or not.
- 2) Decision on non refundable costs
- 3) Requirement for U14 players to ***register by the September 22nd*** in order to be considered for the U14 program. If they miss that deadline and get cut from High School Team, they will not have any recourse to return to the AHYHA program.

Approve July and August Board Meeting minutes

Hemp asked for motion to approve the July meeting minutes. **A MOTION WAS MADE BY Nypan, SECONDED by Mackey, AND PASSED UNANIMOUSLY.**

Hemp asked for motion to approve the August meeting minutes. **A MOTION WAS MADE BY** Meissner, **SECONDED** by Martenson, **AND PASSED UNANIMOUSLY.**

Gambling Manager's Report

Our Gambling Manager was unavailable during the meeting to provide the monthly gambling report. (See addendum for gambling report information)

Treasurer's Report:

Mike Clough provided a handout with profit / loss detail for the month and provided an explanation of account status.

Hemp asked for motion to approve the Treasurer's Report. **A MOTION WAS MADE BY** Chevalier, **SECONDED** by Lazan, **AND PASSED UNANIMOUSLY.**

ADDITIONAL AGENDA ITEMS:

Ice Scheduling:

Chris Markus requested expense approval for several items related to ice scheduling:

a) Request for board approval for 1 hour of ice time on 11/6/2010 for referee training

Hemp asked for motion to approve the request for 1 additional hour of ice time. **A MOTION WAS MADE BY** Nypan, **SECONDED** by Clough, **AND PASSED UNANIMOUSLY.**

b) Request board approval to use up to 8 hours of ice time for goalies.

Hemp asked for motion to approve the request for goalie ice time. **A MOTION WAS MADE BY** Dave Johnson, **SECONDED** by Martenson, **AND PASSED UNANIMOUSLY.**

c) Request board approval for a \$20 / Referee rate increase per game at mite level. We are trying to get them additional funds to support their expenses.

Hemp asked for motion to approve the referee rate increase. **A MOTION WAS MADE BY** Clough, **SECONDED** by Meissner, **AND PASSED UNANIMOUSLY.**

Mite Meet & Greet:

Laura Lazan requested up to \$300 for Bounce activity center in the ACC gym during the Mite Meet & Greet.

Hemp asked for motion to approve request for funds to support the Mite Meet & Greet. **A MOTION WAS MADE BY** Nypan, **SECONDED** by Martenson, **AND PASSED UNANIMOUSLY.**

Volunteer Materials:

Laurie Klepinger would like to recommend we buy communication / marketing materials to thank volunteers for their significant contributions to AHYHA. This would include volunteers who have helped with the outdoor rinks. Laurie recommends board approval for:

- a) Up to \$700 for gift cards for rink helpers who contributed countless hours (in a compressed timeline) beyond their standard volunteer commitments to build the rinks.
- b) Up to \$100 for note cards branded with Andover Hockey logo. These will be used for to express thanks to members of AHYHA and businesses who contribute to our association.

After board discussion, we confirmed a total request of up to \$800 for these materials.

Hemp asked for motion to approve up to \$800 for the stated purpose above. **A MOTION WAS MADE BY** Meissner, **SECONDED by** Portner, **AND PASSED UNANIMOUSLY.**

Acceleration Treadmill Proposal:

Follow up from past board discussions. Board has concerns about the proposal offered buy Accelerations Minnesota. There is no cost benefit for AHYHA or its members to pursue this venture. For this reason, the Operations team recommends we close this issue and not pursue purchase of, or leasing of the treadmill at Super Rink at this time.

Hemp entertained a motion to continue board consideration of this expenditure in 2010. No motion was made by the board. We will close discussions about this topic for the 2010-2011 season.

Recruitment / Retention Board Position:

During our August meeting, Hemp confirmed that District 10 requires every association have a board member responsible for Recruitment and Retention. A summary of District 10's expectations for this role was handed out for board review. The board discussed options.

Mark Manney suggested role re-alignment of existing roles rather than identify a new board member. We are concerned about expanding the size of the board. This job description crosses multiple existing board positions and would require we consider it's impact on other existing positions (Jr. Huskies, Mite Operations).

Idea proposed – dedicate a board member to “oversee” this work and then have a committee lead be responsible for helping to coordinate the efforts for retention and recruitment. Mark Manney volunteered to take on the duties of this role for this year.

Recommendation of the board: For 2010-2011 Season: Appoint Mark Manney until next Annual Meeting to serve the duties of the Recruitment and Retention Director on the board.

Hemp asked for motion to approve Mark Manney in the Recruitment / Retention role for the 2010-2011 season. **A MOTION WAS MADE BY** Meissner, **SECONDED by** Martenson, **AND PASSED UNANIMOUSLY.**

Outdoor Rink Update:

Weekend of September 24-25th the team working on the outdoor rink will be pouring slab and putting up final blocks for the rink. They need 15 people / volunteers to help on this final stretch.

ACTION: Nyssa Nypan to send out an e-mail requesting help starting at 8am Saturday and Sunday mornings to assist.

Director Updates:

Chevalier: We are set for tryouts to start on the 29th. The last tryout will be done just before the next board meeting. Schedules are up on the website, groups are up, and volunteers are set. We will want to tell people to keep watching the schedule as times might change.

Side discussion / update for board awareness: Waivers are pending with players from other associations and waivers from other associations are supposed to be in by September 24th.

ACTION: Given the volume of mail, board is requesting that someone be responsible for sorting the mail at the arena for distribution to board members. Laurie Klepinger agreed to take on the responsibility.

Martenson: We may have some girls coming in from other associations (1-4 girls for U12). We are hoping to then have 4-5 added to the U14 pool to ensure we can fill our teams. We are down to 11 girls at U14.

Discussion – There are girls that have registered, changed their mind and gotten refunds, who now want to move back in again. In these situations, they have to register again and pay again. Mike and Nyssa to work this issue offline.

ACTION: Dale will communicate that we WILL have a U14 team and will reiterate the deadline for registration (as noted above)

Nypan: Update on Mentoring program. In order to mentor = players have to be rostered on the team as a student coach.

- **Question:** A player who was not age eligible has signed up for PeeWee level. Are we watching for these situations?
- **Answer:** If the player is “close” in age, the system will give the player a PeeWee option. Nyssa to follow up on this to ensure the player is registered at the appropriate level.
- 120 mites signed up right now (as of Saturday) + 17 U8. Down from last year. Last year we had ~156 mites and U8. Other associations are down too.

Markus: Will work the details of the ice scheduling changes with Chevalier & Martenson

Derrick Johnson: Needs to get a table at the mite meet & greet. He’ll discuss with Laura Lazan.

Klepinger: Participated in pull tab audit. Volunteers are on DIBS for tryouts. We still need some demonstrators on the ice for tryout process. Could we get high school students? Mark Manney will follow up with Laurie on this item.

Gardner: Jr. Huskies started last Saturday. After the Tuesday session, Aaron was planning to send out an e-mail to offer incentives for Jr.Huskies participants to sign up for Mites. Nyssa said she could keep registration open for Mites for 1 additional week if necessary.

Turnout is down for Jr. Huskies because we filtered some of the younger kids to “learn to skate”.

- If there’s free ice – can we use the hours for another session?

Mackey: Candy Bars were ordered, and we’ll have them at Tryouts. As of last week, we had 150 buyouts (over \$10,000) Penny ordered extra – so that we could use them for hardship cases if necessary.

- Penny also set up “food perspectives”. If member is chosen to do a taste test – AHYHA gets \$10.
- We are also offering additional fundraising options through Emma _____. This optional fundraising will enable a player to put money into their fundraiser account – association will get \$5 - \$10 back.
- We are also looking into concessions at the Excel. We have to staff it and manage it. Penny to work with Nyssa to send out an e-mail to ask for people to manage the program.

Patton: Provided updates on: Hacky Sack order; Mite jerseys and mesh lines for outdoor rink. Jason is looking at what a new kit would cost. Jason knows how to set up a rink – so he is working to get additional information about the cost.

Nissen: Laura will be asking for help to solicit advertising for the tournament programs. This advertising helps pay for the printing of the programs. She has a list of the advertisers from last year. Cost: \$100 for full page / \$50 for smaller advertisement.

All tournaments *except U10As* are filling up. We're having trouble getting enough teams for this tournament. It's in December. **Question:** Is someone helping Laura book the rooms for tournaments? Jon (her husband) is helping now.

Meissner: There are currently 54 skaters at the Peewee level. Considering variations of team size and exploring 3 teams of 15, but need to determine how we'll make final numbers work across all levels.

ACTION: As soon as Registration is final Nyssa will get all numbers to Hemp, Portner and Meissner to talk through the final team roster sizes so that we can communicate to parents what the intended size will be for each level. By end of the week, Hemp to take action to communicate roster size*.

Side note: *Roster size will *not* dictate talent.... Players will be placed at the most appropriate level for their skill level and development. Then the team size will be confirmed. Talent will not be moved to get the right "roster number"

Hemp entertained a motion to adjourn the meeting. **A MOTION WAS MADE BY** Portner, **SECONDED** by Meissner, **AND PASSED UNANIMOUSLY.** Meeting adjourned at 9:05pm.

ADDENDUM:

Gambling Manager's Report

Due to scheduling conflicts for the Gambling Manager, the August Gambling report was presented via e-mail to the board on September 23rd, 2010. July 2010 Gross Receipts were \$248,924.02 less prizes paid of \$204,046.00 leaving Net Receipts of \$44,878.02 before taxes & expenses. Checks written for the month totaled \$75,210.55 for which the board had previously approved up to \$105,350.00 Allowable Expenses & Lawful Purpose expenditures at the Board Meetings.

Jill Hadtrath-Aadland, via manager's report, also submitted Expenses for September 2010; Allowable expenses were projected to be no more than \$39,100. & Lawful Purpose Expenses requested were \$2,500.

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY Nypan, **SECONDED BY** Lazan **AND PASSED UNANIMOUSLY.**

*****An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**