

NEVADA YOUTH SOCCER ASSOCIATION

SECTION 24

TOURNAMENT HOSTING AND SANCTIONING

24:01:00 HOSTING TOURNAMENTS OR GAMES IN NEVADA:

24:01:01 Teams, clubs, or organizations wishing to host a sanctioned tournament, or to host team(s) or club(s) from another state for the purpose of a friendly tournament or friendly games, are to adhere to the [USYS Tournament Sanctioning Policy](#), and to the following NYSA policy.

24:01:02 Only teams, clubs, leagues, or associations affiliated with USYS may be granted permission to host tournaments (or team(s) or club(s) from another state). Tournament organizers are required to apply to the NYSA BOD for a tournament to be sanctioned. Organizations affiliated with NYSA are not permitted to conduct unsanctioned tournaments or games.

24:02:00 TOURNAMENT SANCTIONING POLICY:

24:02:01 NYSA is granted the right to program the facilities on which sanctioned tournaments are played by the respective municipality. As such, NYSA must comply with all rules and restrictions imposed by said municipalities. This includes limitations upon hours and days of use, and other restrictions associated with closure for purposes of maintenance, rehabilitation and or municipal use. This also includes any requirements imposed by the municipality with regard to maintenance, cleaning, trash disposal, etc.. NYSA realizes that it is a privilege to have access to these facilities for their use, and will abide by rules and policies imposed by the host municipality.

24:02:02 Profits derived from the conduct of tournaments sanctioned by NYSA, including profits derived directly from “stay and play” arrangements, are not to inure to individuals or for-profit organizations. Tournaments are expressly intended to provide financial assistance to the hosting state association, league, club or association. Any individual or organization that is found to have appropriated proceeds from tournaments to themselves or for uses not benefiting the players in the hosting organization will be subject to having their privileges as a member of this association revoked, being placed in bad standing, and being included in the disciplinary action report as maintained by USYS. Where appropriate, such actions will be referred to the appropriate authorities for criminal investigation.

24:02:03 There is a limit as to the number of tournament days that can be approved during a seasonal year. The limits are a product of field availability (i.e., non-closure days), the preference given to scheduled league play, and limitations imposed by the governing municipality. Other limitations that can affect availability include competing events on other facilities that may limit the availability of referees or other elements necessary to conduct a viable tournament. It is also clearly understood that the hosting of a tournament is a privilege, not a right. The administration of this privilege falls

NEVADA YOUTH SOCCER ASSOCIATION

under the direct auspices of NYSA, which retains the sole authority to approve or deny any application to host a tournament.

24:02:04 It is the goal of NYSA in sanctioning tournaments to provide for an appropriate balance of event offerings over the course of a seasonal year. That is, NYSA will strive to ensure that events providing playing opportunities for teams at every skill level are a part of the overall mix of approved events.

24:02:05 Tournament Sanctioning Requirements:

24:02:05:01 It is understood that any tournament that is sanctioned by NYSA will be held to very high standards. Any tournament that is sanctioned is presumed to be representing the entire state association, and must conduct itself in a manner that brings respect and credibility to the state association as a whole. The following is a list of minimum requirements for tournament sanctioning by NYSA:

- A. The tournament must be well organized and sufficiently staffed at all times to run efficiently and safely.
- B. Check-in is to be held at a suitable location.
- C. All tournament locations are to be cleaned up on a regular basis during and after the tournament.
- D. Tournament organizers are to use the NYSA Standard Tournament Rules with minor variations allowed for match times, depending on type of tournament.
- E. Individual medals for each participant on a championship and finalist team.
- F. Medical support, on-site, at each tournament location while matches are being played. The medical support may be a medical trainer or qualified first responder. Tier 2 and above tournaments must have a licensed medical trainer. Any medical trainer used is to be a trained and licensed medical professional. Tournament organizers are prohibited from using non-licensed, non-professional personnel in the fulfillment of the medical requirements imposed by this policy.
- G. Tents or other suitable areas for the medical support, referee assignor and tournament headquarters.
- H. Carts and/or medical transport is to be available.
- I. Each tournament must have a set of emergency procedures, including procedures for dealing with medical emergencies, player and spectator misconduct, etc. These procedures must be provided to all field marshals for use at the event.
- J. Cleaning supplies and equipment necessary to maintain the facilities as required by the owner municipality.
- K. Radios, cellular telephones, or other means of direct communication that work throughout each tournament location: tournament headquarters, medical support, and referee assignor.
- L. Tournament equipment rental fee (and other related charges) to be paid to NYSA no later than five (5) days preceding the event. This fee

NEVADA YOUTH SOCCER ASSOCIATION

allows the tournament full use of all NYSA tournament equipment. Requests for equipment must be received by NYSA at least fourteen (14) days prior to the tournament. All materials must be returned in good condition, or the hosting entity will be charged replacement fees.

- 24:02:05:02 Any tournament sanctioned by NYSA, in addition to abiding by the rules and policies of the owner municipality, must also abide by the rules and policies of NYSA. This includes, without limitation, abiding by direction given by appropriate representatives of NYSA or municipal staff to modify tournament formats in the event of inclement weather, whereby damage to the facilities could otherwise be a consequence, or any other emergency that may arise.
- 24:02:05:03 NYSA recognizes that there are tournaments that are “traditionally” held from year to year. While it is understood that a tournament held on the same weekend from year to year, and under the same name, can develop a reputation that may be helpful to the success of that event, there are no guarantees that the event will receive approval from NYSA simply because it is a “traditional” event. NYSA reserves the right to deny the application to host based upon whatever factors it deems relevant, including, without limitation, changes in the hosting organization for the event, changes in fees and charges, prior year experiences, the way the event has reflected upon NYSA and the community, and the standing of the hosting entity.
- 24:02:05:04 Notwithstanding anything else noted in this policy, if a hosting application is put forth by any association, league or club that materially changes any of the elements included in past tournament applications for the same or similar event, that application must be approved by the NYSA BOD. Material changes include, but are not limited to, changes in one or more of the following: field usage, tournament organization, tournament fees, age groups allowed to compete in the event, or hosting club.
- 24:02:05:05 Any association, league or club that desires to host a new tournament must comply with the requirements noted herein. A requesting entity, in order to be considered for hosting, must have current state and federal non-profit status (or evidence of imminent status), must be in good standing, must have been in existence for a minimum of three (3) seasonal years, and must (in the case of a club) have a minimum of five (5) active teams within the club that will benefit from the conduct of the event. Meeting these minimum standards does not guarantee that the requesting entity will receive approval due to other limitations noted within this policy.
- 24:02:05:06 Failure to abide by all rules and requirements noted herein, including both those of the hosting municipality and NYSA, will disqualify the requesting entity from hosting the event in a subsequent year.
- 24:02:05:07 It is understood that NYSA will strive to ensure that all clubs have equal access and opportunity to host events to defray club costs. As growth in the number of

NEVADA YOUTH SOCCER ASSOCIATION

teams and clubs may dictate, NYSA reserves the right to modify minimum club size requirements for the hosting of tournaments, and reserves the right to change those requirements over time. Likewise, NYSA reserves the right to limit the number of tournaments that can be sanctioned to no more than one (1) per qualifying club to ensure equal access for all clubs.

24:02:06 Stay and Play:

24:02:06:01 If a hosting association, league or club contemplates the use of a “stay and play” requirement for its tournament, the requesting entity must file, in conjunction with its hosting application, the following:

- A. A statement indicating whether “stay and play” will be required for the event, including any “opt out” provisions associated with the “stay and play” requirement. If “opt-out” requires a team to make an additional payment to the tournament that payment is not to exceed 20% of the tournament entry fee. Nevada in-State teams are not to be held to the “stay and play” requirement.
- B. A complete listing of all hotel properties that will be used in satisfaction of the “stay and play” requirement.
- C. A listing of the room rates, per night, per hotel property that will be in force for the tournament.
- D. A listing of, and contact information for, the travel agencies or brokers that will be used to arrange accommodations under the “stay and play” requirement.
- E. A statement indicating whether the room rates have been modified beyond what would normally be in force for each property. That is, whether the room rates have been “marked up” beyond what would be normal and customary for each property at that time of year. The statement is to include documentary evidence from the hotel or travel agency of the original room rate. “Mark-up” is to be limited to a maximum of 15% of the room rate.

24:02:06:02 Any and all of the information provided as required above, will be used by the NYSA BOD to determine whether an application to host will be approved or denied. The NYSA BOD reserves the right to approve sanctioning of a tournament while also denying the use of “stay and play”, based upon information provided pursuant to this section.

24:02:07 Tournament Sanctioning Procedure:

24:02:07:01 The hosting organization is to carry out the following when applying for sanctioning of a tournament:

- A. Submit the following to the State Registrar at least six (6) months (unless the exception under subparagraph e. applies) before the event (see NYSA Tournament Hosting Application Check List):

NEVADA YOUTH SOCCER ASSOCIATION

- a. A [USYS Application to Host a Tournament or Games Form](#).
 - b. A [USYS Tournament or Games Hosting Agreement](#) with supporting data.
 - c. A NYSA Tournament Hosting Application Check List and all supporting data specified in the check list.
 - d. The appropriate fee.
 - e. Hosting organizations that “traditionally” host a tournament, must submit a tournament application for the following year along with the post tournament report for the current year. Failure to do so, releases the “traditional” dates for this tournament.
- B. Submit a copy of the tournament invitation and rules to the State Registrar at the time they are distributed to visiting teams.

24:02:07:02 The State Registrar is to process the application to sanction tournament as follows:

- A. Scrutinize the application to ensure that the hosting organization is fit and competent to host the tournament.
- B. If the hosting organization is deficient, liaise with the director of the hosting organization to get the deficiencies rectified.
- C. Submit the Application to Host a Tournament or Games Form to the NYSA BOD for sanction and signature by the President, with a recommendation to approve, or not to approve, with full justification of the recommendation.

24:02:08 Hosting Foreign Teams:

24:02:08:01 Teams, clubs, or organizations wishing to host a sanctioned tournament that involves foreign teams, or to host a team(s) or club(s) from another country for the purpose of a friendly tournament or friendly games, are to adhere to the USYS Tournament Policy, and to the following NYSA policy.

24:02:08:02 The hosting organization is to submit a [USSF Application to Host a Tournament or Games Involving Foreign Teams](#) form and a [USSF International Tournament or Games Hosting Agreement](#) to the State Registrar at least ninety (90) days before the event.

24:02:08:03 The State Registrar is to forward the application to the USSF. USSF will coordinate with the national association(s) of the team(s) being invited, and if all conditions are met will approve the application.

NEVADA YOUTH SOCCER ASSOCIATION

24:02:09 Post-tournament Reporting:

24:02:09:01 Within sixty (60) days of the completion of any tournament approved by NYSA, the hosting association, league or club must file post-tournament reports with NYSA, including, at minimum, the following information:

- A. A complete statement of revenues and expenses, in a form approved by and acceptable to the NYSA Treasurer, for all tournament-related activities. Tournament-related activities include those related to the actual conduct of the event, as well as any activities associated with a “stay and play” requirement. It is strongly preferred that such a statement of revenues and expenses be an audited statement.
- B. A report regarding the number of teams, players per team, and the locations from which the teams may have traveled. This information is necessary to estimate the economic impact, over the course of the year, arising from tournament activity.
- C. A report from the referee assignor regarding the conduct of the games, on the NYSA Tournament Referee Assignor Report form.
- D. A report from the tournament regarding medical issues treated during the course of the event, on the NYSA Tournament Medical Report form.
- E. A post-tournament report to include the following:
 - a. The name of the champion for each division, if determined.
 - b. “Sportsmanship Awards” criteria and winners, if awarded.
 - c. The number of fields used.
 - d. The name of the tournament sponsors, if any.
- F. A NYSA Tournament Team-Fee Form along with the appropriate fees payable to NYSA, as specified in the form, as follows:
 - a. For tournaments conducted from July 1st, 2010 to June 30th, 2011:
 - Tier 1: \$5/team
 - Tier 2: \$10/team
 - Tier 3: \$20/team
 - b. For tournaments conducted from July 1st, 2011 to June 30th, 2012:
 - Tier 1: \$7.50/team
 - Tier 2: \$15/team
 - Tier 3: \$30/team
 - c. For tournaments conducted from July 1st, 2012 onward:
 - Tier 1: \$10/team
 - Tier 2: \$20/team
 - Tier 3: \$40/team

24:03:00 TOURNAMENT CONDUCT:

24:03:01 The hosting organization is to send participating teams, and to the state youth soccer associations for teams known or expected to participate:

NEVADA YOUTH SOCCER ASSOCIATION

- A. An invitation to participate, to include the following:
 - a. A statement that USYS travel procedures must be followed.
 - b. A statement that only USSF registered officials will be used.
 - c. The types of teams that will participate.
 - d. The tournament cancellation policy.
- B. A copy of the approved Application to Host a Tournament or Games Form or a link to the location on the Internet where the approved form can be accessed.
- C. A summary of the tournament rules and regulations, which are to include the following:
 - a. A list of tournament directors, including names, addresses, telephone numbers, and e-mail addresses.
 - b. What publicity information is required, including photographs.
 - c. The costs and expenses to be paid by the visiting teams.
 - d. Whether a performance bond is required.
 - e. A description of awards.
 - f. If accommodations are not being provided, a list of hotels with contact information and rates.

24:03:02 The hosting organization is to select teams for entry into the tournament fairly and impartially, and is not to use race, creed, color, or national origin as determining factor.

24:03:03 The hosting organization is to conduct a credentials check of participating teams prior to commencement of play. The credentials check is to ensure the following for each team:

- A. The team official has a medical authorization for each player on the team, and that the medical authorizations will be available at the field of play.
- B. For restricted tournaments, all players are registered with USYS.
- C. All players are properly rostered with their teams and a valid team roster is provided by the team official or team's state association.
- D. Tournaments are to use the players' USYS Registration Cards as proof of age. Tournaments are not permitted to require any other documentary proof of age. Should the tournament organization suspect that a player's age on the registration card is incorrect, they are to address the issue with the player's state association.

24:03:04 The hosting organization is to ensure the following:

- A. A registered referee assignor approved by the SYRA is appointed for the tournament.
- B. Only USSF registered officials are used for the tournament games.
- C. A minimum of one (1) official is used for games in age groups U5 to U10.
- D. No less than three (3) officials are used for games in age groups U11 and above.

NEVADA YOUTH SOCCER ASSOCIATION

- E. A field marshal is assigned to each field during play (one field marshal may be responsible for multiple fields). The field marshal is to be readily available and identifiable.
- F. Where feasible, use spectator lines to keep spectators clear of the touchlines.
- G. Police and the emergency services have been notified of the date, times and venue of the tournament.
- H. The tournament rules are published in full and notified to the participating teams prior to the commencement of play.
- I. The tournament rules contain as a minimum the NYSA Standard Tournament Rules.
- J. Any team that registers under the auspices of another youth soccer organization that is affiliated to the USF, such as US Club Soccer, is to have all players properly registered with that organization. A roster of mixed registration, that is, some players registered with the other organization and some players registered with USYS is not to be permitted. If any tournament host is found to have allowed a mixed registration roster for a team, the NYSA BOD will take the matter into consideration when the tournament next appears before it for sanctioning.

24:03:05 The maximum team and game roster sizes are as follows:

- A. U5 to U10: twelve (12)
- B. U11 to U15: eighteen (18)
- C. U16 to U19: team roster: twenty-two (22);
game roster: eighteen (18)

24:03:06 The maximum number of guest players on a team roster is specified in the tournament rules, and is recommended to be a maximum of five (5).