

**Wayzata Girls' Basketball Association  
Monthly Board Meeting - Minutes  
February 9, 2010**

**Next Meeting:** **Tuesday, March 9th, 7pm @ St. Philip the Deacon Lutheran Church**

**Attendees**

Joe Palasek	Jill Feriancek	Eric Heidelberger	Dave Hemkin
Kris Olsen	Jeff Johnson	Darryl Goetz	Dave Bryan
Gregg Nelson	Ned Carroll	Mara Clysdale	
Julie Wexler			

**Action Items (open/in progress or completed after prior minutes published):**

Area	Date	Action Item	Owner(s)	Status
Background Checks	1/19/10	<i>Dave Bryan to check in with all REC coaches to determine who has not yet registered for background check, and ensure they complete the process</i>	Dave Bryan	Completed
Future Planning	1/19/10	<i>Julie to create and make available "Future Considerations" document, to capture from board discussions any ideas/improvements for future seasons.</i>	Julie Wexler	V1 complete; ongoing updates
Travel Lite	1/19/10	<i>Julie to work w/ Gregg Nelson to host a program recap for Travel Lite, given it's the first year. This will occur after TL is complete. Participants to be Coaches and Parent Coordinators</i>	Julie Wexler/ Gregg Nelson	New/Pending
TWolves Coupon/ Cert of Participation	2/9/10	<i>Jeff to distribute to travel coaches at Rochester tournament 2/19 weekend, and connect w/ Matt for electronic copy to send to other coaches for distribution.</i>	Jeff Johnson	New/Pending
Background Checks	2/9/10	<ul style="list-style-type: none"> <li>• <i>Jeff to provide Dave H w/ verbiage to include in next season's coaches' registration,</i></li> <li>• <i>Jeff to follow up w/ District HR, for district verbiage and guidelines—exclusion criteria, validation time period, etc.</i></li> </ul>	Jeff Johnson	New/Pending
Board Meeting Documentation-Review/Approval Processes	2/9/10	<ul style="list-style-type: none"> <li>• <i>Future considerations doc to be posted to the board-only page on the web-site</i></li> <li>• <i>Board-only access instructions to be included in the e-mail sent to board members for minutes review/approval</i></li> </ul>	Julie Wexler	New/Pending
Web-site and Documentation Tools	2/9/10	<i>Julie to work w/ Kelleigh on EOY follow-up for all team parents and coaches, to capture best practices from teams with the objective of creating a "tool-kit" guide for future team parents and coaches.</i>	Julie/Kelleigh	New/Pending
Facilities	2/9/10	<ul style="list-style-type: none"> <li>• <i>Eric to follow up w/ other community athletic organizations to gather options for cancellation hot-line</i></li> <li>• <i>:Jeff &amp; Eric to work w/ AAU to determine how WGBA will support AAU game scheduling going forward</i></li> </ul>	Eric/Jeff	New/Pending
Board Positions	2/9/10	<i>Jeff requested board members reach out to others w/ financial interest or background as possible candidates to replace Jill as Treasurer.</i>	All	New/Pending

- **Opening/Introductions** (round-the-horn introductions)
- **TWolves Youth Appreciation Program – Matt Bare (Group Sales/Youth Programs)**

**Key Notes:**

- Sherry Mjaanes will coordinate w/ Matt on possible joint offerings—background and offering examples below for ref.
- Possible option to synch up w/ Lynx activities, too, once Lynx season starts in May (thru Matt as well)

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- Background:
  - o Long-standing work w/ Wayzata boys' programs + several boys', girls', and combined programs throughout the state- Ex: Moundsvie, Orono, Maple Grove, Edina, Chan/Chaska, North Branch, Blaine, Wadena, Brainerd, Centennial, Lakeville North, Andover, Minnetonka
  - o TWolves want to drive up interest from girls' programs, too
- TWolves youth program objectives:
  - o Provide a fun outlet for bball players
  - o Help develop skills
  - o Increase excitement for, and participation in, bball
- Program Example 1: Day @ the Target Center (Clinics/tournament/Twolves game)
  - o Matt can either find competitors (not preferred, but doable), or will take info from coaches as to when they want to host a game-day event and allow scheduling by coaches
  - o School games typically 1PM – 5PM on Twolves game day; kids stay for Twolves game
  - o Most traveling teams go during school week because of weekend tournaments
  - o Clinics/camps conducted by Steve Brown (former asst coach at U of M, former head coach Michigan Tech, + youth coach in Chaska)
  - o Costs/funding:
    - Can include clinic/game into program registration fee and \$15 fee would be reduced to \$10
    - Ex: Wayzata Boy's tourney wk of 2/8-
      - \$2400 for entire day for 4 teams (includes tickets to Wolves game), i.e. \$600 per team/ \$60 per player/ 3-4 tickets per family
- Program Example 2: Game Only Nite - Group Tickets: discount tickets available based on group size
- Matt provided copies of a WGBA Certificate of Participation for distribution to players; it includes a "coupon" for them to attend a TWolves game for free, 1 student for each paid adult ticket.  
*Action: Jeff to distribute to travel coaches at Rochester tournament 2/19 weekend, and connect w/ Matt for electronic copy to send to other coaches for distribution.*

- **Prior Meeting Minutes Review/Approval**

- 1/19 Minutes approved

- **Open Action Item Review**

- **Background Checks**

- Dave emailed a follow-up to 4<sup>th</sup> grade + rec coaches (2<sup>nd</sup>/3<sup>rd</sup> grade already at end of season). An additional 10+ completed the process--- 1/19/10 Action Item complete
- Next year, all new coaches will be notified to go thru this process at time of coach application
- Returning coaches- board to review procedures used at district level, and confirm the time period for which the background check is considered "valid"

*Action: Jeff to provide Dave H w/ verbiage to include in next season's coaches' registration, w/ company name and agreement to submit for background check*

- What are the excluding criteria? Jeff contacted HS Athletics to align WGBA with district standards, and establish exclusion/approval criteria

*Action: Per direction from HS Athletic director, Jeff to follow up w/ District HR, for district verbiage and guidelines.*

**Future Consideration Item(s):**

- Rec coordinator for each grade could contact coaches prior to season start, to confirm completion and meets criteria

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- Investigate and consider whether we can join w/ other Plymouth/Wayzata leagues to allow a single background check to apply to multiple sports programs

➤ **Minutes/Review Approval process, and future considerations doc:**

- Draft minutes to be posted to the board-only page, following board president's review & agreement to submit for approval
- E-mail to be sent to all board members that minutes have been posted for review/approval
- Attendees from that board meeting are to review and send e-mail approval or corrections w/in 7-10 days of notification
- If corrections arise requiring group review, Julie will send follow-up and revisions
- 2/3 majority approval is required from those who attended the meeting for minutes to be considered "approved"
- Once approval received, the minutes document will be moved to public portion of the web-site

*Action: Future considerations doc to be posted to the board-only page on the web-site*

*Action: Board-only access instructions to be included in the e-mail sent to board members for minutes review/approval*

• **WGBA Appreciation Nite Update- Dave H/Jeff**

- Well-orchestrated by HS coach and HS players
- 30-40 girls attended
- Tickets for Gopher game prize giveaway during time-out
- Pre-game contact of janitorial staff helped

**Future consideration Item(s):**

- Pick WGBA nite date well in advance, and then ensure most don't have practices or tournaments
- Continue w/ the pre-game clinics—well-received
- Review Cake/Ice cream quantities
- Contact janitorial staff ahead of time for table setup & cart request
- Consider prize give-away options for timing, i.e., no time out available in 1<sup>st</sup> half for tickets awarded

• **Treasurer's Report & 2009-10 Budget Update – Jill Feriancek**

- Unrevised forecast suggests we'd be over budget, but, given actual to-date and anticipated remaining spend, should be close to even
- Consider expenses this year in equipment (balls, e.g.) which will not be needed again next year
- Classic \$ still pending from Stephen (Jill to get w/ Stephen)

• **Travel Update – Open Discussion**

- Rochester tournament in 2 weeks
- Smooth tourney play to-date
- Survey to be sent post-season
- Many fewer complaints than last year on Travel season; though parents new to travel program have expressed concern about level of competition and physicality of play

**Future Consideration Item(s):** At start-of-season parent meeting, provide "after-meeting" Q&A for first-time travel parents to stay, and get the inside scoop from veteran travel parents

• **Travel Lite Update – Gregg Nelson**

- No additional calls/complaints
- Team playoffs in 2 weeks
- State: 2 of 5 TL teams will be in state tournaments
  - 6/7 team will play in 7C tourney
  - 5<sup>th</sup> grade team will be in Waconia
  - 4B undecided

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- 5<sup>th</sup> grade rec heavily impacted this year by pull of players to Travel Lite
- 4<sup>th</sup> grade rec seems to have been less impacted, though 4<sup>th</sup> grade TL team has faced much tougher competition than expected
- ?? Why don't West Metro teams play each other in West Metro? MYAS Response: West Metro districts are not typically offering their facilities for game days, so games are scheduled where space is available, e.g. Maples and Columbia Heights

**Future Consideration/ Board review items:**

- Post season review w/ coaches and parent coordinators (agreed)
- Determine criteria for participation in LITE for next season
  - o Sugg: Consider # of teams at a "per-grade" level
  - o Sugg: Consider starting TL in 5<sup>th</sup> grade
  - o Sugg: Acknowledge that there may not be enough TL players in any one year to form a team
- Connect with our district facility management (and surrounding districts) re: contributing space for weekend MYAS games next season; the goal would be for West Metro games closer to home.

• **Rec Update – Darryl/Dave/Ned**

- 2<sup>nd</sup>/3<sup>rd</sup> grade season complete
- 3<sup>rd</sup> grade tournament held last weekend (2/6 – 2/7) @ Gleason Lake Elementary
  - Professional (vs. HS-aged) refs were great
  - Review brackets to ensure greater playing time, OR, better alignment of skills
- 4<sup>th</sup> grade rec team ok, w/ exception of one issue- physicality of some teams
  - Some teams are more physical, and HS-aged refs are not calling as much as they should (Minnetonka teams, in particular)
  - "Professional" refs strongly recommended for 4<sup>th</sup> grade and above
- Opportunity to connect w/ Mtka Comm'y Ed, under which bball falls, esp. with new Mtka president starting soon
- HS League- Per Darryl, it's possibly the best year ever: well-received and participation/registration was higher than expected

**Future consideration item:** Determine if we can support professional refs, at least 4<sup>th</sup> grade and above; cost difference is minimal of 1 pro ref vs. 2 HS-aged refs, but impact on games as noted above, was significant

• **Website Update – Kelleigh Brandt (represented by Jeff/Julie)**

- Please be sure to get any site updates to Kelleigh
- New Board Only page created, on which will be posted pre-approved minutes + board only contact list
- Get Classic results to the web-site (not yet posted)
- Discussion:
  - Typically team parents are to update the web-site, but the degree of info from each team varies widely
  - Given this was the web-site's first year, there may be things others have found helpful, that s/be shared with future coaches and team parents

*Action: Julie to work w/ Kelleigh on EOY follow-up for all team parents and coaches, to capture best practices from teams-- documents, web-site updates, contact sheets etc. The overall objective would be to create a "tool-kit" guide for future team parents and coaches.*

• **Facilities Update –Eric Heidelberger**

- Hand-off nearly complete
- 2 facilities items:
  - Hot-line for cancellations – can we easily and cost-effectively set something up?

*Action: Eric to follow up w/ other community athletic organizations (e.g. PWYBA, PWYSA, PSA) to see what they do, and ease of setting up a cancellation hot-line for parents/players/coaches.*

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- AAU practice coordination during the off-season was handled by the facilities coordination; is this something Eric will continue?

*Action: Jeff & Eric to work w/ AAU to determine how this will be handled in the upcoming season and forward. It was noted that the \$ for scheduling service & gym time are coming to WGBA from participating teams, so it's currently expected that WGBA will continue support for that service.*

- **Other Business**

- 3-on-3 Sunday league: Should this league continue? (Brief discussion; to be put on the March meeting agenda)
  - Sunday evening schedule has sometimes been a challenge for participants
  - Mark Trammel was the previous seasons' coordinator, but no longer
- Terry Schifferle is considering communications board position
- Jill will be closing out her time in the reasurer position at the end of next season, and is looking to train someone in over the course of the year.

*Action: Jeff requested board members reach out to others w/ financial interest or background as possible candidates to train from, and eventually replace, Jill as Treasurer*

- Junior Jammers (K & 1) starting up Thursday, 2/11
  - 36 girls (26 in early/10 in second session)
  - Sheila Schulz will be running

**Future consideration item(s):**

- Consider 1<sup>st</sup> come/1<sup>st</sup> serve for Junior Jammers, up to 25 enrollees
- Hold a post-season review to
  - determine +/- of program,
  - discuss season timing (i.e., September/January/Feb)
  - discuss day-of-week/time of day preferences
- Add Junior Jammers registration option to the web-site along w/ other league transactions
- Some parents have called for updates, unsure of exact start date.

*Action: Dave H to have Merri H check on sending out follow-up reminders.*