

RED WING AMATEUR HOCKEY ASSOCIATION



BYLAWS

**Revised
12/6/2010**

Exhibit A, B Revised 9-22-2003
Revision 004

Exhibit A, B Revised 9-12-2005
Revision 006

Section II, Exhibit A, B, & D, Revised 10/50/2009

Section III, Exhibit A, B, & D, Revised 10/5/2009

Section IV, Exhibit A, Revised 10/5/2009

Exhibit B, 2e. Revised 10/5/2009

Section III, Exhibit A 12/6/2010

I. Membership

A. Qualification

Membership in the Red Wing Amateur Hockey Association (RWAHA) shall be open to all persons who are residents of the Red Wing School District 256. In addition, membership shall be open to persons designated from time to time as members by the RWAHA Board of Directors.

B. Voting

Each member shall be entitled to one vote at the general meetings of RWAHA. If said member is personally presented at said meeting and had made a contribution to R.W.A.H.A. during the immediately preceding twelve - month period. A contribution is defined as.

1. Having a child in the R.W.A.H.A. program in the current season and/or
2. Contributing financially in the amount of \$50.00 or more to R.W.A.H.A. and/or
3. Contributing a significant service to R.W.A.H.A.
4. Other members shall be as elected by the Board of Directors.

C. Rights

There shall be one class of members and their voting and other interests and privileges are equal.

II. Officers

The R.W.A.H.A. shall have the following officers; President, Vice President, Secretary and Treasurer. Other offices may be created from time to time by the Board of Directors. Officers shall serve a term of one year, but may be re-elected each year.

A. President

The President shall preside at all meetings of the Board of Directors and the General Meeting of the R.W.A.H.A. and act in its interest in all cases. He/ She shall have powers either directly or through delegation thereof to designate the powers and duties of all officers and members save those specifically enumerated in this Article for other officers and the power reserved to the Board of Directors as outline in Article 3 of these by - laws. The President shall remain on the Board of Directors for a period of one year after the end of his/her term to assist/mentor the new President, even if his/her two-year term on the Board of Directors would have otherwise expired.

The President shall take direct charge and assume responsibility in the supervision of the business of R.W.A.H.A. and may delegate such as may be necessary to execute this responsibility.

1. Supervise the publication of required notice for all meetings.
2. Supervise the preparation and delivery of the agenda to the Secretary for all meetings of R.W.A.H.A. at which he/ she presides.
3. Approve all contracts and other legal documents before they are executed on behalf of R.W.A.H.A. The Board of Directors must first approve such contracts or documents.
4. Sign checks in the absence of the Treasurer.

B. Vice President

In the absence of the President the Vice President shall perform all of the duties and execute all powers and responsibilities outlined above. The Vice-President shall also be in the President-Elect and shall serve as the President of the Board of Directors the year after his/her term as Vice President Expires. In addition the Vice President shall:

1. Upon completion of his/her term, the Vice-President will automatically become the President for the next year in office. The formal sanctioning will commence at the annual meeting of the Board of Directors.
2. Supervise the preparation and publication of the calendar for all R.W.A.H.A. events.
3. Supervise the planning and coordination of all activities of R.W.A.H.A.
4. Perform such other duties as are delegated to him / her by the President.

C. Secretary

The Secretary shall take, transcribe, duplicate and maintain a file of minutes of the General Meeting and all meetings of the Board of Directors. At the end of the year the Secretary shall collect, label and file all materials which have come into possession during his / her term in office. The Secretary shall maintain an official document file, which shall contain "The Articles of Incorporation" and by – Laws of R.W.A.H.A. When a successor is elected, the Secretary shall transfer to his / her duly qualified successor the official document file after reviewing such file to determine its completeness and accuracy. The Secretary shall also perform the following duties and responsibilities:

1. Distribute agendas, minutes, directives, schedules, membership lists, and other such materials as is given by the President to the association members.
2. Maintain a master list of all members of R.W.A.H.A.
3. Provide notice of meetings as required by these by-laws.
4. Conduct all association correspondence except for publicity releases.

D. Treasurer

The Treasurer shall have the following powers and responsibilities:

1. He / She shall have custody of all funds of the association and shall keep an accurate record of receipts and expenditures.
2. Issue checks on the R.W.A.H.A. account.
3. Prepare an annual written report on receipts and expenditures for presentation to the General Meeting of R.W.A.H.A. He / She shall also prepare such other reports as shall be required by the President or the Board of Directors.
4. Be responsible for distribution of the annual budget of R.W.A.H.A.
5. The Treasurer shall remain on the Board of Directors for a period of one year after the end of his/her term to assist/mentor the new Treasurer, even if his/her two-year term on the Board of Directors would have otherwise expired.

III. Board of Directors

A. Election to Office and Term

Any member of R.W.A.H.A. in good standing may be elected to the Board of Directors. If a member of the Board of Directors fails to attend three regular meetings between annual meetings, (~~March 31—April 1~~) that place on the Board of Directors may be declared vacant and a replacement shall be appointed. The appointee shall serve the remaining un-expired term of the displaced board member.

The Board of Directors shall consist of twelve (12) elected members. Members shall be elected by ballot for terms of two (2) years by majority vote at the annual meeting. The terms shall begin on the date of the annual meeting.

B. Powers and Duties

The Board of Directors shall be the general governing of R.W.A.H.A. It shall approve the budget of the R.W.A.H.A. and require such reports from officers and committees that are required to efficiently deal with the business of the R.W.A.H.A. In addition to the power and duties specified above, the Board of Directors shall appoint replacements to serve as officers in the event any officer is unable to remain a member of the Board of Directors, the remaining Board members shall appoint a replacement to serve the un-expired term of the resigning board member.

C. Meetings

The Board of Directors shall hold monthly meetings and such additional meetings as may from time to time be called by the President or upon written request to the President by any three members of the Board. The President shall preside at all meetings of the Board of Directors. Written notice to members of the Board must be given at least 72 hours prior to such meetings.

The notice shall indicate the time and place of intended meeting and subject matters to be discussed. Meeting shall be conducted under Roberts Rules of Order.

D. Quorum

For all Meetings of the Board of Directors, a majority of directors shall constitute a sufficient quorum to transact business and a majority vote of those present shall be sufficient to adopt such matters as may come before the meeting.

IV. General Meeting

A. Meetings

R.W.A.H.A. shall have a general meeting of all members, which shall be held at the end of the hockey season or at the discretion of the Board of Directors. R.W.A.H.A. shall have such additional general meetings as are called by the President or the Board of Directors. Meetings shall be conducted under Roberts Rules of Order.

B. Notices

To call a general meeting, notice must be published at least one week prior to such meeting. Notice shall be placed in the newsletter, RWAHA website, local newspaper and broadcast on the local radio station consisting of information as to the date, time and place of the meeting.

V. Elections

A. Procedure

All elections of the R.W.A.H.A. shall be conducted under the supervision of a committee appointed by the President. Ballots shall be provided so that all qualified persons may vote at such elections and the head of that committee shall act as the official counter and announce the results of the election

B. Nomination

Nominations for the replacement of board members will be gathered by any board members who have contacted individuals who want to be on the Board of Directors. An open ballot containing all the names will be voted on at the annual meeting to determine the new board members.

VI. Amendments

These by-laws may be altered or amended at any regular meeting of the Board of Directors under the following circumstances. The proposed amendment must be moved and seconded by a Board member with the proposed amendment available on the website at least 10 day prior to the first regularly scheduled meeting of the Board of Directors to discuss the proposed amendment change. The agenda for this meeting will also include the proposed amendment change. The proposed amendment may be passed by a majority vote of the entire board at the next (or second) regularly scheduled meeting to discuss the proposed amendment change. All such amendments must be ratified at the next regularly scheduled annual meeting by a majority of those in attendance at such meeting. These by-laws when adopted by the Board of Directors shall become effective June 2004.

VII. Tryout Procedure

The complete tryout procedures are contained in the attached Exhibit A.

VIII. Movement Process

The complete movement policy is contained in the attached Exhibit B.

IX. M.A.H.A. District 9 Rules and Regulations

This association conducts its affairs in accordance with the rules and regulations as set forth by M.A.H.A and District 9. A complete and current set of these rules and regulations are contained in Exhibit C as attached.

X. Number of Games & Scrimmages per Team

A. Mini-Mites

No games, this is an in-house league.

B. Mites

A maximum of up to 10 scrimmages, including the Annual Hockey Jamboree.

C. Squirts

Squirts will play total of 25 to 35 Games including league, scrimmages, and tournaments.

D. Girls 12 and Under

Girls 12 and under will play total of 25 to 35 Games including league, scrimmages, and tournaments.

E. Peewees

Peewees will play total of 30 to 40 Games including league, scrimmages, and tournaments.

F. Girls 15 and Under

Girls 15 and under will play total of 30 to 40 Games including league, scrimmages, and tournaments.

G. Bantams

Bantams will play total of 40 to 45 Games including league, scrimmages, and tournaments.

H. Junior Gold

Junior Gold will play total of 25 to 35 Games including league, scrimmages, and tournaments.

EXHIBIT A
Tryout Procedures
Revised 9-22-2003

GOAL: To provide an opportunity for each member hockey player to demonstrate his or her individual hockey playing ability. To place players on a team based on their ability and the ability of their peers in order to maximize the amount of enjoyment our Youth members receive from the game of hockey.

Section 1.01 GENERAL INFORMATION

1) ELIGIBILITY OF PLAYERS FOR THE RWAHA TRYOUTS

- a) Parent(s) or Legal Guardian lives in the "RWAHA Natural Hockey Community."
 - i) Definition of "RWAHA Natural Hockey Community" is the Parent or Legal Guardian lives within the boundaries of Independent School District 256.
- b) A player who resides outside the "RWAHA Natural Hockey Community" and requests membership because of demographics to other natural hockey communities.
- c) Any player receiving a waiver to play in the RWAHA as described in the MAHA District 8 Manual under waiver procedure policy.
- d) Be a registered member of RWAHA in good standing.

2) ELIGIBILITY OF PLAYERS FOR TEAMS

- a) "A", "B", "C" Level Teams (Bantam, Peewee, Squirt)
 - i) All registered members of the RWAHA

3) FORMAT

- a) Each player is assigned a helmet number for the duration of the tryout.
- b) All data is accumulated and maintained by helmet number.
- c) Numbered pullovers will be assigned daily for individual grading.
- d) A Tryout Committee member will advise each skater of the date and time for their next tryout immediately following each session.

4) EVALUATORS. It is the goal of the RWAHA to provide each skater with an accurate evaluation of their skills and ability and to rank each player among their peer group. In an effort to make this process as impartial and professional as possible, RWAHA will provide evaluators as described below.

- a) Five or more hockey knowledgeable individuals will judge skaters.
- b) Evaluators will not include parents or immediate family members of skaters being judged.
- c) Evaluators will judge each skater on a scale of 1 to 7 based solely on their opinion of the skater's ability and performance.

5) EVALUATION – GENERAL

- a) Parent/Guardians may observe player evaluations from within a designated area located in the observation area of the arena during tryouts.
 - b) Parent/Guardians must remain quiet at all times; violators will be removed from the arena.
- 6) MITES
- a) Any maximum age Mite may participate in the Squirt tryouts if approved by the RWAHA Board and according to the guidelines set forth in RWAHA Movement Policy (Exhibit B).
 - b) No Mite is guaranteed a position on a Squirt team by trying out except as noted in the RWAHA Movement Policy.
- 7) BOARD MEMBER EXCLUSION:
- a) Members of the RWAHA Board of Directors are not allowed to participate as an evaluator or in any of the tryout process at any age level in which they have a child participating in the tryout.

Section 1.02 SKATING SKILLS – TWO (2) HOURS

- 1) PURPOSE: For skaters to demonstrate their hockey skills in drill format
- 2) FORMAT
 - a) Drills to be devised by hockey knowledgeable individuals.
 - b) There will be a balance of drills with and without pucks.
 - c) Evaluators will judge each drill.
- 3) GRADING
 - a) Each skater will be graded on a scale of 1 to 7 from each judge (1 being the best).
 - b) Grades will be averaged and accumulated each session.
 - c) The total grade will be determined by an average of the scores from each session.

Section 1.03 SCRIMMAGES – TWO (2) HOURS

- 1) PURPOSE
 - a) To better determine a player's hockey sense and ability as evaluated with her/her peers.
 - b) To ensure that hockey sense and ability is an appropriate portion of the total grade
- 2) FORMAT
 - a) Skaters will be mixed and placed on teams.
 - b) Shifts will be timed and a whistle or horn will be used to change lines.
 - c) In all scrimmages each skater will get as equal time as possible of 3 on 3, 4 on 4, and 5 on 5.
 - d) Skaters may request position assignments for the 5 on 5 shifts.
- 3) GRADING
 - a) Each skater will be graded on a scale of 1 to 7 by each judge (1 being the best).
 - b) Grades will be accumulated and averaged each session.

Section 1.04 FINAL SCRIMMAGES – ONE (1) HOUR

- 1) **PURPOSE:** To allow coaches an opportunity to see skaters and goalies in game conditions so that they may make the best selections with their picks to complete their roster.
- 2) **FORMAT:** Same as the scrimmage format as described above with the exception that coaches may request to see specific players in specific game situations with and against specific other players.

Section 1.05 FINAL TEAM SELECTIONS

- 1) **FINAL SCORE AND MASTER LIST**
 - a) The final team selections are completed from highest to lowest, “A” level teams being the highest.
 - b) Each skater is listed on a master list (for their age classification) based on her/her accumulated total score.
 - c) The RWAHA Board will determine the number of teams at each level and the number of members on each team at its meeting after the close of registration and prior to tryouts starting.
 - d) The top 10 skaters are placed on the highest team.
- 2) **COACH’S PICKS**
 - a) The coach is allowed to make player picks if there are any openings left on his/her team after the top 10 skaters and the goalie(s) are placed. The maximum number of coach’s picks will be three (3). If openings do exist, then he/she will have his/her pick from a pool that represents twice the number of open positions on the roster. This player pool will consist of the next players in order of their ranking on the master list.
 - i) I.E. If there are 3 open positions on the roster, the coach may pick from the next 6 players as determined by their tryout ranking on the master list.
 - b) After players are selected for a team they are removed from the master list and the team selection process starts over and continues until all players have been assigned to a team.
 - c) Goalies are assigned based on the goalie tryout ranking.
 - d) If there are more goalies than teams, the “A” team coach has the first option of taking two goalies based on the recommendation of the goalie judges. The “B” team coach would have second option, etc.
 - e) Parent coaches are allowed coach’s picks with the same procedure as noted above.
- 3) **ANNOUNCEMENT OF TEAM SELECTIONS:** A list of the teams with the players listed by helmet number will be available at Prairie Island Arena by no later than 2 (two) days after the tryouts for each level with the time for the first practice also noted.
- 4) **PROCEDURE FOR GRIEVANCES**

- a) Parents and players may appeal to the RWAHA Board of Directors if they believe there are circumstances that need to be reconsidered.
- b) An appointment can be made by contacting any member of the "Tryout Committee."

EXHIBIT B

RWAHA MOVEMENT POLICY

Revised 10-5-2009

The Red Wing Amateur Hockey Association (RWAHA) supports the age requirements established by USA Hockey and Minnesota Amateur Hockey Association (MAHA). Recognizing that sometimes there is an exceptional player who has demonstrated the ability to play at a level above their recommended age level, the RWAHA has established the following guidelines for movement within our association.

- 1) The following is the procedure for recommending a player to play at a higher level:
 - a) The parent must request to have his/her child play at the next level in writing.
 - b) The RWAHA Board of Directors must receive the request by the last day of the current season's registration.
 - c) The Tryout Committee will investigate the request and bring the results of the investigation to the RWAHA Board of Directors.
 - d) The investigation will include discussing the previous year's performance with the player's coach(s) and/or Level Coordinator.
 - e) In all cases, the RWAHA Board of Directors will make the final decision.
- 2) The following criteria is established for any player requesting to move up from the Mite level to the Squirt level:
 - a) The player must be the maximum age for a Mite based on the current year's age policy as set by MAHA District 9.
 - b) The player must be recommended by previous years Mite Coordinator.
 - c) Once all Squirts have registered for the season, the RWAHA Board of Directors will determine the number of Squirt level teams that will be rostered.
 - d) The RWAHA Board of Directors will also determine the number of players to roster on each team.
 - e) If the player is rated in the top five (5) of all Squirt players, the player will automatically be rostered on the highest level team for the season. If not in the top 5 players, the player will play at the lowest level in that program.
 - f) If the Mite move up is a goalie, they will play at the level based on their place in the goalie tryout ranking.
 - g) If the number of players dictates that two "C" Squirt teams are created, then the players moving up from Mites to Squirts will be divided equally between the two teams according to the tryout ranking.
- 3) The following criteria is established for any player requesting to move up from the Squirt level to the Peewee level:

- a) Players will not be allowed to move up from the Squirt level to the Pee wee level.
 - b) An exception to rule “a” would be in the event there is a shortage of players in the Pee wee level and the RWAHA Board of Directors approves the request.
- 4) The following criteria is established for any player requesting to move up from the Pee wee level to the Bantam level:
- a) Players will not be allowed to move up from the Pee wee level to the Bantam level.
 - b) An exception to rule “a” would be in the event there is a shortage of players in the Bantam level and the RWAHA Board of Directors approves the request.
- 5) The following criteria is established for any player requesting to move up from the 10 and under (10U), 12 and under (12U), or 14 and under (14U) Girl’s level to a higher Girl’s level:
- a) Players will not be allowed to move up from a lower age level to a higher age level.
 - b) An exception to rule “a” would be in the event there is a shortage of players in the higher Girl’s level and the RWAHA Board of Directors approves the request.
- 6) The following criteria is established for any player requesting to move up from the Bantam level to the Junior Gold level:
- a) Players will not be allowed to move up from the Bantam level to the Junior Gold level.
 - b) An exception to rule “a” would be in the event there is a shortage of players in the Junior Gold level and the RWAHA Board of Directors approves the request.