

TWIN CITIES NORTH YOUTH FOOTBALL LEAGUE POLICIES AND PROCEDURES

1. Introduction

The Twin Cities North Youth Football League (“TCYNFL”) is an informal association of communities located in the northern suburbs of Minneapolis and St. Paul organized with the intent to provide a football league for youths in grades 2-6. The league is the direct descendant of the Blaine-Spring Lake Park youth football league, and has grown tremendously over the past three years due to the collective common sense and cooperation of park and recreation and community education professionals and community volunteers from many different communities. In 2006 the league will include teams from St. Francis, Andover, Blaine-Spring Lake Park, Lino-Lakes-Centennial, Irondale, Mounds View, Fridley, St. Anthony and Columbia Heights.

2. Philosophy and League Functions

The league is organized with the intent to promote, organize and coordinate the activities of its member communities with the goal of enhancing the quality of football in the Twin Cities area. The league is an informal organization, and operates with a minimum of rules, regulations, policies and procedures. League members believe that the focus of the organization should be on providing youths with the opportunity to play football and increasing overall participation in the sport, and should not be on the personal agendas of various adults who are not interested in the long-term growth of the sport.

The basic operating functions of the league are summarized as follows:

- 2.1 Provide a simple and functional framework that allows teams from the various participating communities to play each other, thereby allowing participating teams to play teams from several different communities.
- 2.2 Establish a uniform set of playing rules and provide training for referees to maintain consistency in the enforcement of playing rules.
- 2.3 Develop and maintain game schedules for each grade division among the participating communities, including a playoff system for those communities that desire to participate in a post-season playoff.
- 2.4 Provide a mechanism and authority for receiving, investigating, and resolving complaints.
- 2.5 Establish registration deadlines.

3. Organization Bylaws

The TCNYFL functions on as informal basis as possible. Operation of the TCNYFL is governed by the following simple rules:

- 3.1 Commissioner – Participating communities will elect a Commissioner in July of each even numbered year. The Commissioner will serve a two (2) year. The Commissioner is responsible for coordinating and running meetings, maintaining league records, including meeting minutes and community contact information, initiating the scheduling process, revising and distributing league rules, monitoring the registration process, and acting as the final arbiter of any disputes that might arise.
- 3.2 Scheduling and Website Coordinator - The TCNYFL will employ a scheduling and website coordinator, who will be selected and supervised by the Commissioner. The Scheduling and Website Coordinator will be paid directly by the member communities on a “per team” basis, at a rate agreed upon by the voting TCNYFL communities and the Scheduling and Website Coordinator.
- 3.3 Community Representative – Each participating community will select one (1) person as their TCNYFL representative. This person will be responsible for attending TCNYFL meetings and coordinating all TCNYFL activities with their community.
- 3.4 Meetings – The TCNYFL will conduct two (2) preseason meetings in the summer of each year and one (1) postseason meeting in November of each year. Meeting dates, times and places will be determined by the Commissioner. The Commissioner may call special meetings as needed. Notice of all meetings will be sent via e-mail or in other written form.
- 3.5 Votes - Any formal proposal to amend league policies, procedures, bylaws or playing rules, or to sanction a player, coach, team, or participating community must be approved by a majority vote of the participating community representatives present at the meeting at which the vote is taken. Each community will receive votes based on the number of TCNYFL teams (i.e. grade 2 thru 6 teams) that they fielded the previous season. A community that fielded 1 to 3 teams will get 1 vote, 4 to 6 teams 2 votes, 7 to 9 teams 3 votes, etc. The commissioner will maintain a record of votes per community for each season
- 3.6 Confirmation of Participation – Each participating community must confirm their participation in the upcoming season no later than June 1. Confirmation must be sent to the Commissioner by e-mail or other written form.