

Andover Huskies Youth Hockey Association

Monthly Board Meeting Minutes

January 17th, 2010 @7:00PM

Andover Community Center

As recorded by **Monica Hamling, AHYHA Secretary**

Members in Attendance: Mike Clough, Penny Mackey, Penny Portner, Jason Patton, Craig Gunderson, Paul Mohs, Ron Meissner, Jason Hemp, Dale Martenson, Craig Gunderson, Laura Lazan, Mark Manney, Laurie Klepinger, Monica Hamling

Members not Present: Tami Peterson, Nyssa Nypan, Adam Denny, Jason Eveland, Jill Hadtrath-Aadland, Aaron Gardner

Guests: Patti Howard

Call to Order: Penny Portner called the board meeting to order at 7:00 pm.

Approval of board meeting minutes for October, November and December 2009.

October minutes: Portner asked for motion to approve. **A MOTION WAS MADE BY Mackey, SECONDED by Martenson, AND PASSED UNANIMOUSLY.**

November minutes: Portner asked for motion to approve. **A MOTION WAS MADE BY Mohs, SECONDED by Lazan, AND PASSED UNANIMOUSLY.**

December minutes: Portner asked for motion to approve. **A MOTION WAS MADE BY Meissner, SECONDED BY Patton, AND PASSED UNANIMOUSLY.**

Treasurer's Report:

Mike Clough presented the treasurer's report.

Portner requested a motion to approve treasurer's report. **A MOTION WAS MADE BY Gunderson TO ACCEPT THE TREASURER'S REPORT, SECONDED BY Mackey, AND PASSED UNANIMOUSLY.**

A copy of the treasurer's report can be obtained by written request submitted to the Treasurer or Board Secretary.

Gambling Manager's Report:

Patti Howard presented the monthly gambling report.

December 2009 Gross Receipts were \$185,791 less prizes paid of \$155,209 leaving Net Receipts of \$30,582 before taxes & expenses. Checks written for the month totaled \$43,131.95 for which the board had previously approved up to \$89,310 Allowable Expenses & Lawful Purpose expenditures at the 11-15-09 Board Meetings.

Jill, via manager's report, also submitted Expenses for February 2010; Allowable expenses were projected to be no more than \$ 50,250 & Lawful Purpose Expenses requested were \$13,100.

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY , SECONDED BY AND PASSED UNANIMOUSLY.

*****An Addendum with all the gambling report detail can be found as an attachment to this report.**

Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.

The Board was also notified of requests made for donation of gambling proceeds as follows:

1. \$1,500 for Senior All Night Party – check usually written directly to Brunswick Zone upon receipt of actual invoice/contract agreement. Move to next month for review of request.
2. Scholarship donation forms need to be obtained from Ms Hufnagel, AHS counselor and completed with the number of scholarships, denominations & requirements for recipients.

As scholarship requests come, suggestion was made to take these requests month by month because our limited funds may be needed to help support families in our association.

Agenda Items:

- **ACC Glass Proposal:** John Stong has asked to replace sheets of glass on the rink to enable defensemen to better clear the zone. Board discussed that this is likely the rink's responsibility. Request was for AHYHA to pay \$2000 for glass replacement. **Portner REQUESTED MOTION, NO MOTION MADE, REQUEST DECLINED.**
- **District Meeting Overview:** District 10 announced redistricting the association. We could possibly lose St.Cloud, Becker, Big Lake if passed. Some discussion took place around zoning. District 10 had a 6 month work group identify this proposal and they won't likely revisit for 2 years. Decision to be made by Friday, January 22nd.
 - Jason Patton suggests District 10 provide Home team pucks for games. **ACTION:** Send request to Penny. She'll raise at next District Meeting.
- **District Playoffs:** District scheduler asked that we do not contact him directly for the schedule, but rather watch for it in the next two weeks. Recommended we start taking about volunteers. We are hosting U12. The number of volunteers needed is pointed out in the district 10 handbook.
 - **ACTION:** Laurie Klepinger to follow up with Jason Eveland and Tami Peterson on determining volunteers necessary so that we can get this in process.
- **Volunteer Hours:** Laurie Klepinger met with Kim Kraabel last week and got all sign in sheets. Laurie is updating DIBS. The system is not up to date. People listed there are for 2008 vs. 2009. Need to add a group for 2009-2010.
 - Laurie is requesting a full list of Registration information so that she can cross check against the volunteer system.

- ACTION: Laurie will cross-reference registration and make sure people are set up properly for 2009-2010. Everyone needs to be on the DIBS system so that if we have to go back and audit, we see all information out there. Each year, systems have to be closed out. Board confirmed that Jr. Gold volunteer hours do not go through DIBS.
- SUGGESTION: Each year, system needs to be closed out and a group added for the next year. Could we make this part of the registration process?
- **Mite Trophies:** Laura Lazan asks board to pay for mite trophies. In the past, they have played Mite Jamboree. This year, that saves us \$1300. Lazan is asking to use part of that money (165 mites, \$5-6 per trophy = \$600). A MOTION WAS REQUESTED by Portner to pay cost required for mite trophies (not to exceed \$1500). **A MOTION WAS MADE BY Meissner, SECONDED by Hemp, AND PASSED UNANIMOUSLY.**
- **Policy / Procedure Review:** We have to have a quorum for bylaw changes. ACTION: All board members to submit suggested changes to Monica Hamling by February 1st. A small committee of 3-4 people (Hemp, Hamling, Manney and Mohs) will review and make recommendations for the February meeting.

Additional Business Items: Board was notified that Tony Howard had met with Tanner's Station Management and that he would be getting the costs of advertising sign that was agreed upon.

- ACTION: Penny Mackey will talk to Tony about pricing and bring recommendation to next meeting.

- **OPEN BOARD POSITIONS:**

Equipment Director

Tournament Director

President

Coach Development

Volunteer Director

Mite Administration Director

Secretary

Tryout Director

Player development

Ice director

ACTION: All members need to apply no later than 2 weeks before annual meeting. MAIL application or put in the box at the arena. We will accept e-mail applications as well.

Annual Meeting scheduled for: March 21st.

PRESIDENT – will be elected at the February board meeting. 2 weeks prior to February meeting we need to receive applications.

• **DIRECTOR updates:**

Girls Director: expenses for girl's hockey day ran over the approved amount. Dale notified Penny Portner . Coon Rapids acknowledged how nice the event was.

- Girls coaches would like to extend the season with a girls 3:3 // U8s and U10s eligible. Girls Director also recommends an association checking clinic for first year Peewees.

- MANNEY: to do that right you should do at least 7 sessions. Mark would be happy to be involved. Could be a lot of interest // returning peewees and maybe all levels might be interested. Best timing might be in conjunction with fall development.
- MARTENSON: Is there anything we can do to attract more players for additional skill development in the summer?
- HEMP: What about the Open Skate program at Super rink?
- PATTON: might need to work with the ice arena to coordinate and would need to book the ice now if we want to do it.
 - ACTION: 1st thing – sit down with Eric to make a commitments for his summer ice. Cambridge/Isanti is buying up all of our ice right now. We are not a preferred customer. We have to make a commitment to be there month after month to get priority. Mon-Thursday not available. Develop business plan.
 - MANNEY: What does the customer want: be more detailed about what we want/need and then build an action plan to make it happen. Mark thinks the weekends are fairly open right now. Most programs Monday through Friday.
 - ACTION: Dale will follow up with Craig to clarify a plan for next steps. Craig said we've looked into this before and couldn't get commitment. If we could figure out if the girls would be committed to this, Craig doesn't see any reason not to do it. Laura Lazan recalled making good money on Mite 3:3.
 - Clough indicated we broke even.
 - Laura: we would bring a lot of people in to our program if we offer more. SUPER RINK out markets us.
 - ACTION: Martenson to figure out details and come back with recommendation (See Addendum)

Fundraising Director: Heggies pizza sales under way. Top seller at each level will get iPod. All players who sell 10 or more pizzas will be entered into a drawing for iPod touch the day of the SKATE banquet.

Tryout Director: no update

Equipment Director: no update

Treasurer: no update

Player Development Director: For those who didn't sign up for fall development, he'll consider working with Martenson to do a summer checking clinic for players.

President: Grievance update: The district upheld our decision – appeal not accepted. Appeal with MN Hockey still uncertain.

- We as an association have been put on one year probation for failing to follow our policies. If we fail again, the district has the right to remove our association from all district play, and they can follow through with additional fees. This year, had to refund tryout fees for affected. There were no moves of players or coaches and we were fined \$500 that was donated to the District SKATE Program. We did our part and offered concessions. Our offer to resolve issue was denied and that is why the district upheld our recommendation.
 - MANNEY: This outcome makes the sub group much more important to review policies / procedures and bylaws. Need to be ready to support these changes quickly so that we don't end up struggling to get alignment on recommendations here.
 - There should be nothing detailed in the bylaws that is outlined in the policies/procedures. TRYOUT policies are the most important to review, but we will not do that until after new board members are elected into the 2010 board positions.
 - By Laws – MUST BE DONE and decided upon at February Meeting

Portner requested a motion to adjourn the meeting. **MOTION MADE BY** Martenson, **SECONDED BY** Mohs and **PASSED UNANIMOUSLY**. Meeting adjourned at 8:35pm.

Addendum:

February 9th, 2010

Girls Director finalized details for Girls 3-on-3 sessions. Total cost for the ice is \$1120. We have initial interest from 17 players. The suggested cost per player is \$60. We would like to limit the number of participants to 36. Jason Hemp suggested opening it up to other associations to get the numbers needed to fill it up and to try to make at least a little profit. Dale thought we could open this to Andover people only for the first week and then to others after that.

Portner entertained a motion to approve the \$1120 for the Girls 3-on-3. **MOTION MADE BY** Hemp, **SECONDED BY** Nypan and **PASSED UNANIMOUSLY** through e-mail approval.