

ONTARIO LACROSSE ASSOCIATION  
Annual General Meeting

**WOMEN'S FIELD ANNUAL MEETING**

November 12, 2004 – 7:30 pm  
Sheraton Fallsview – Chippawa Room

**Minutes**

Attendance:

Stephen Taylor, Brampton  
Geoff Elmer, Burlington  
Joe Slomka, Burlington  
Lynn Orth, K-W  
Jane Montag, K-W  
Phyllis Briscoe, Orangeville  
Sandy Wiles, Orillia  
Barb Boyes, Oshawa  
Kelly Wilkins, Owen Sound  
Lynn Thomas, St. Catharines  
Carol Sams, St. Catharines  
Judy Davis, Six Nations  
Kathy Smith, Six Nations  
Todd Pepper, Toronto

OWFL Executive Committee:

Joanne Stanga, Commissioner  
Paul Gilkinson, Director of Competitions  
Jane Lee, Director at Large  
Julie Norton, Director at Large

Observers:

Molly McIntyre  
Donna Misener

Regrets:

Roxanne Curtis, Director of Technical Programs  
Tania Paulozza, Director of Development  
June Shiraishi, Director of Administration  
Heather Fairbridge, Director at Large  
Cheryl Quinn-MacNeill, Director at Large  
Fred Blowes, Kawartha  
Marisa DiBari

**1. Introduction & Overview**

- a) Joanne Stanga, Commissioner
  - Voting Procedures (*see OWL Regulations WR7.05*)
  - 10 voting member clubs in attendance – 2/3 majority = 7
  - 2003 AGM Minutes approved

**2. OWL Financial Statements**

- a) General Account and League Account statements were presented by Joanne on Heather's behalf (not in attendance due to traffic problems).
  - a. The U-15 & U-19 League accounts started at a zero balance as the 2003 U15 and U20 league balance was not carried forward. This is still an open issue. The Senior League had a deficit of \$200 but was covered by the Toronto Club and an adjustment was made to their 2004 League fees.
  - b. U15-U19: Performance bonds are not reflected in the 2004 statement as they were not carried forward. Forfeited umpire bonds and fines from previous seasons have also not been carried forward.
  - c. Senior teams paid a performance bond for the first time in 2004 and was included in their league fees of \$1,200.

- d. League fees were set by the Executive at a February 7 meeting with several assumptions:
  - i. League fees would be standardized across the board with the intent of having a fixed fee year over year to help teams budget
  - ii. A cap of 14 games per team per league would be established as one way of addressing an ongoing imbalance between games scheduled vs. umpires available.
  - iii. Funds would be carried forward from 2003 to assist with the adjustment to new fees if necessary.
  - iv. Umpire fees for Ontario Summer Games would be covered by the current 2003 balance
  - v. Clubs would not be requested to pay any additional fees once the League fees had been published. Necessary adjustments would be made in the following year.
- e. A clarification was made that while the shortfall (ie., U-19) was covered with remaining balances (ie., Senior League) in 2004, an adjustment will be made to 2005 League Fees to ensure that one league is not subsidizing another.
- f. The motion from the November 7<sup>th</sup> meeting, re. rebates to Senior teams, was addressed in this discussion with the resolution that the balance of funds would be applied to teams continuing to play in the league in 2005.
- g. Outstanding payments:
  - i. St. Catharines: game fees for rescheduled U-19 game June 24 – L. Thomas to submit game sheet to Heather Fairbridge
  - ii. Toronto: game fees from Brampton – July 17
  - iii. Orangeville: Laura Bryan mileage – Aug. 8
- b) Motion to approve the financial statements by Stephen Taylor; seconded by Kelly Wilkins. Approved.

### 3. OWL Regulations & League By-Laws Amendments

See attached.

### 4. OWL Council Executive Elections

#### 2005 Executive:

Elections:

Marisa DiBari	2005-2006 (acclaimed)	Director of Administration
Donna Misener	2005-2006 (acclaimed)	Director of Competitions
Roxanne Curtis	2005-2006 (acclaimed)	Director of Technical Programs
Jane Lee	2005-2006 (elected)	Director at Large
Lynn Thomas	2005-2006 (elected)	Director at Large

Returning:

Joanne Stanga	2004-2005	Commissioner
Tania Paulozza	2004-2005	Director of Development
Julie Norton	2004-2005	Director at Large
Heather Fairbridge	2004-2005	Director at Large

### 5. New Business

- a) 2007 World U-19 Women's Field Lacrosse Championships

- a proposal from Cheryl MacNeill emailed Nov 12 did not give members time to review in detail
- it was agreed that the following actions would be taken:
  - notify IF that a decision would not be forthcoming until the new year (Joanne) until approvals had been given
  - the current proposal will reviewed in detail at the January Club Forum
  - approval will then be required from the OLA and CLA Boards of Directors respectively
  - clubs are directed to send questions/comments/concerns to Cheryl in the meantime

## **6. Adjournment**

11:25pm

Minutes recorded by Joanne Stanga

## OWL Regulations & League By-Laws Amendments

### Please Note:

The following documents the final wording of proposed amendments. Please refer to the original document discussed at the SGM and AGM for original wording and rationale.

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#### Pg 1: Proposed by OWL Executive

APPROVED

##### WBL1.02 Committees

1. Committees will be formed to support the areas of:

- a) Competitions
  - comprised of one League Supervisors for each level, to be appointed by the Executive
- b) Technical
- c) Development

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#### Pg 2: Proposed by Gord Robertson

APPROVED with amendments

##### WBL3.01 Entry of Teams

1. The number of teams entered in each division should be determined prior to March 15 of each year.
2. A new club wishing to enter a team in any division should be required to apply for entry into OWL by the OLA AGM of the year prior to their beginning play.

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#### Pg 3: Proposed by OWL Executive

APPROVED

##### WBL3.02 Withdrawal of Teams

2. If a team withdraws from competition after the start of the first game of the season at that level, the team will forfeit their competition fees, with the exception of the team's Gate Fees for Provincial Championships.

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#### Pg 4: Proposed by OWL Executive

APPROVED

##### WBL3.03 Umpires

1. It will be the Club's responsibility to ensure that for each level of play they participate in, they are able to provide one certified official for each team registered.
2. In the U-15 and U-19 Leagues, the official provided cannot play in the division that they are officiating.
3. Where possible, one "mentor" umpire [experienced NOCP I or higher] will be assigned by the OWL Umpire Assignor for each match.
4. An Umpire Performance Bond of \$300.00 per team must be paid each year by each Club as a separate cheque payable to "Ontario Women's Lacrosse", and must accompany Competition Fees. (Formerly WBL3.03.3)
5. The bond will be returned to the Member Club when their requirement for certified umpires is met. (Formerly WBL3.03.4)

*Recommendation:*

- a) The certified umpires will become part of the OWL Umpire Pool and will be provided with assignment dates at the beginning of the season.
- b) The Umpire Fee Schedule should be adjusted so that game fees vary depending on the level of play (League).

**Pg 5: Proposed by Lynn Orth**

**WITHDRAWN**

**WBL3.03.1 Umpires (Delete)**

- 1. It will be the Clubs responsibility to ensure they have appropriate number of certified officials:
  - a) Year 1: 1 active Level I (Locally rated) official within each Club
  - b) Year 2: 2 active Level I (Locally rated) officials within each Club
  - c) Year 3: 1 active Level II (Provincially rated) official, 1 active Level I (Locally rated) official

**Pg 6: Proposed by Lynn Orth**

**WITHDRAWN**

**WBL3.03.3a)**

**Umpire Performance Bond**

- a) Senior Teams: \$100

**Pg 7: Proposed by Todd Pepper**

**APPROVED**

**WBL3.04 All rep teams must have a certified trainer on the bench at all times. (Delete)**

**WR4.03.1 All teams participating in OWL league or event play must have a certified trainer and Women's field lacrosse coach on the bench.**

**Pg 8: Proposed by Lynn Orth**

**WITHDRAWN**

**WBL3.04 Certified Trainer (Delete)**

**Pg 9: Proposed by Todd Pepper**

**WITHDRAWN**

**WBL3.04 [New] Level 1 (Locally rated) umpire certification clinics must be provided at no charge to participants or member clubs. Participants will be expected to pay for rulebooks and officials cards.**

- a) Every effort should be made to offer several clinics across the province each year.
- b) The length of the clinic should be kept to a reasonable time period.
- c) Dates and times of clinics should be selected to maximize attendance.

**Pg 10: Proposed by Lynn Orth**

**APPROVED**

**WBL4.01.2 a non-affiliated member (Delete)**

**Pg 11: Proposed by OWL Executive**

**APPROVED**

WBL4.04 [New] Teams must declare the level and team for all registered “Rep” players prior to the first game of the season.

*Guideline: A form will be provided to all clubs to submit rosters.*

**Pg 12: Proposed by Gord Robertson**

**DEFEATED**

WBL4.05 [New] Residential Qualifications

1. Players may only register and play for an affiliated club in the centre in which they habitually reside.
2. A player who is resident in an area which does not have an OWFL affiliated club must play in the nearest centre, by well travelled road, which has an OWLF team entered in any division for which she is eligible to register and play.
3. Residential determination will be made each year prior to the start of the regular season play.
4. A player who moves during the year, prior to the OWLF cut-off date, may choose to play for her new affiliated club or complete the season with her original team. If the move is after the cut-off date, she would remain with her original team for the remainder of the season. The next season the player would be required to register with the new affiliated club where she now resides.
5. A player who enrolls at University or College, and remains there for the summer, may register for a affiliated club closest to that University or College.
6. These rules and regulations will take effect as of January 1, 2005. All players who were registered with the OWLF in 2004, and were not abiding by Rule “1” above may continue to register and play with that affiliated club. Once a player ceases to be registered with the OWLF or registers with a affiliated club for which, by residence they are eligible to play, they would then be required to abide by Rule 1 above.

**Pg 13: Proposed by OWL Executive**

**APPROVED**

WBL5.02 Player Movement

1. A player may play for a higher level team within the same club on a limited basis.
2. A notation will be made beside a player’s name on the game sheet if she is playing up a level.
3. If a player plays in more than 50% of league games with a team in a higher category, they must move to that team on a permanent basis.
4. A player may be called to play up a level with their club’s A or B team on different days. Once the player reaches the maximum number of games at the higher level, they must to play for one team or the other (A or B), not both.

5. A club cannot use a player from an 'A' Division team to play on a 'B' Division team at the same level (or vice versa) – ie , an U-15A player cannot play for the same clubs U-15B team.

**Pg 14: Proposed by OWL Executive**

**APPROVED**

- WBL6.01 All clubs must submit their team colours to the Director of Competitions prior to the beginning of the season. This listing will be used to determine first colours where there is a conflict.
- WBL6.04
- a) The home team will wear their first colours and the visitors must make alternate arrangements if there is a colour conflict.
  - b) The host team will always be the home team, otherwise, the first team listed on the schedule will be the home team.
  - c) All teams should be prepared with a second set of jerseys when required.
  - d) Where a conflict occurs, if the visiting team does not have a second option, the game will be defaulted. [See WBL7.05.3.b]

**Pg 15: Proposed by Lynn Orth**

**WITHDRAWN**

- WBL6.01 Every club must determine their colours prior to the beginning of the season and submit to the Director of Competitions. No alterations may be made throughout the season without approval from the Executive. See Appendix 4. When a team selects a uniform which conflicts with a member's previously declared colours, that team shall make alternate arrangements to avoid conflict.

**Pg 16: Proposed by OWL Executive**

**DEFEATED**

- WBL7.02 [New] 12-Goal Differential
1. Any game ending with a goal differential of more than 12, will be reduced to 12. For example a final score of 15-1 will be reduced and recorded as 13-1.
  2. All goals will be recorded on the game sheet.

**Pg 17: Proposed by OWL Executive**

**APPROVED with amendments**

- WBL7.05 Defaults
1. A team is in default when:
    - a) they have insufficient players to start the game fifteen minutes after the scheduled start time.
    - b) it is without a certified coach and trainer, having been given a reasonable amount of time after the scheduled game time
  2. If a team is unable to play a scheduled game:
    - a) if direct notification is made by telephone to the appropriate Competitions contact 72 hours in advance, the game may be rescheduled at the convenience of the opposing team.
      - i. if the game is rescheduled, the initial team must:
        1. Notify the appropriate Competitions contact of the date, time and location of the rescheduled game.

2. Make arrangements for two certified umpires and pay the game fees and mileage (not reimbursed by the League).
3. Send the original game sheet and proof of umpire payment to the designated Administration contact.
  - ii. If the game cannot be rescheduled it is recorded as a default by the initial team (see 3a)
- b) if direct notification is not made by telephone to the appropriate Competitions Contact 72 hours in advance, the game is recorded as a default. (see 3b)
3. A team that defaults a game will be required to pay the following fine:
  - a) 72 hours notification provided but game is not rescheduled \$100.00 per game
  - b) 72 hours notification is not provided .....\$200.00 per game
4. All players on the opposing team receive eligibility for the game.
5. Where both teams default a game, no points are awarded to either team. Each team is credited with one game played, but the game does not count towards players' eligibility (ie., treated as if player misses a game).
6. A team that defaults or cancels, in combination, more than 4 games shall be withdrawn from further league play.

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**Pg 18: Proposed by OWL Executive** **APPROVED**

WBL7.08 League Schedule

1. The League schedule will be drafted by the Competitions Committee and approved by the Council Executive.

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**Pg 19: Proposed by Lynn Orth** **APPROVED with amendments**

WBL7.08 League Schedule

2. In regular League play & Provincial Championships, no team will be scheduled to play more or less than 2 games on any given day except in circumstances as approved by the Competitions Committee.

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**Pg 20: Proposed by Lynn Orth** **DEFEATED**

WBL7.09 Tie-Breaking:

1. When necessary, ties in league or provincial standings will be broken in the following manner:
  - a) Results of head to head matches
  - b) Goal average Formula of games between the teams tied
  - c) Goal average formula of all games played by both teams
  - d) Goals For divided by Goals for plus Goals Against equals goal average

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**Pg 21: Proposed by OWL Executive** **APPROVED**

WR5.02 At any time during the playing season, a player who receives a red card of an exceptionally serious nature (i.e. abuse of an official, unsportsmanlike behaviour,

unusually dangerous play) shall be subject to an automatic inquiry. (Delete)

WBL7.10.2 When a player receives a "red card" of an exceptionally serious nature (i.e. abuse of an official, unsportsmanlike behaviour, unusually dangerous play), she will not be eligible to play until dealt with in accordance with the discipline procedures

**Pg 22: Proposed by Lynn Orth**

**DEFEATED**

WBL7.11 [New] Individual stats will be collected during the regular season and provincial tournament and will be posted along with game results on the OWL website.

*Guideline: Although the motion was defeated, an effort will be made by the Executive to develop a consistent process to make statistics available on a more regular basis in 2005.*

**Pg 23: Proposed by OWL Executive**

**APPROVED**

WBL9.03 Tournament Structure

1. The Provincial Tournament schedule will be drafted by the Competitions Committee and approved by the Council Executive, using the appropriate schedule template based on number of teams participating,
2. Delete.

**Pg 24: Proposed by OWL Executive**

**APPROVED**

WBL9.04 The highest ranking teams at the U-19 level will compete at the Ontario Summer Games held every two years (even numbered years). The number of teams will be determined by the OSG.

**Pg 25: Proposed by OWL Executive**

**APPROVED with amendments**

WBL9.09 Any Coach, Manager or Club Official withdrawing a team at a Provincial Championship tournament will be suspended until a OWL Discipline Hearing Committee meeting is held, and a team fine of \$200.00 plus associated costs incurred by the tournament will be levied against the Club.

**Pg 26: Proposed by Todd Pepper**

**APPROVED**

WBL10.02 Trophies

- b) Senior A: Tewaathon Bowl

**Pg 27: Proposed by OWL Executive**

**APPROVED**

WBL10.03 U-19 Awards

1. Team Awards
  - a) Each team will submit one nominated player from their own team for each award from a. to d.,

- a. Outstanding Graduating Player
  - b. Outstanding Rookie – Sue Luey Award
  - c. Most Sportsmanlike Player
  - d. Most Improved Player
- b) One player from each team will receive awards a) to d).
2. League Awards
- a) Each team will submit one nominated player from their own team for each award from e. to g. using the “League Award Nomination Form” by July 1<sup>st</sup>.
    - e. Outstanding Goalkeeper – Robb Mason Award
    - f. Outstanding Defensive Player
    - g. Outstanding Offensive Player
  - b) The selection of one recipient per award per division (ie., A, B) will be made for awards e. to g. by way of a vote by the respective League coaches.
  - c) Coaches may only vote for players of the opposing team.

**Pg 28: Proposed by OWL Executive**

**APPROVED with amendments**

WBL11.02 [NEW] OWL and officials at the field WILL NOT, under any circumstance, allow ANY game to be played where a minimum of two (2) NOCP certified officials are not available.

WBL11.05 Umpire Payment (*to be renumbered as required*)

- 1. The official umpires for each game will each be paid a fee plus a transportation allowance to be set at the beginning of each season by the Executive Committee. (See Umpire Fee Schedule Appendix)
  - a) If a player, coach or club member is at the field to participate in the event with their team, mileage is not paid.
  - b) Only umpires who drive on game days will receive mileage reimbursement.
- 2. Umpires will be paid on a bi-weekly basis after receipt of the “Umpire Payment Form”. The form must be submitted with the Host Site Summary to the OWL Treasurer.

**Pg 29: Proposed by Lynn Orth**

**WITHDRAWN**

WBL11.05 Umpire Payment

- 2. Umpires will be paid by cash or cheque by the host site. A cheque covering the amount of all games scheduled in the season at the host site will be included with the hosting package at the beginning of the season. Any monies not needed (due to defaults etc.) will be returned with the hosting report.

**WBL12.01 Selection of Provincial Team Players**

1. The Provincial Team Program will field a maximum of two (2) high performance teams to compete at elite level competitions.
2. Players must be a minimum of thirteen (13) years of age and may not turn nineteen (19) at any time during the playing season, up to and including December 31<sup>st</sup> (ie. first year grade 12).
3. Composition of the Provincial Team(s) will be based on talent, not age.

**WR4.03 Bench Personnel**

3. A certified coach is one who has completed the technical, theory and practical components of the National Coaching Certification Program.
  - a) A first year coach must have their NCCP Level One Theory or Women's Field Technical completed prior to the end of the playing season. (to be reviewed when the new coaching model is in place).

*Guideline: To be remain as is until the new NCCP program has been fully approved by the Coaching Association.*

**WR5.01 An OWL member (including Player, Team, Coach, Club Official, Club, Umpire or Executive member) shall not:**

- a) breach, fail, refuse or neglect to comply with a provision of the OWL Regulations, By-Laws, Codes of Conduct, Registration procedures, Rules of competition, or any other policies or determinations of the Council Executive
- b) act in a manner unbecoming of a Member or prejudicial to the aims and objectives and interests of OWL, or another Member, or the sport of lacrosse
- c) bring OWL, or another Member, or the sport of lacrosse into disrepute

**WR5.02 Any OWL member (including Player, Team, Coach, Club Official, Club, Umpire or Executive member) who is charged with misconduct or prejudicial behaviour shall, on being found guilty of a violation be liable to either one (1) or a combination of disciplinary actions.**

- a) Expulsion
- b) Suspension
- c) Disqualification
- d) Fine
- e) Reprimand
- f) Deduction of League points
- g) Bond
- h) or other Penalty, Action or Educative Process

- WR5.03      1. A non-game related charge may be reported by a Club Representative, Umpire or Executive Member.  
 2. A game-related charge may be reported by a Coach, Captain, Club Representative, Umpire or Executive Member.
- WR5.04      Submitting a Report  
 A report of a charge shall:  
     a) be submitted in writing to the OWL Director of Administration within three (3) days of the breach  
     b) set out the grounds on which the charge or protest is based;  
     c) be signed by the person reporting the charge or protest;  
     d) contain names and phone numbers of any witnesses to the event.
- WR5.04      Protests based on technicalities which do not affect the actual results of the game will not be entertained.
- WR5.05      A protest of any game result due to an umpire's, timekeeper's or any game official's conduct, decision and/or rulings, will not be entertained by the Executive. However, a letter of complaint regarding any game official shall be thoroughly investigated.
- WR5.06      Discipline Hearing Committee  
     1. The Council Executive shall have the right to appoint a Discipline Hearing Committee whose duty it will be to decide on the appropriate disciplinary action to be taken on reports submitted.  
     2. A Discipline Hearing Committee shall consist of no fewer than 3 and no greater than 5 persons.  
     3. At a meeting of the Discipline Hearing Committee, this committee shall:  
         a) give to the Member every opportunity to be heard;  
         b) by resolution determine whether the alleged breach occurred and determine the result.  
     4. Notification of all actions imposed by the Discipline Hearing Committee must be sent in writing within ten (10) days of the hearing, or be declared invalid.
- WR5.07      Notice of Hearing  
     1. The Discipline Hearing Committee will be required to meet within 7 days after the report has been received to decide on further action.  
     2. Where the Discipline Hearing Committee considers that a Member may have met one or more of the grounds in WR5.01, it will serve on the Member and their affiliated Club (if applicable) a notice in writing:  
         a) setting out the reported breach or misconduct of the Member and the grounds on which it is based;  
         b) stating the date, place and time of that meeting to be held not earlier than 14 and not later than 28 days after service of the notice;  
         c) stating that the Member may:  
             a. address the Discipline Hearing Committee (personally or

- by representation), or
- b. submit a written statement regarding the reported breach or misconduct before the date of that meeting.
- d) If the Member does not attend, or provide a written statement, a decision will be made on the reported breach or misconduct in their absence.

**Pg 34: Proposed by Lynn Orth**

**WITHDRAWN**

- WR5.04 Notice of Alleged Breach
- 4. informing the Member that he/she may do one or more of the following:
    - b) give OWL, before the date of that meeting a written statement regarding the alleged breach

**Pg 35: Proposed by OWL Executive**

**APPROVED**

- WR6.01 All Players, Teams, Coaches, Club Officials, Clubs, Umpires or Executive Members who have been formally disciplined or in any way restricted by a finding or determination of the Discipline Hearing Committee shall have the right to appeal against any decision made.
- a) The appeal shall be directed to the O.L.A. Appeals Committee. The cost of the appeal shall be one hundred (\$100.00) dollars. [OLA B7.04.2]
  - b) A final appeal may be made to an appeals board appointed by the O.L.A. comprised of individuals independent of any of groups involved to date. [OLA B7.04.3] The cost of this level of appeal shall be two hundred and fifty (\$250.00) dollars which is non-refundable.
  - c) All appeals must be submitted in writing (with cheque) within 15 days of the previous decision. The results of this appeal will be made known by word within 24 hours and written notice to the person or club within 3 days.
- WR6.02 Where the Member submits an appeal, the decision of the Discipline Hearing Committee does not take effect unless it is confirmed by the Appeals Committee.
- WR6.03 Decisions of the Appeals Committee will be binding and final upon the Executive and the Member.

**Pg 36: Proposed by Lynn Orth**

**APPROVED with amendments**

- WR7.07 Financial
- [New] At the annual meeting the treasurer shall present to the Membership a statement of the financial standing of the OWL, and make available accompanying bank statements. The financial statement shall include an Income and Expense statement of the OWL (including all financial transactions carried on throughout the year) as well as individual statements for each of the leagues. Any outstanding Income or Expense items will also be reported.

WR7.08 Fiscal Year

The fiscal year of OWL shall terminate on December 31<sup>st</sup> of each year.

WR8.02 Composition of Executive

1. There shall be a least 5, but no more than 9 Directors and 3 sub-directors who shall be:
  - a) the Commissioner,
  - b) a Director of Administration;
  - c) a Director of Technical Programs;
  - d) a Director of Competitions;
    - i) U15 sub-director;
    - ii) U19 sub-director;
    - iii) senior sub-director;
  - e) a Director of Development
  - f) Directors at Large, which number (up to 4) shall be determined by the Executive in accordance with OWL's requirements, with such portfolios as shall be determined from time to time.

WR8.06

4. All Members have the right to attend a Council Executive meeting by giving 48 hours notice to the Commissioner, although only Club reps or their designates shall be allowed to speak.

**Other – Lynn Orth**

Appendix 5 (Provincial Championships)

Remove positioning game

*Guideline: Issue to be discussed at Club forum.*

Appendix 8 (Umpire Fee Schedule)

Remove OUA

*Guideline: OWL certifies umpires for all levels of play, and as such, all available opportunities are listed. A notation is made stating that OUA fees are determined by the OUA*