



WHAM Meeting Minutes

Date: September 13, 2010	Time: 6:30 – 8:05 pm
Location: Food Science & Nutrition Building, St. Paul Campus	Minutes by: Sandi Wewerka

Meeting Attendees:

	6-12-10	7-xx-10	8-16-10	9-13-10	10-11-10	11-8-10	12-13-10	1-10-11	2-07-11	3-07-11
President: Beth Larson	X	X	X	X						
Secretary: Sandi Wewerka	X	X	X	X						
Treasurer: Lori Jorgenson	X	X	X	X						
MN Hockey Dir: Nancy Wefler	X	X	X	absent						
Vice-President A: Alison Hanson	X	X	X	X						
Vice-President B: Carrie Peterson	X	X	X	X						
Vice-President C: Terry Provo	X	Via phone	X	X						
Guest: Erika Hockinson-Spande (league administrator)			X	X						

Attachments: None

TOPIC	DISCUSSION	ACTION ITEMS/WHO
President's Report : Beth Larson	Nothing to report.	
Secretary's Report : Sandi Wewerka	<p>Need to respond to Tito regarding teams that are planning to go to Nationals this year. Per Alison, the following teams are planning to attend:</p> <ul style="list-style-type: none"> A1- Blue Jays B – MN Blue Jay Hawks 30+ - Hinotes Heros 50+ - MN Lady Slippers <p>Dennis Alm has requested that WHAM supply funds for the upcoming referee clinic, specifically the ice and the classroom. This commitment was made earlier in 2010. We need a description of the clinic and the exact dates and time to post on the WHAM website so it is available to the membership. Get exact breakdown of costs.</p>	<p>Email final teams to Tito to take to USA Hockey. – Sandi</p> <p>Follow-up with Dennis about description and costs. - Sandi</p>



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Treasurer's Report: Lori Jorgenson	<ul style="list-style-type: none"> • Provided the Board with last month's statement, P & L statement and budget draft. These documents were reviewed. • Beth requested a meeting with Lori to do a separate P & L statement for the State tournament. • Lori has no accounting of the state tournament rebates. Beth will check with Sara about the origin of the team rebates. Three teams were to be issued rebates (Ice Hawks, Tracy's, River Heights Raptors) but there is no record that these were ever issued (see minutes August 2009). Lori has issued these rebates. • Need to submit receipts for State tournament to MN Hockey for reimbursement. • WHAM day at the MN Wild game. Board will pick a date at the October meeting. 	<p>Review state tournament budget and P & L statement. – Beth/Lori</p> <p>Submit receipts to MN Hockey for State tournament. – Beth/Lori</p> <p>Bring Wild home game calendar to October Board meeting. - Lori</p>
A Vice-President's Report: Alison Hanson	No report at this time.	
B Vice-President's Report: Carrie Peterson	<p>B2 Division is final. They will play 28 games and the top four teams will advance to the league tournament.</p> <p>Super feet link is now on the WHAM website!</p>	N/A
C Vice-President's Report: Terry Provo	<p>There is a new C2 team that no one knew about so the C2 division will split 2 ways. The college teams will end up playing every team once.</p> <p>November Board meeting request to discuss number of teams that advance to end of the season league tournament as well as the Masters Division.</p> <p>Last season's stats are currently unavailable but will be enabled once all the 2010-2011 teams are updated in the system.</p>	N/A
MN Hockey Report: Nancy Wefler	Not present.	
Old Business/Previous Action Items		
Review of Recommended Changes to Rules and	<p>Terry reviewed the changes that the Board requested at the August meeting. All changes have been made to the rules and bylaws as requested by the Board. Motion made to approve the 9/13/10 version of the rules and bylaws. Motion approved.</p>	<p>Once bylaws are approved by the membership, give all contents to Erika to make</p>



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Bylaws: All		WHAM handbook. - Terry
New Business		
Registration Update: Erika Hockinson-Spande	<p>Registration has been up and running since the end of the Fall Meeting on 9/11/10 without any problems. As of today, 150 people have registered. Erika is creating survey reports and is posting them on the team home page. The system is populating the teams by name and jersey number. Coaches registrations have been going through fine and they are not getting charged.</p> <p>Beth requested that Erika send the Board and update of numbers once per week as well as report any challenges that come up during registration.</p> <p>Susan and Rebecca will handle Cyber Sport in December or January once WHAM registration is closed. All registrar email is currently being directed to Erika.</p> <p>Erika was asked to closely track time spent on registration so we can get a better handle on how much time and effort this will take in the event we transfer everything to one person next year.</p>	Continue to update Board on a weekly basis about the status of registrations. - Erika
League Administrator Contract /Time	Beth is working with Sara on revising Erika's contract. She will have separate contracts for her league work and for the tournament. Motion made to approve time card after Board review. Motion approved.	Continue to work with Sara on contract revisions. - Beth
Assessment Update: Sandi Wewerka	<p>Assessment update reported through September 12th as follows:</p> <p>Total Registered 113 A/B Divisions Assessment: 36 (32%) registered players 30 complete through 9/12 6 are registered for 10/3</p> <p>Of these players, the division they requested for placement was: 4 at A2, 4 at B1, 4 at B2, 4 at C1, 1 at C2 and 19 with no division preference listed. 4 of the 36 were assessing for goalie position</p> <p>C Division Assessment: 77 (68%) registered players 54 completed through 8/25 23 currently registered 9/20-10/17</p>	N/A



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Prep for Scheduling Meeting: All	<p>Alison and Carrie are not able to attend the meeting. Terry passed out example of scheduling worksheet to division VPs and encouraged them to have their commissioners get them ready for their teams. Terry will run the meeting. Kyleen will forward the scheduling worksheets. Lori will help with data entry for the C1 division.</p> <p>Discussed specifics of room/table layout and having Erika confirm with Bonnie at the Super Rink. Also discussed specifics of the information that is needed for the team folders.</p>	<p>Contact division commissioners to prepare scheduling worksheets for each team. –VPs.</p> <p>Confirm room set-up with Super Rink and prepare team folders. - Erika</p>
Next Meeting Date:	October 11, 2010, St. Paul Campus, Food and Nutrition Building, 1334 Eckles Ave, St. Paul.	