

Andover Huskies Youth Hockey Association

Monthly Board Meeting Minutes

February 21st, 2010 @7:00PM

Andover Community Center

As recorded by **Monica Hamling, AHYHA Secretary**

Members in Attendance: Mike Clough, Penny Mackey, Penny Portner, Jason Patton, Craig Gunderson, Paul Mohs, Ron Meissner, Jason Hemp, Dale Martenson, Craig Gunderson, Laura Lazan, Mark Manney, Laurie Klepinger, Monica Hamling, Tami Peterson, Nyssa Nypan, Adam Denny, Jason Eveland, Jill Hadtrath-Aadland, Aaron Gardner

Members not Present: Craig Gunderson, Paul Mohs

Guests: Patty Grad

Call to Order: Penny Portner called the board meeting to order at 7:07 pm.

Portner addressed guest, Patty Grad. Patty addressed the board with key questions about AHYHA by laws and coaching policy / procedures. Key points of concern:

- 1) Asking for **clarity on by laws** purpose statement “equal play time”. How is this enforced?
- 2) **Coaching Code of conduct question:** asking for clarity about how we ensure that “coaches will put physical and emotional well being of players ahead of the win”
- 3) **District 10 question:** Once waived, a player can go to play with an association that needs a goalie. How does AHYHA decide that we “need” an additional player?

Board members addressed these questions. The primary concerns raised:

- If players need to earn their right to play (which is what this coach told the parent), the coach should provide specific feedback to the player about what he/she needs to do to improve performance to earn equal play during games.
- **ACTION:** Grads to follow up with Adam Denny. Adam will schedule time to discuss the situation and follow up with the coach to help mediate the outstanding concerns.
- **Final Question:** What is the process used to determine whether to pull additional players to our Andover teams? According to the parent, the team didn't need an additional goalie, but pulled one in after having a complete roster. D10 allows these moves during situations when another association waives the player from their team. In this case, Dale Martenson and Tony Howard approved this move to our Andover team.

Approval of board meeting minutes for January, 2010.

Portner asked for motion to approve. **A MOTION WAS MADE BY** Hadtrath-Aadland, **SECONDED** by Nypan, **AND PASSED UNANIMOUSLY.**

Treasurer's Report:

Mike Clough presented the treasurer's report.

Portner requested a motion to approve treasurers report. **A MOTION WAS MADE BY** Nypan **TO ACCEPT THE TREASURER'S REPORT, SECONDED BY** Meissner, **AND PASSED UNANIMOUSLY.**

A copy of the treasurer's report can be obtained by written request submitted to the Treasurer or Board Secretary.

Gambling Manager's Report:

Jill Hadtrath-Aadland presented the monthly gambling report.

January 2010 Gross Receipts were \$164,381 less prizes paid of \$138,634 leaving Net Receipts of \$25,747 before taxes & expenses. Checks written for the month totaled \$36,517.56 for which the board had previously approved up to \$64,650 Allowable Expenses & Lawful Purpose expenditures at the 11-15-09 Board Meetings. Ending Inventory for the month was \$1,096.91

Jill, via manager's report, also submitted Expenses for March 2010; Allowable expenses were projected to be no more than 51,025 & Lawful Purpose Expenses requested were \$13,100.

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY Nypan, SECONDED BY Peterson AND PASSED UNANIMOUSLY.

*****An Addendum with all the gambling report detail can be found as an attachment to this report.**

Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.

The Board was also notified of requests made for donation of gambling proceeds as follows:

- \$1,500 for S.K.A.T.E. Program.

Additional discussion on:

- We're engaging an external firm, Mahoney / Albrecht to conduct an independent audit. Gambling audit is required and this will be an expense of \$375.
- For our accounting and treasury, we do not technically need to do an audit, but we have them audit our books and file our taxes.
- We're down in our gambling revenue from last year.
- State determines allowable expenses (40%). We are way under on our expenses.

Additional Agenda Items:

Vote for President:

Jason Hemp applied for position of AHYHA President. Private ballots were taken. The vote was 14 in favor of Jason Hemp for the position. He will take his position *after approval* of the membership during the annual meeting on March 21st.

Review Open Board Positions:

Mite Operations: Jason Hemp said he feels he can do both Mite Operations and President. There is no guidance that indicates this cannot be done. Mite Operations will not need to be filled with a new board member.

Player Development & Coach Development: Adam Denny suggested we need clear requirements for certain positions. Player development needs to have some experience as a player/coach.

Coach development needs to have members who have coaching experience.

- Can we put specific instruction that people need specific requirements?

- Manney: Do we need player development position in our future structure? Could we consider fall development coordinator rather than player development director?
 - o Conclusion on this suggestion: given timing for our annual meeting and applicants, we will leave structure intact. Consider adjustments for future years.
- Suggestion from board members: Can we take steps to make membership aware of the preferred skills for these positions?
- Denny: Consider part of his task to find a qualified person for coach development.
 - o Added comment that outgoing member will assist in transition
 - o IDEA from Guest: Could there be a non-hockey expert as the director while keeping a committee of experts to act on the required actions?
 - Given this is a voting position; it could make it difficult for the director to make decisions with enough expert opinion on the topic.
- **ACTION:** Nyssa Nypan and Monica Hamling will draft e-mail asking for applicants

- Manney: One other suggestion for future structure: Traveling Director could own player development, coach development and tryout director. There is really just one month worth of work in these two positions as they are currently structured.
 - o Not going to solve structure changes tonight. Will raise again when we begin our policy / procedure review after new board members take their positions.
- **ACTION:** All board members help recruit candidates for the open board positions.

Learn to Skate Program: (Moved to next meeting agenda)

Jr. Huskies Update:

We've been paying instructors to help with Jr. Huskies since August, 2009. This is an expenditure of \$42/hour per session (\$30 for the primary instructor, and \$12 for her assistant).

- Gardner proposes we pay for this service on an ongoing basis
- Hemp asked about our satisfaction with the current team of instructors.
- Gardner confirmed his satisfaction with the team that is helping him on the ice.
- Denny questioned why we pay for such support. Suggested we have board members or volunteers play that role.
- Request approval for up to \$50 per hour for Jr. Huskies development
- Board agreed to continue to evaluate the effectiveness of this approach in coming year

A MOTION WAS MADE BY Hadtrath-Aadland **TO APPROVE** up to \$50 per hour for Jr. Huskies instruction, **SECONDED BY** Eveland, **AND PASSED WITH MAJORITY VOTE.**

Added agenda item: Special Request from Traveling Director:

**If A Bantam and A PeeWee go to Regions, Meissner asks for additional stipend for coaches to supplement the end of the year Regional Tournaments. This is intended to help support coach expenses including hotel, food, and travel required.

- 1) Bantam A Coach: up to \$1300 (Fergus Falls Tournament)

A MOTION WAS MADE BY Nypan **TO APPROVE** up to \$1300 for Bantam A coach in the event the team makes the Regional Tournament, **SECONDED BY** Martenson, **AND PASSED UNANIMOUSLY.**

2) Peewee A Coach: up to \$700 (East Grand Forks Regional Tournament)

A MOTION WAS MADE BY Hadtrath-Aadland **TO APPROVE** up to \$700 for Peewee A coach in the even the team makes the Regional Tournament, **SECONDED BY** Martenson, **AND PASSED UNANIMOUSLY.**

3) Peewee B2 Black: \$650 – this level does not have a state tournament, so they were invited to Elk River tournament. Portner clarified that this is not a District 10 sanctioned tournament and therefore we should not fund the participation in this tournament.

a. Meissner would like to provide validation for the team because of their successful year.

A MOTION WAS MADE BY Denny **TO APPROVE** up to \$650 for Peewee B2 Black team coach to support their participation in the Elk River tournament, No member offered to **SECOND this motion**, 12 board members opposed. **MOTION NOT PASSED.**

- Question from the board: Should we consider something for the Girls U14 coach? Decided to consider for future agenda and provide support after results of their season if we decide to proceed with additional funds for this team.

Apparel offers from Dave's Sport Shop:

- Free skate sharpening for the 2010-2011 season
- Continue with the coaches warm-up suits for next season: \$25.00
- A brand new winter jacket at a discounted price: \$40 coaches with embroidery and / \$45 for parents/players.

Jason Patton provided update on offer from Dave's Sports Shop. They've offered to sharpen skates for free for all kids in our association and continue coach warm ups (see cost above). Jackets will have Dave's logo on the back.

No vote required. Update is for awareness and support. No funds or contract required.

ACTION: Jason Patton will get order forms for apparel, and laminated cards for ice sharpening through Dave's and give to team managers next season.

Recommendations from Bylaw committee – discussion / approval:

Policy and By Law committee provided update. Team chose to wait on updates to the policy and procedure manual to ensure newly elected board members could have a voice on changes that are considered after the annual meeting in March. Jason Hemp proposed new Bylaws for review and approval.

Portner requested a motion to approve the by law recommendations. **A MOTION WAS MADE BY** Hadtrath-Aadland **TO APPROVE** proposed by law changes, **SECONDED BY** Nypan, **AND PASSED UNANIMOUSLY.**

By Law recommendations will be posted on the AHYHA website prior to the Annual meeting at which time we will request the support of the association membership to put the new by laws into affect.

Suggestion made by Jason Eveland for future policy and procedure review: Change the restriction that Squirts can only have 3 tournaments. District 10 allows us to have as many as we want as long as we don't go over our total games allowed by the district. D10.

Preparation for Annual Meeting:

ACTIONS REQUIRED: Monica to prepare: Ballots, committee sheets and post by law recommendations on website

- Anyone who wants to request a committee should notify Monica of their intent
- Each board member using a committee is expected to engage those committee volunteers if we are asking for their help and support.

Mark Manney provided final comments:

'The next meeting will be hectic. Thank you to all the people serving the board and the association. This is the last time we'll have these same members present for the meetings. Please don't take disagreements personally, but understand that everyone has done their best to improve the association. Thank you for your service on the board'.

All members acknowledged the good work of those ending their terms.

Portner entertained a motion to adjourn the meeting. **MOTION MADE BY** Nypan, **SECONDED BY** Peterson and **PASSED UNANIMOUSLY**. Meeting adjourned at 9:40pm