



BOARD OF DIRECTORS MEETING MINUTES

July 12, 2010

President Terry Ruff called the Palatine Celtic Soccer Club General Meeting to order at 7:35 PM.

Attendance: 15 voting and 1 non-voting members

| Officers: | | Present | Directors: | | Present |
|-------------------------|-----------------|----------------|------------------------------|------------------|----------------|
| President | Terry Ruff | X | Girls Travel | Dan Reynolds | |
| 1st VP - House | Larry Marturano | X | Boys Travel | Joe Soltykiewicz | X |
| 2nd VP - Travel | Jim Ehr | X | Match Secretary | Kelly Carroll | X |
| Secretary | Tony Mulert | X | Referees | Mike Conklin | X |
| Treasurer | Shawna Brauer | X | Fields | Jim Burke | X |
| House Directors: | | | Director of Special Projects | | |
| U 8 Girls | Josh Langell | X | Immediate Past President | Terry Ellis | X |
| U 8 Boys | Rob Rogers | X | Non-Voting: | | |
| U 10 Girls | Matt Roberts | X | Park District Liaison | Donelda Danz | |
| U 10 Boys | Brett Soukup | | | | |
| U 12 Girls | Chris Gattuso | X | | | |
| U 12 Boys | Rob Nota | X | | | |
| U 14 Girls | Bill Havansek | | | | |
| U 14 Boys | Alan Burton | | | | |

| Also in Attendance: | | Present |
|----------------------------|--------------|----------------|
| Director of Coaching | Paul Thomas | |
| Celtic Cup Director | Laurie White | X |
| Asst. Celtic Cup | Karen Plager | X |
| Travel Business | Pam Dubinski | X |

Guests: Keith Williams, PPD, for Donelda Danz

Motion was made by Larry Marturano to approve the June Board meeting minutes, seconded by Chris Gattuso. No discussion.

15 Ayes, 0 Nays, 0 Abstained

Motion passed.

Treasurer's Report – Shawna Brauer:

- Knutte & Associates have completed their audit of 2009
 - No material issues
 - Minor adjustments to 2009 financials
 - Responses to Management Letter
- 2009 Federal 990 and 2009 Illinois Charitable Organization Annual Report have been completed and filed
- 2010/2011 Fiscal Year consolidated Budget (emailed separately)

Motion was made by Rob Nota to approve the 2010/2011 Consolidated Budgets, seconded by Joe Soltykiewicz. No discussion.



14 Ayes, 0 Nays, 1 Abstained – Shawna Brauer

Motion passed.

- May 2010 Financials (emailed separately)

Motion was made by Rob Rogers to approve the May financials, seconded by Kelly Carroll.

No discussion.

14 Ayes, 0 Nays, 1 Abstained – Shawna Brauer

Motion passed.

- New checking account opened for Celtic Cup Tournament (at Palatine Bank & Trust)
- Update on audit from Knutte
- Update on Finance Committee

HOUSE

1st Vice President – Larry Marturano:

- Fall Rosters and Teams: All Division Directors have a Park District run as of 6/29, and will be getting new ones more frequently now. Each DD will report tonight on their coach situation and number of teams. I will be helping on an as needed basis to fill coaching spots and take care of registration issues.
- Ratings Night: July 22, 7pm at Hamilton. Letters will be sent out this week. I'll need volunteers and will look for them at the Board meeting.
- Draft Nights: Dates are set as below and recorded in the Celtic online calendar. All rooms are at the Community Center.
 - Draft nights:
 - 8/3 Tue 7:00pm Room 1G: U7/U8 Girls (Langell)
 - 8/3 Tue 7:00pm Room 2B: U7/U8 Boys (Rogers)
 - 8/3 Tue 8:00pm Room 1G: U9/U10 Girls (Roberts)
 - 8/3 Tue 8:00pm Room 2B: U9/U10 Boys (Soukup)

 - 8/4 Wed 7:00pm Room 1G: U12 Girls (Gattuso)
 - 8/4 Wed 7:00pm Room 2B: U12 Boys (Nota)
 - 8/4 Wed 8:00pm Room 1G: U14 Girls (Havansek)
 - 8/4 Wed 8:00pm Room 2B: U14 Boys (Burton)
- Coach Clinic and Equipment Nights: Dates are set as below and recorded in Celtic online calendar. All are at Birchwood, if it rains, we'll be inside. Paul will be running coach clinics for the coaches and we will be distributing schedules and equipment. I'm trying to get the gym at Birchwood for 8/24 to divide up the equipment. Division directors and any other volunteers are expected those nights.
 - 8/25 Wed 6:30pm - U7
 - 8/25 Wed 7:15pm - U8
 - 8/25 Wed 8:00pm - U9
 -
 - 8/26 Thu 6:30pm - U10
 - 8/26 Thu 7:15pm - U12
 - 8/26 Thu 8:00pm - U14
- GK Clinic is 8/29. I have to work out with Paul and Doug what the actual schedule will be.

Division Director Reports

U8 Girls – Josh Langell

- 124 players registered
- 6 coaches for 1st grade



- 12 coaches for 2nd grade

U8 Boys – Rob Rogers

- Currently there are 122 U8 boys registered with some additional late registrants expected. (Last year 2009-10, approx. 140 players.)
- Creating two divisions for the U8 Boys league is looking good as the number of registered players in each grade is (currently) identical:
 - First Grade Division: 61 Players
 - Second Grade Division: 61 Players (59 Second Grade, 2 Third Graders)
 - Planning 8 teams in each division (16 total).
- Appear to have 15/16 coaching slots assigned from initial interest although I have not received full confirmation from all 15.

U10 Girls – Matt Roberts

- U9 Group
 - 82 players registered. Almost enough players for 8 teams of 11.
 - 5 Pairs of coaches signed up and a potential for a sixth. Six potential coaches to recruit.
- U10 Group
 - 63 players registered. Almost enough players for 6 teams of 11.
 - 6 Pairs of coaches signed up with 3 coaches to possibly recruit.

U10 Boys – Brett Soukup

- Nothing to report

U12 Girls – Chris Gattuso

- contacting all volunteer coaches on Tuesday, July 13th.
- current count of players – 140
- current coach count - 10 full coaching teams, 5 assistant coaches, 3 coaches that want to be head coaches.

U12 Boys – Rob Nota

- Coaching:
 - 4 Assistant coaches currently signed up
 - 2 Head coaches currently signed up (one may be removed)
 - 8 parents indicated they would volunteer on the roster
 - 2 parents specifically indicated they would volunteer as a coach
 - 6 indicated they would volunteer in general
- Players:
 - Expecting ~120 Players
 - 109 players enrolled
 - 11 players estimated as late sign-ups
 - U12 Boy are expected to have 8 teams this season
 - 15 players per team

U14 Girls – Bill Havansek

- 107 players registered,
- Coaches for at least 6 teams through early sign-up.



U14 Boys – Alan Burton

- Nothing to report

TRAVEL

Director of Coaching – Paul Thomas

1. Final Team Count.

| BOYS TEAMS | GIRLS TEAMS |
|--|--|
| U9 Boys: SL, PR & UTD | U9 Girls: SL & PR |
| U10 Boys: SL & PR | U10 Girls: SL & PR |
| U11 Boys: SL, PR & UTD | U11 Girls: SL & PR |
| U12 Boys: SL, PR & UTD | U12 Girls: SL, PR, UTD & CL |
| U13 Boys: SL & PR | U13 Girls: SL & PR |
| U14 Boys: SL & PR | U14 Girls: SL |
| U15 Boys: SL & PR – Not finalized | U15 Girls: SL & PR |
| U16 Boys: SL & PR – Not finalized | U16 Girls: SL |
| U18 Boys: SL | U17 Girls: SL |

2009 = 30 Teams

2010 = 37 Teams

2. Travel Coaches Curriculum expansion

- Team Camp Curriculums – How to prepare your team?
- Preferred Practice Sessions Plans – Separated by age group and topic

3. House Training Sessions & GK Camp. Dates have been set for coaches clinics:

- August 25th and 26th – Age group coaches clinic
- August 29th – GK Clinic

4. Registration for Travel Players

- Working with Joe to chase up the final boys travel players via email and phone calls.
- There are still 25 players who have not been sized for uniforms. Most are either out of town or high school boys players. This should be completed by the end of July.

5. Fields – Schedule has been completed.

6. Inter Club Scrimmages / Referee Training

- Weekend of August 21st & 22nd: Ages U9 to U12 Boys and Girls.
- Michael Conklin will be organizing the referees.
- Schedule will be completed by Mid August.
- We will need the Park District to line a 7 v 7 and 9 v 9 field for this event. This will be coordinated with Celtic Cup needs.

2nd Vice President – Jim Ehr

- Nothing to report

Girls Travel Director – Dan Reynolds



- Closed out the IWSL Spring season had two Girls teams finish in the top two places; U10GS in 2nd place, U14GP in 1st place
- Registered 17 teams and payment with the IWSL by the July 1st deadline, provided Fall Field assignments, Home game times, Coach & Team Mgr also requested seeding divisions for the coming fall.
- Next step is to enter each players info to generate the player passes with the upload of the 200 plus pictures taken at registration night by Aug 1st. Celtic will have; 2-U9, 2-U10, 2-U11, 4-U12, 2-U13, 1-U14, 2-U15, 1-U16, 1-U17 teams for the IWSL fall session.
- IWSL changes for the Fall;
 - All ages have added 10min to the game time, duration are now;
 - U8-10 2x30, U11-12 2x35, U13-14 2x40, U15-16 2x45.
 - More game field time is required due to this U8-10 1 1/4hr, U11-14 1 1/2hr, U15 and up 2hr.
 - U10 field size is the same as U9 now (40/60 length x 35/55 width) (goal 6x18)
- Kidsafe and IYSA background review is required now every 2yrs instead of 3yrs. Organization Statement of Understanding and Agreement (signed by the Club President) deadline is Sept 1st. List of names to be included and reviewed by the PPD are included at the end of the report. Completed Disclosure Statements will be collected from the NEW contacts. Organization Statement of Understanding and Agreement along with the list of contacts I will be emailed to Terry Ruff for signature. The PPD will also need to provide notice that background checks have been addressed. This is normally included with the Organization Statement of Understanding and Agreement. This shows that Celtic and the PPD is providing the safest environment for kids soccer.
- Upcoming dates;
 - July 31 Clubs Seeding meeting
 - Aug 1 player registration due
 - Aug 15 Fall Schedules
 - Sept 12 season starts

Boys Travel Director – Joe Soltykiewicz

- 192 boys registered
- 15 teams
- Missing items for 16 boys
- All information needed by end of July
- Seeding meeting – Aug 1 8:00
- Preliminary Schedule – Aug 12
- Rescheduling Meeting – Aug 14
- Submit game changes at no cost – Sep 1
- Schedule lockdown – Oct 23
- Season starts Sep 11, ends Nov 13

Park District – Donelda Danz

- Nothing to report

Referee Director – Mike Conklin

- Preparing proposal for new rates based on new times

Match Secretary – Kelly Carroll

- Nothing to report



Field Crew Director – Jim Burke

- Field 3 has been seeded, Celtic Park has been fertilized.

Special Projects Director – Mary Mitzner

- Nothing to report

COMMITTEE REPORTS

Planning Committee –Terry Ruff:

- Turf Field - The Park District is waiting for a reply to a letter the engineering firm sent to the Metropolitan Water Reclamation District (MWRD) asking if a detention pond would have to be built at Hamilton since MWRD owns Hamilton. The agreement with the engineering firm included two presentations, one to the Celtic Board and another to the Park Board. Once the MWRD reply is received the meetings will be scheduled.

Rules Committee – Larry Marturano:

- Our 2010 meeting will be held in October or November this year. I'm collecting topics. At minimum, we will be reviewing policies for Conflict of Interest, Whistleblower and Document Retention and Destruction.

Palatine Celtic Cup Committee – Laurie White / Karen Plager

- Celtic Cup on track.
- Next meeting is July 20.

Website Committee –Chris Gattuso

- Nothing to report

Slate Committee – Terry Ruff

- Nothing to report

Old Business:

- **Meeting Conduct Policy**

June 8, 2010 – Larry Marturano requested that we adopt ground rules for our meetings.

The plan is for the Executive Committee to create a 'Meetings Conduct Policy' that we can discuss at next month's meeting.

July 12, 2010– No discussion, will address next month.

- **Celtic Core Values Statement**

June 8, 2010 - Larry Marturano requested volunteers to help craft a Celtic statement of core values. This will help us articulate to club members and future boards what we think Celtic stands for. It strikes me that many of the discussions we've had over the past two years have been less about specific proposals or issues (e.g. the DOC) than about what the club means and what we all want it to become (e.g. a small volunteer club vs. a travel focused organization).

Motion was made by Larry Marturano to create a 'Celtic Core Values' statement, seconded by Brett Soukup.

Discussion: Paul Thomas noted that we need to include the PPD.

14 Ayes, 0 Nays, 0 Abstained

Motion passed.

July 12, 2010 – Larry Marturano met with several constituents this past month, including past president Bob



Haas, past board member Mark Fink. Bill Havansek, Brett Soukup and Larry also met to discuss direction. We hope to have something to review at a future board meeting.

- **Finance Committee**

June 8, 2010 - Shawna Brauer requested to form a finance committee in order to allow for detail discussion of finances; with the current format many discussion are cut short because of the size and experience of the entire board. A finance committee would allow for much focused discussion with the proper people. It was also noted that it is common for boards to have a finance committee, especially boards as large as ours.

Motion was made by Shawna Brauer to form a finance committee and add it to the by-laws, seconded by Bill Havansek.

The motion was tabled until next meeting.

July 12, 2010 – At this time there is not enough interest in forming a finance committee.

COMPLETE

- **New Policies**

June 8, 2010 - As a result of the audit, the Rules Committee is reviewing the policies for Conflict of Interest, Whistleblower, and Document Retention & Destruction.

July 12, 2010 – Rules committee will meet to address in October/November.

- **Insurance Coverage for board members**

June 8, 2010 - Mary Mitzner recommended, in writing, that the Rules Committee draft language for our By-Laws that provide indemnification and limitation of liability for all Board Members. The By-laws of PYB can be used as an example. It was also recommended by Mary that an insurance broker and/or underwriter (with significant Directors and Officers experience) review the Directors and Officers insurance provided to the affiliates by Palatine Park District. Subsequently, inform the Board Members of the adequacy (or lack thereof) of coverage.

Donelda Danz will look into the insurance coverage provided by PPD and we can then determine what next steps should be.

July 12, 2010 - Dan Reynolds – Review of Insurance coverage (Liability coverage per board member) provided under the PPD pool for Board members

It was explained in an email to the board members, as well as at the meeting, that we have coverage, confirmed by PPD. It was discussed and concluded that our coverage is adequate.

COMPLETE

New Business:

- None

A motion was made by Larry Marturano to adjourn and seconded by Joe Soltykiewicz. It was unanimously approved and the meeting was adjourned at 8:38 PM.

The next Board meeting will be **Monday, August 2, 2010 7:30 PM** at the Community Center, Room 2A.

Tony Mulert, Secretary