

**Wayzata Girls' Basketball Association  
Monthly Board Meeting - Minutes  
June 22, 2010**

**Agenda:**

➤ **Opening/Introductions**

**Attendees**

Nancy Thiesen	Dave Hemkin	Ned Caroll	Mara	Kris
Kelleigh Brandt	Eric Heidelberger	Rob	Julie	
Jill Fariancek	Dave Bryan	Gregg	Joe	

**Overview of Agenda—**

- Open Action Item Review (in situ w/ agenda items)
- Treasurer's Report— Jill & Nancy
  - Nancy assuming treasurer role as of tonite, 6/22
  - (\$3K) for the forecasted budget, but end result is still an adjusted bank balance of \$20K
  - Did not get billed prior year for HS rec (Mtka), though did take the hit this year w/ Mtka bill + HS
  - MSB is included in 10-11 budget, though nothing currently slated for strength/conditioning
  - 2010-11 budget reviewed and Ned moved to approve, Rob seconded; budget approved w/ caveat that strength/cond. Training may be added (\$6K target) as a later amendment
- Travel Task Force Readout – Rob/Jeff VP
  - Hand-out from Rob
    - Rob reviewed document in detail with the board members, and provided context for bullets
    - Mike Schumacher has been approved as the official HS coach, so more interaction between HS and WGBA anticipated
    - Post-season coach review of players (continuing), but not to replace formal eval process in the next season; will be used as a backdrop in the event of a significant change in positioning vs. prior season
    - Focus for 2010-11 will be travel candidates will be \*placed at approp. Travel/rec level\* not “cut from travel”, to ensure Travel and Gopher teams meet min. travel skills requirements
    - New goals for gym time/schedule; will need to be reviewed against available facilities, but objective is to be more consistent on time and location where possible thru a season, for a given team
    - Eval criteria has been revised, to gain greater consistency and transparency in rankings; Good feedback received from Ken Tyson (WBBA) on our eval criteria, who will also look to incorporate similar components w/in the boys' program
  - Document will be provided w/ minutes as well as on board only web site page
    - *Action: Julie to get copy of hand-out from Rob, post on board only page + attach w/ minutes*
  - Number of teams per level, per grade, will be dependent upon nbr trying out; nbr of teams per level per grade is likely to vary
  - For 4<sup>th</sup> grade teams (size and development variance)—we will look at parity teams, similar to other associations--- e.g., could have 1 A-team, but 2-B or 2- C teams more evenly grouped
  - Will there be a cap on the number of teams per level/grade? No--- if we have travel-caliber candidates that exceed filling 2 teams, we can fill them
    - Ned motioned to table vote until EOD Friday, June 25--- via e-mail-- on the task force proposal
    - Discussion which followed on the motion
      - Registration (and web-site information) to start July 1
      - Try-outs begin in September
      - Change in philosophy of placement vs. cut perspective was key discussion points
      - Group agreed that only travel-caliber players are placed on travel team; however, will err on side of what's best for the player
    - Kelleigh seconded motion

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- *Action: Julie to get copy of hand-out from Rob, and distribute tonite to the board, w/ response to Julie by Friday, EOD*

➤ 2010-11 Season Planning

▪ Registration

▪ Registration is ready to go for July 1

- Travel try-out dates and locations are pending
- Junior Jammers (\$5 increase)--- some verbiage pending, due to on-line registration, vs. mail-in during prior years
- Links for background check on site
- *Action: Kelleigh to place prior-used mail-in forms verbiage on web-site for on-line JJ registration*

▪ Events

▪ JJ Hill Parade--- 9/12 parade date

- Kelleigh has already placed information on the web-site
- Terri to submit the registration (work w/ Nancy to get \$ for registration)--- due 7/30
- Additional details to be discussed at 7/13 meeting

▪ Advertising

- Post-cards 1700 (all going into 2<sup>nd</sup> and 3<sup>rd</sup> grade—list received from district)
- Yard signs--- 7-8 remaining from prior year; Dave H to secure funds for add'l signs (\$30/sign)
- Contact w/ PE teachers at start of school year (Jeff)
- Mass mailing via Kelleigh to all prior registrants, as of July 1; Kelleigh to provide link to registration page

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➤ Travel Lite Update – Gregg Nelson (See task force read-out)

➤ Rec Update –Dave/Ned

- Transition discussions to occur 2<sup>nd</sup> week in July

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➤ 3-on-3 League update – Kris

- 3-on-3 league went forward directly w/ the M/W league; Hille family tried to pursue extending registration to try to get program going
- 21 teams eventually signed up, but still not sufficient to break even (30 teams min. required, and 40 teams required)

➤ Web-site Update – Kelleigh

- SpiritWear changes (5% if sold, and no cost to post--- made to order)--- new materials
- Kelleigh has updated team parent info, board members to review hand-outs from meeting

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➤ Facilities Update –Eric

- Awaiting request for targeted tryout times and dates
- Awaiting response for gym rates
- 7/11 is the required submission date for gym time/location--- Eric will need assistance to outline and place the request
- *Rob to help Eric (and leverage Doug) w/ determining the request to place by 7/11*

➤ Equipment Update – Sherry

- Open budget question raised by Nancy T re: nbr of balls provided to travel coaches--- **Future Considerations Addition**

➤ Other Business

- Strength and Conditioning Proposal Review
  - Acceleration N/W (per 5/11 meeting)
  - The Edge (Gregg)
  - Others?

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**Next Meeting: Tuesday, July 13, 7pm @ St. Philip the Deacon Lutheran Church**

**Open Action Items (New/Pending, In Progress):**

Area	Date	Action Item	Owner(s)	Status
Recreation Lead Coordinator Hand-off	4/13/10	Dave B to provide incoming Rec Lead—Ned Carroll-- w/ timeline info in planning for next season <i>5/11 Update: Transition not yet complete. Ned will reach out to Dave w/in the month, to review roles/responsibilities, planning activities, timelines, etc.</i>	Ned/ Dave B	In Progress
Agenda Updates	5/11/10	Julie to add Edge & Acceleration NW Proposal Reviews, and Travel Task Force presentation, to June agenda	Julie	Completed
Rec League Marketing	5/11/10	In an effort to increase rec participation at younger ages, the word needs to get out on program offering and registration timelines <i>6/10 Update: Kelleigh provided flyer content, but additional work needs to be done to act on 2010-11 advertising plans. 6/22: New yard signs need to be purchased for registration reminders; approved expenditure. Additionally postcards went to *all* registered female students in the school district, vs. just those who've been w/ WGBA in the past.</i>	Ned/ (Mara/ Sherry/ Julie/ Terri/ Kelleigh)	In Progress
Survey Follow-up	5/11/10	<ul style="list-style-type: none"> <li>• Jeff/Rob &amp; Ned/Joe to create a "top 5 changes" list which can be sent out as part of a post-survey "thank you", and "here's what we're doing as a result of feedback"; Julie to follow up for lists, if needed, so "thank you" note is timely</li> <li>• Julie to work w/ Kelleigh for this thank you wrap-up content</li> </ul> <i>6/22: Notice went out to all WGBA participants via a President's Letter, thanking for input, and relaying upcoming changes for the season</i>	Jeff J/ Rob; Ned/ Joe; Julie/ Kelleigh	Completed
Treasurer Transition	5/11/10	Jill to connect with Nancy to close out June, begin 2010-11 budget planning, and close out transition.	Jill/ Nancy T	Completed
Background Checks	2/9/10	<ul style="list-style-type: none"> <li>• Jeff to provide Dave H w/ verbiage to include in next season's coaches' registration,</li> <li>• Jeff to follow up w/ District HR, for district verbiage and guidelines—exclusion criteria, validation time period, etc.</li> </ul> <i>5/22 Update: Registration information will be updated, letting all coaches know that a background check is required, and that a link along with instructions can be found on the WGBA website. Kelleigh has added the link and info to the website.</i>	Jeff J/ Dave H/ Ned C	Completed
Web-site / Team Parent Documentation & Tools	2/9/10	<ul style="list-style-type: none"> <li>• Julie to work w/ Kelleigh, to capture best practices from teams with the objective of creating a "tool-kit" guide for future team parents and coaches</li> </ul> <i>5/11 Update: - Julie to complete review of Kelleigh's sample template, and provide additional items to post on the web-site for the planned packet. - Julie to re-connect with Kelleigh to finalize changes for presentation to board, with the team mgr's packet ready by start of the 2010-11 season.</i>	Julie/ Kelleigh	In Progress
Equipment Return	4/13/10	Sherry & Jeff to work w/ all coaches, to confirm everything (jerseys, first aid, equip) is returned for a full inventory, prior to next season. <i>5/11 Update: Equipment has continued to come in; most of equipment outstanding is in use by AAU coaches. Sherry will contact coaches via e-mail on the return process, as the AAU season wraps up.</i>	Sherry	In Progress

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<p><b>MSB-- Clinic Recap &amp; Future Planning</b></p>	<p>4/13/10</p>	<ul style="list-style-type: none"> <li>• WGBA Survey feedback on clinics to be forwarded to Brian @ MSB.</li> <li>• Kris O to ask MSB summer info to be incorporated w/ the 3-on-3 league broadcast notice. Jeff to provide Kelleigh with Brian's contact info for details to be included.</li> <li>• Jeff to pull together a subset of the board to review options for travel league and skills development, and bring info back to a summer meeting. <i>5/11 Update: Travel Task Force has already had one very productive meeting; 1 more is planned, w/ read-out to be presented at June board meeting</i> <i>6/25: Group presented results, and recommendations approved by board members as of 6/25.</i></li> <li>• Jeff to check w/ other associations to see what they're doing in injury prevention, bringing folks in to talk to the board about strength and conditioning options; possibly will check w/ Brian A (MSB) to see if Acceleration or other groups could come in.</li> <li>• Gregg Nelson checking w/ the Edge, and if they have a comparable program for us, he will have a document for review at the June meeting <i>5/11 Update:</i> <i>- Kurt Haring of Acceleration N/W presented program proposal at board meeting (see minutes). Board to discuss proposal, and decide on go-forward plans @ June board meeting. (6/15).</i> <i>- The Edge, and any other proposal received by 6/1, will also be reviewed.</i> <i>- 6/22: Notice went to WGBA participants on availability of a pre-season strength/conditioning option available from Acceleration.</i></li> </ul>	<p>Jeff J/ Rob/ Gregg</p>	<p>Completed</p>
<p><b>Board Succession Planning</b></p>	<p>4/13/10</p>	<p>Board members to continue to review open positions—current &amp; future expected-- and seek out others in the basketball community who might be interested in board or partial volunteer positions.</p> <ul style="list-style-type: none"> <li>• Jeff to help identify person to handle tournament coordination, which specifically leaves the President focused on Board issues, community connections, and program improvement &amp; growth opportunities</li> <li>• Jeff to check w/ Kelleigh about her ongoing plans to manage the web-site <i>5/12 Update: Kelleigh will "retire" from the board after next season</i></li> <li>• If you know of candidates to help the board, bring their names forward.</li> </ul> <p><b>Remember there may be opportunities for people to help that aren't full board commitments--- e.g., equipment inventory, backup/shadow personnel</b></p>	<p>All</p>	<p>In Progress</p>