

River Lakes Board  
Meeting Minutes  
September 27, 2010

**Mission: River Lakes Hockey exists to provide a rewarding experience, focused on the development of players, and volunteers while promoting a fun, fair, and safe environment dedicated to the respect, sportsmanship, and excellence of all participants.**

**Opening:** The regular meeting of the River Lakes Board was called to order @ 717PM on September 27, 2010 at the River Lakes Arena in Richmond by President, Swain Smith.

**Present:** Swain Smith, President; Margaret Spanier, Vice President, Heather Kipf, Registrar; Tami Stanger, Secretary, Mitch Sweep; Ace Coordinator, Gary Oothoudt, D5 Representative, Kevin Mooney, Kurt Roback

**Absent:** Mary Sweep; Treasurer, Scott Klatt; Director

**Secretary's Report:** Tami Stanger

The minutes from the Aug 23<sup>rd</sup>, 2010 meeting were reviewed and approved as amended “existing coaches will not be re-interviewed if they were on the ice as a head coach last year”.. Motion: Margaret Spanier, 2<sup>nd</sup> Heather Kipf

The Timeline for the River Lakes Board was reviewed and the Picture Nights were discussed. River Lakes East will arrange picture nights this season. It was requested to get pictures taken at each level by school to be used for recruitment purposes.

**Treasurer's Report:** Swain Smith

The tax report for River Lakes was reviewed. Approval to pay the current invoices an to invoice RLW and RLW for \$5000 each to cover upcoming expenses. Motion: Margaret, 2<sup>nd</sup>: Marsha M.

**Player Development and Ace Coordinator Report:** Mitch Sweep

- Learn to skate and some beginning hockey for girls camp started at the Koronis Arena this week.
- Team declarations at this point: Squirt A,B,C; PeeWee A, B, C; Bantam A,B, G10UB, G12UB, G14UA
- PD is reviewing coaches applications and have 3 interviews yet to conduct
- PD is working on practice plans
- Jake Enquist will be an on ice liaison for River Lakes Hockey during goalie tryouts with the outside evaluators.
- Discussions are underway to get a team video at each level
- River Lakes Board and Player Development had received a request/notification of a Bantam level player with conflict for both tryout sessions due to confirmation. Player Development recommended the player start off with Bantam B practice and will be re-evaluated @ this practice at the next opportunity.

- Waiver requests: Player Development recommended approval of 5 mite to squirt waiver requests. Motion: Tami, 2<sup>nd</sup>, Margaret. Player Development recommended approval of 2 waiver requests from Mite to 10U. Motion: Tami, 2<sup>nd</sup> Margaret.
- Concussions were discussed. The River Lakes website has links to the CDC website with information regarding concussions.
- Margaret and Swain will cover tryouts representing the board. They will alternate levels that they do not have skaters participating in. Tami Stanger volunteered to be a back up for levels that she does not have skaters participating if needed.
- Player Development needs to exact roster of registered players for tryouts.

### **Old Business:**

- The 4-wheeler raffle final numbers will be ready for the next board meeting.
- Tournament hand-book~ in process Swain was asked to find out what the status was.
- Jersey order has been placed and is in process. Heritage has the jerseys and is sewing on the logos. Marsha will get an update on that status.
- The board reviewed the latest MN Hockey recommendations regarding locker room supervision and cell phones. The River Lakes policy is attached. Motion to approve the MN Hockey recommendations with the omission of 9 b. "Collecting and safeguarding any cell phones or other recording devices brought by players" Heather, 2<sup>nd</sup> Margaret.
- The WSOA (West Suburban Officials Association) contract was signed. Motion: Margaret, 2<sup>nd</sup> Heather . River Lakes will continue to look at alternatives for future seasons.

### **RLW Report- Margaret Spanier**

- Kick-off meeting was held Sept 18<sup>th</sup>
- New rink manager is in place
- RLW had a theft of gambling funds from Ron and Judy's that is under investigation.

### **RLE Report- Swain Smith**

- Fundraising issues were the main topic

### **Registrar's Report~ Heather Kipf**

- Numbers of registered players were discussed by level
- Heather has requested that she has the coaches/players/team information by 10/23 for her 11/6 District Registrars Meeting.
- Kurt Roback requested the players #'s for % to be used for statistical data with the SCORE program.

### **Scheduler's Report~ Marsha Meed**

- Scheduling is well on its way~ the teams left to schedule are Becker-Big Lake, Sartell, and Buffalo.

- Schedulers spreadsheet may be possible for website for teams game schedules.

### **Clothing Report ~ Margaret**

- Teri Johnson was present at both kick-off meetings with samples and the first on-line store is open.

The meeting was adjourned at 9:00PM. Motion Margaret, 2<sup>nd</sup> Tami



### **Locker Room Supervision**

The purpose of the Locker Room Supervision policy for River Lakes Hockey Association is to ensure a safe environment dedicated to respect, sportsmanship, and excellence for all participants while using the locker room facilities. The procedure will provide a process for River Lakes to be in compliance with USA Hockey.

The USA Hockey rule requires that at least one responsible adult be in all hockey locker rooms at all times when players are present.

#### **Process:**

1. Each team will form a group of gender-correct responsible adults, who would be subject to criminal background screening, and create a schedule to provide locker room supervision at all times before and after practices and games while players are present in the locker room. The responsible adult should be in the locker room at all times when a coach is in the room with a single player. The responsibilities of the adult supervisor are to prevent hazing, rough-housing, verbal abuse, and vandalism. Only team-authorized person will be allowed to enter the locker room. In addition, the adult supervisor will be present as an independent witness to allegations made regarding coach and player behavior. **The purpose of the locker room monitor is for supervision of the locker room. These adults are non-coaches and should not attempt to be such.**
  - a. A locker room key will be checked out to the supervising adult.
  - b. The supervisor will open the locker room and remain present **in the locker room** at all times before and after practice and games when players are present.
  - c. Upon the last player exiting the locker room prior to practice or game, the door will be locked by the supervisor.
  - d. Upon completion of the practice or game, the supervisor will unlock the locker room and remain present at all times when players are present.
  - e. After all parties have exited the locker room, the adult supervisor will lock the door and turn in the key.

2. As recommended by USA Hockey and MN Hockey, and District 5: No cell phones, recordable devices, or devices with photography capabilities will be allowed in the locker rooms so that the opportunity for inappropriate photos does not exist.
  - a. The penalties will be: 1<sup>st</sup> offense; verbal warning to skaters and to parents, 2<sup>nd</sup> offense; sit a period in a game, 3<sup>rd</sup> offense; follows the disciplinary policy and a meeting with the Association President, coaches, parents, and player(s) will be called.

**Any issues should be forwarded to the Team Manager who will bring them to the RLE or RLW President to address.**