

RED WING SOCCER CLUB POLICY MANUAL		Policy No.	203
Team Formation		Date	11/09/07
		Revision	2.0
Authorized By: RWSC Board of Directors	Date: 11/09/07	Page	1 of 6

1.0 Purpose

This policy establishes guidelines for the formation of teams.

2.0 Revision History

02/24/03	1.0	New policy.
11/09/07	2.0	Policy amended under Responsibility 6.3, Preliminary Roster 7.2 and 7.5; Team Formation Due Date 7.8

3.0 Persons Affected

All members of the Soccer Club Board, coaches, players, and any other involved in team formation.

4.0 Policy

It is the policy of the Red Wing Soccer Club that:

- 4.1 The goal of the Soccer Club is to place as many players as possible on teams that are appropriate for the player's age, grade in school, and skill level.
- 4.2 The order of preference to place players on a team will be the order in which they register.
- 4.3 Players are encouraged to recruit their friends to join the Soccer Club. If there are differences in age or skill level, it may not always be possible to place the two players together on the same team.
- 4.4 The Soccer Club recognizes the value to player development and enjoyment of keeping teams intact from season to season. However, due to differences in age and/or skill level, and the number of new players who register each season, it may not always be possible to keep teams intact.

5.0 Definitions

- 5.1 Play Up – A player is “playing up” when he or she is eligible to be on a team with players of his or her own age and skill level, but instead is placed on a different team with older players.
- 5.2 Over-roster – The process of assigning additional players to a team above and beyond the maximum number that are permitted by MYSA to dress to play in a game.
- 5.3 Registration Date – The date a complete Player Registration Form is submitted to the Treasurer, Registrar, or other designated person. This date will be the postmark date for registrations that are mailed to the Soccer Club. If a registration received by mail is not complete, then the registration date will be the date that the missing item is provided. In order for a Player Registration Form to be considered complete, all of the information must be filled in, the form must be signed, and full payment or a complete Application For Financial Assistance must be submitted with the form.
- 5.4 Preliminary Roster – A roster created by the Team Formation Committee based on the information on the Player Registration Forms. The intent is to organize all of the information contained on the Player Registration Forms as a first step in developing the final rosters.

6.0 Responsibility

- 6.1 Board of Directors –Recruit and appoint a Team Formation Committee for each soccer season for which the Soccer Club has player registration.
- 6.2 Team Formation Committee – Ensure the implementation of the policies and procedures for team formation.
- 6.3 Coaches –U16 and older teams decide if it is desirable to Over Roster the team. Decide how many Over Roster players are desirable. Make a decision if younger players should be allowed Play Up.
- 6.4 Coaching Director – Act in place of a coach as described in 6.3 if a coach has not yet been assigned to a team and a decision must be made.

7.0 Procedures

This policy will be implemented by using the following procedures:

- 7.1 Team Formation Committee—Follow MYSA Rostering Policies
Prior to the start of player registration the Board of Directors will recruit and appoint a Team Formation Committee with a minimum of

three members. This committee may be composed of Board members and other Soccer Club members. The Team Formation Committee will schedule meetings to review the Player Registration forms that are received during registration. The first Team Formation Committee will elect a chairperson at its first meeting.

7.2 Preliminary Rosters

The concept of a Preliminary Roster recognizes the fact that it is impossible for a small group of people sorting through a large pile of registration forms to be familiar with each player's skill level. The number of years the player has played soccer only gives a rough approximation of the skill level. Some players learn faster than others.

The Red Wing Soccer Club Board of Directors will review the information on the Player Registration Forms and place players on Preliminary Rosters. The RWSC Board of Directors will take into consideration the player's age, sex, grade in school, and skill level as recorded on the Player Registration Form. Every effort will be made to place as many players as possible on an appropriate team.

7.3 Meeting with Coaches

The Team Formation Committee will obtain a list of active coaches from the Coaching Director. The Team Formation Committee will schedule a meeting with the Coaching Director and the coaches. The coaches will review the Preliminary Rosters. The coaches will base any recommendations for changes to the rosters on their knowledge of the player's level of skill, physical and mental maturity and dedication to becoming a better soccer player. The Team Formation Committee will carefully consider any recommendations for changes made by the coaches and make any necessary changes to the rosters.

7.4 Not Enough Players

All teams must have at least the minimum number of players on the roster that is required by MYSA. It is strongly preferred that they have the maximum roster size allowed by MYSA.

In a situation where a roster does not have at least the MYSA minimum number of players, but the Team Formation Committee and the coaches feel that it may be possible to recruit more players for that age group and skill level, the Team Formation Committee will develop and implement a plan to recruit more players. The Team Formation Committee will set a deadline for recruiting new players for this team. The deadline must be prior to the date set by MYSA for the submission of teams and players.

If the roster for the team does not meet or exceed the MYSA required minimum number of players by the deadline, the team will be dropped. If possible, the players will be placed on other teams.

7.5 Too Many Players

In a situation where there are too many players at a certain age and skill level to place on one team, but not enough players to form two teams, a waiting list for the excess players will be created. The head coach for the team will be contacted. The U16 and older coaches will decide if it is appropriate to Over Roster the team and how many Over Roster players will be allowed. (The Coaching Director may make these decisions if a coach has not yet been assigned to the team.)

Players with the earliest Registration Date will be given priority for placement on the available spaces on the roster. If too many players have the same Registration Date, and there is not room for all of them on the roster, a random drawing will be held using the names of these players to fill the available spaces on the roster.

After all spaces on the roster have been filled, players who are still left on the waiting list may only join the team if another player withdraws from the team. If there is a large waiting list, the players will be encouraged to help recruit enough new players to form a second team.

Any players still on a waiting list after the deadline to submit team rosters to MYSA will be eligible for a full refund.

7.6 Playing Up

Younger players who have an level of skill, and physical and mental maturity beyond most other players of their age or grade in school, may request or be requested to Play Up on a team from an older age group. This is consistent with the Soccer Club's policy to place players on teams that are appropriate for their level of skill. The coach of the older team and the younger player's parents must both agree to place the younger player on the older team.

If a new player who is unknown to the coach requests to Play Up, the coach must meet in person with the player and his/her parents to discuss the request. The player's previous playing experience and soccer training should be discussed. The coach should attempt to assess the player's level of physical and mental maturity. The coach may require the player to demonstrate his/her soccer skill prior to making a decision on the request. (If a coach is not available for the team in question, the Coaching Director may meet with player and parents and make a decision on the request).

7.7 Keeping Teams Intact

It can be very beneficial to player development to keep teams intact. Players also come to expect to play with the same group of players from season to season. The Team Formation Committee will always give strong consideration to keeping teams intact when making the team rosters. The Team Formation Committee will ensure that they have the rosters from previous seasons available at their meetings.

It will not always be possible to keep teams intact. Differences in age or skill level, along with the number of new players registering for the first time may make it impossible to keep a team intact. Preferences in keeping teams intact will be given to teams who earn a promotion to a higher competitive level of play within MYSA.

7.8 Team Formation Due Date

Team Formation due date is January 31st for the summer soccer season. See RWSC and/or MYSA calendars for additional season milestone/deadline dates. Date/Times subject to change without notice. Date and Times based on RWSC and/or MYSA current season calendar.

7.9 Final Rosters

Final rosters will be made available to players, parents, coaches, and managers only after the Registration Deadline has passed and all of the procedures in 7.1 through 7.8 have been completed.