

Tepper Field -- Closing Procedures for Last Game of Day

Responsible Parties: Coaches of BOTH teams – Coaches should meet after game and divide duties to ensure that field is left in good condition and facilities are secured to prevent loss from theft. Leave the field in the condition you would like to receive it as the team coming the next day.

Playing Field Shut-down

1. Remove Bases and insert plugs in base receptacles
2. Rake dirt from 2b side of first base into sliding area returning to 1b
3. Rake dirt from LF side of 2nd base into sliding area on 1b side of base area (we don't want a hard area in the sliding area of 2nd base)
4. Rake dirt into sliding area for 3rd base.
5. Rake dirt into depressions in the home plate area (batters boxes and catchers box) and level
6. Rake mound, filling in landing hole and hole in front of pitcher's rubber.
7. Drag infield dirt
8. Hose down infield dirt to keep dirt from blowing away
9. Players from each team should pick up and dispose of the trash in their respective dugouts
10. Take down the flag, fold it, and store it in the announcer's booth.

Put Away Equipment

1. Umpire Equipment – Green Shed
2. Bases – Green Shed
3. Drags and Rakes – Green Shed

Snack Shack

1. Empty trash cans into dumpster
2. Secure Barbecue Grill
 - a. Turn off gas on both tanks
3. Turn-off scoreboard main switch (behind shelves on left as one enters)
4. Ensure both refrigerator and freezer are closed
5. Secure internal shutter to serving window with bolts on both sides
6. Turn off Snack Shack lights
7. Lock the door

Announcer Booth

1. Close Shutter and bolt closed
2. Turn off power strip to sound/PA system
3. Turn off lights
4. Lock door

Check all locks – both bathrooms, announcer booth, snack shack, green shed, tan container shed. (If any locks are missing, notify Bob Carey 307-2144/carey_bob@comcast.net or Jim Vaughan 265-0318/jvaughan31@comcast.net immediately)

Ketcham Field

Closing Procedures for Last Game of Day

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Playing Field Shut-down

1. Remove Bases and insert plugs in base receptacles
2. Rake dirt from 2b side of first base into sliding area returning to 1b
3. Rake dirt from LF side of 2nd base into sliding area on 1b side of base area (we don't want a hard area in the sliding area of 2nd base)
4. Rake dirt into sliding area for 3rd base.
5. Rake dirt into depressions in the home plate area (batters boxes and catchers box)
6. Rake mound area, filling in landing hole and hole in front of pitcher's rubber.
7. Drag infield dirt
8. Hose down infield dirt to keep dirt from blowing away
9. Have players clean up the trash in their respective dugouts

Put Away Equipment

1. Umpire Equipment – Gray Container
2. Bases – Gray Container
3. Drags and Rakes – Gray Container
4. Portable Mound – Gray Container
5. Lock Container

Check all locks – Porta-potty, and container shed. (If any locks are missing, notify Bob Carey 307-2144/carey_bob@comcast.net or Jim Vaughan 265-0318/jvaughan31@comcast.net immediately)

Treasure Island Field #3

Closing Procedures for Last Game of Day

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Playing Field Shut-down

1. Remove Bases and insert plugs in base receptacles
2. Rake dirt from 2b side of first base into sliding area returning to 1b
3. Rake dirt from LF side of 2nd base into sliding area on 1b side of base area (we don't want a hard area in the sliding area of 2nd base)
4. Rake dirt into sliding area for 3rd base.
5. Rake dirt into depressions in the home plate area (batters boxes and catchers box)
6. Rake mound, filling in landing hole and hole in front of pitcher's rubber.
7. Drag infield dirt
8. Hose down infield dirt to keep dirt from blowing away if hose is available
9. Have players clean-up trash in their respective dugouts

Put Away Equipment

1. Umpire Equipment – Gray Container Shed
2. Portable Mound – Gray Container Shed
3. Bases – Gray Container Shed
4. Drags and Rakes – Gray Container Shed
5. Store scoreboard numbers
6. Lock container

Check all locks – porta-potty, container shed, and field gate. (If any locks are missing, notify Bob Carey 307-2144/carey_bob@comcast.net or Jim Vaughan 265-0318/jvaughan31@comcast.net immediately)

Fort Scott North and Fort Scott South Fields

Closing Procedures for Last Game of Day

Responsible Parties: Coaches of both teams

Playing Field Shut-down

- If SFLL safety bases were used, remove and place in SFLL locker in Fort Scott shed.
- Have players clean up trash in their respective dugouts

Put Away Equipment

- Umpire Equipment – SFLL locker in Fort Scott Shed
- Bases – SFLL locker in Fort Scott Shed
- Field chalk – lock to SFLL locker with wire lanyard

Check lock on SFLL locker. (If lock is missing, notify Bob Carey 307-2144/carey_bob@comcast.net).