



# Southern Nevada Soccer Association

2756 N. Green Valley Pkwy #238  
Henderson, NV 89014

Voice Mail: (702) 568-0400  
E-Mail: info@snsasoccer.com

## ***SNSA ROSTER GUIDELINES***

- 1. Roster Check:** Each coach should have two roster forms. The first is a roster containing a list of players on the team and their contact information. The second is an emergency medical consent (EMC) roster.
- 2. Emergency Medical Consent (EMC) Roster:** This form is to be used to secure consent for emergency medical treatment for your players. PLEASE FOLLOW THESE INSTRUCTIONS FOR THE EMC ROSTER:
  - a. Have a parent for each of your players review the child's information, make any necessary corrections, and sign in the box designated for his or her child.
  - b. Keep the signed emergency medical consent form on-hand at every practice, game and team event.
- 3.** If you add a player to your roster at a later date, you will be sent an updated EMC roster form. You need to have the parent of the new player sign, and append the updated form to your original EMC.
- 4. Roster Omission:** If there is a player that you were expecting to be assigned to your team who does not appear on your roster, notify the league registrar (info@snsasoccer.com). The player may have inadvertently been assigned to another team, or the player may not have registered by the registration deadline.
- 5. Player Contacts:** Coaches have an obligation to make a good faith effort to contact each player listed on his or her roster to inform them of information related to the team, including practice times, game times, league information and team events. If you have attempted to contact a player at all phone numbers listed on the roster form, and are unable to reach the player over a two-week period, please inform the league registrar.
- 6. Player Additions:** Teams with rosters below the maximum roster level may add a player to their roster. Player additions must first come from the league waiting list, which consists of players that registered late or informed the league of their desire to be placed on the waiting list. Coaches that wish to add a specific player that is not registered and is not on the waiting list must wait until the waiting list is cleared before adding the player of their choice.
- 7. Player Drops:** If a player drops from your team, you must inform the league registrar and the drop must be confirmed before adding a replacement player to your roster.
- 8. Coach Additions:** Teams may have up to two registered Assistant Coaches. To register as a coach, the applicant can register on-line at our website ([www.snsasoccer.com](http://www.snsasoccer.com), click on the "online coach registration" link). Coaches are required to submit a SAY Volunteer application and provide a photo (digital via email or 1"x1" photo via mail) for their coach pass. Coach passes issued to coaches for the Fall 2011 season are valid for the Spring 2012 season. **Coach passes for new coaches will be distributed on Team Day on March 3.**
- 9. Final Roster:** Opening Day rosters will be distributed to coaches at Team Day (August 27). Final rosters will be sent to our national affiliate, Soccer Association for Youth, on October 10. **No player or coach additions will be made after April 6, 2012.**