

Please.....

Read, sign and return the following paper work as soon as possible. Click and Type in the Yellow Shaded areas only.

Your field permit is **WILL NOT BE PROCESSED** until the following is returned:

- 1) Your League Info Sheet, Field Request Form and Things to Remember sheet.
- 2) Field Use Billing Estimate filled out completely
- 3) Light Fee Billing Sheet filled out and payment submitted.
- 4) Copy of league's certificate of insurance or written letter about status of insurance.
- 5) Check for your light fees (payment MUST accompany!!)
- 6) Proof of Concessions Stand Permit

Reno Youth Sports Association

P.O. Box 12014

Reno, NV 89510

996-1313

<http://renoyouthsports.org>

Reno Youth Sports Association  
P.O. Box 12014, Reno, NV 89510  
Phone 996-1313 <http://renoyouthsports.org>

**SEASON**

**LEAGUE INFORMATION SHEET**

Name of League:

League President:

Address:

City:

Zip:

Telephone:

Alternate Number:

Email:

Alternate Contact Person:

Address:

City:

Zip:

Telephone:

Alternate Number:

Email:

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## SEASON

### THINGS TO REMEMBER

Fields assignments will be made in the order received so the sooner I receive your COMPLETE paperwork the more likely you are to get your requests.

Portable Toilets: If your assigned field space DOES NOT have bathrooms, your league (or permitted leagues) MUST supply them during your permit duration.

Concession Stands: Proper permits MUST be obtained.

Payment: Payment MUST be made within 30 days after issuance of permit. Field Use Billing Estimate/Invoice MUST be filled out and return with this package. A modified Invoice may be submitted with payment. Light fees MUST be paid in advance!

### **NO INSURANCE CERTIFICATE OR LETTER OF INSURANCE = NO PERMIT ISSUED**

Fall league keys must be returned 30 days after end of permit. There WILL be a penalty if keys aren't returned.

League Name:

League President's Signature:

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**SEASON**

[Yellow box]

**LEAGUE INFORMATION/STATS SHEET**

This information requested below is designed to assist us to plan for future parks and recreation needs. It is important that we receive your response within two weeks after your league play begins. Thank You!

**League:**

[Yellow box]

**Number of teams registered in League:    Average number of players per team**

[Yellow box]

**Ages of participants:                      Number of league games assigned per team:**

[Yellow box]

**Number of participants per area of residence enrolled in your league (verification may be required):**

**How many CITY OF RENO residents?**

[Yellow box]

**How many CITY OF SPARKS residents?**

[Yellow box]

**How many WASHOE COUNTY Residents?**

[Yellow box]

(Not Reno/Sparks IE., Sun Valley, Lemon Valley)

**Location of concession:**

[Yellow box]

**LEAGUE REPRESENTATIVE VERIFYING ABOVE INFORMATION**

**Name(Print)**

[Yellow box]

**Signature:**

[White box]

**Date:**

[Yellow box]

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**LIGHT FEE BILLING INVOICE**

**NOTE: Fees must be paid prior to permit being issued.**

**League Name:**

**Contact Phone Number:**

**Alternate Number:**

<input type="text"/>	<input type="text"/>
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**Light Fees: Must be paid in advance for all nights that you are requesting use of lights.**

\$35.00 x	<input type="text"/>	# of nights x	<input type="text"/>	# of youth fields =	<input type="text"/>
\$45.00 x	<input type="text"/>	# of nights x	<input type="text"/>	# of Adult fields =	<input type="text"/>

**TOTAL AMOUNT DUE :**

**Please remember to put League name on your check & return this form.  
Payment must accompany permit request!!**

**Signature of League President verifying above numbers:**

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**FIELD USE BILLING ESTIMATE OR INVOICE**  
**(this form must accompany permit request whether or not  
you are paying for field fees now)**

League Name:

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Contact Phone Number:

Alternate Number:

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Number of children playing in leagues utilizing requested Reno Fields:

Players:		X \$10.00	
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Number of Adults playing in leagues utilizing requested Reno Fields:

Players:		X \$10.00	
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\$100.00 Reno Youth Sports Association Membership Fee =

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**TOTAL AMOUNT ESTIMATED/DUE :**

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**Please remember to put League name on your check & return this form.  
Payment must accompany permit request or no later than 30 days after  
permit is issued.**

**Signature of League President verifying above numbers:**

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