

MOUND WESTONKA HOCKEY ASSOCIATION

MWHA Volunteer Policy

2010-2011 Hockey Season

Revised 10/2010)

Volunteers are greatly needed to make a hockey association run! Without volunteers contributing many hours, MWHA simply could not exist. We completely appreciate the work that everyone does to help make our children's hockey experience a positive and enjoyable one and making the MWHA program successful!

We have instituted a volunteer program for our association this year. In order to make your volunteer life easier, it is imperative that you utilize the on-line automated sign-up system.

EACH FAMILY SHOULD ONLY SET UP ONE VOLUNTEER PROFILE ONLINE. IF YOU SET UP MORE THAN ONE VOLUNTEER PROFILE PER FAMILY YOUR HOURS PERFORMED WILL NOT BE TRACKED CORRECTLY, AND IT MAY APPEAR THAT YOU HAVE NOT FULFILLED YOUR REQUIREMENT. PLEASE NOTE: YOUR VOLUNTEER PROFILE WILL AUTOMATICALLY BE SET UP DURING THE REGISTRATION PROCESS.

To ensure fairness in regard to the volunteer policy and deposit, please remember, NO PLAYER WILL TRYOUT WITHOUT A VOLUNTEER CHECK PAYMENT ON FILE -- NO EXCEPTIONS WILL BE MADE!

Volunteer Program is seasonal and runs Aug 1st - July 30th.

MINIMUM REQUIRED HOURS

10 hours per child is the threshold with which your volunteer requirement is met.

*Please note the maximum number of volunteer hours required by any family is 20.

The following positions will be exempt from the volunteer policy:

All Board Members

All Hockey Development/Operations Members

All Active Fundraising Members

Ice Scheduler(s)

First-Year Mite/Mini-Mite Skaters, even though this group is exempt from the volunteer deposit requirement, they are highly encouraged to continue to help volunteer/jamboree efforts.

Team Managers & Coaches

Managers and coaches will receive the following volunteer hours:

Position	Level	# of Volunteer Hours Credited
Team Manager	Bantam, Peewee, Squirt, U14, U12, U10	10 (or # needed to fulfill family requirement)
Team Manager	Mini-Mite / Mite	5 hours
Coaches	All rostered head/asst coaches	10 (or # needed to fulfill family requirement)

Lower Level (Mini-Mite / Mite Managers) will receive 5 volunteer hours. **Only one manager per team will receive the 5 volunteer hours.**

The following activities are highly encouraged and definitely appreciated

but **DO NOT** fill volunteer hours for the **association**: Organizing coaches' gifts, team parties, scrapbooks, team photographer, treat scheduling, locker room decorating, and sending announcements or thank you notes. **Working at league games or scrimmages does not earn volunteer hours.** These activities generate team sprit and vary from team to team.

VOLUNTEER ACTIVITIES GUIDELINES

All volunteer hours/activities need to be signed up through the MSHA website "Dibs" system, otherwise there is no assurance you will receive credit for any volunteer hours.

If your volunteer hours/activities are not signed up on the MSHA website there is no guarantee that you will receive credit for these hours.

Examples of volunteer activities on the website:

All Jamboree Hours

- o Rink set up
- o Running the clocks
- o Rink clean up
- o Running the scoreboard
- o Announcing
- o Merchandise
- o Silent Auction
- o Concessions
- o Referees

Concessions

All Tryout Helpers

Outdoor Ice

Level Coordinators

Learn to Skate(all on-ice helpers)

S.K.A.T.E Program

Recruitment and Publicity Director

Coaches Appreciation Dinner

Team Picture Day

Golf Tournament

*Add to the web site the Dib item from a reactive perspective...

Lockerroom Policy is managed by Team Manager and managed after the fact... - Hour...item..

CANCELLATION POLICY

Each item in the system can/will have a unique date that it can be cancelled by. Most items will have a 7+ day cancellation policy, so we can manage expectations for coverage. Members are still responsible for their item until the request is granted by the Administration for the cancellation. They will receive verification that they have successfully sent a cancellation request to Admin. The Admin will cancel their request and the item will revert back to available status.

In the event of a "no-show", which is not tolerated, it is the responsibility of the managing group for the Dib item to work with our Volunteer Director on repercussions.

VOLUNTEER DEPOSIT REQUIREMENT

Volunteer buyouts will be \$150 per player with a \$300 maximum per family. To ensure fairness to all families a volunteer deposit will be required. This will be collected via check. The check will NOT be cashed UNLESS the volunteer hours are not fulfilled. No checks will be cashed until the end of the hockey season. **All volunteer checks, with the exception of those that will be cashed, will be destroyed at the end of the season. CHECKS**

WILL NOT BE MAILED BACK TO YOU.

To be clear, if you end up volunteering 8 hours, you do not meet the threshold of 10 and your volunteer check will be cashed at the end of the year. If you end up volunteering 13 hours, you met the minimum threshold of 10 hours and your check will be destroyed.

# of Players	Volunteer Deposit Amount
1	\$150
2	\$300
3	\$300
4	\$300

To reiterate: 'no player will be allowed to tryout without a Volunteer Check on file'.

Please make your check out to MWAH and include your son or daughter's name on the memo line at the bottom. Mail to;

MWAH
P.O. Box 266
Mound, MN 55364

