



WHAM Board Meeting Minutes

Monday, August 3, 2009
Davanni's Riverside 6:30-11:00 p.m.

Roll Call:

Present: Sara Reisdorf, Beth Larson, Allison Hanson, Anne Woll, Terry Provo, Susan Welles, Nancy Wefler.

President's Report- Sara Reisdorf

No new business to report.

Secretary's Report- Beth Larson

No new business to report. Motion to accept the minutes from the 6/8/09 Board meeting. **Motion approved.**

Treasurer's Report- Nancy Wefler

Teams who have not yet submitted fine payments (\$50.00/team) for missing the Spring Meeting: (A2) St. Cloud, (B1) Counselor Realty, (C1) Ice Dogs, (C2) Women on Edge; Commissioners will follow up with teams. Expenses for website development and for the cost of State Tournament Programs will be submitted to Minnesota Hockey for reimbursement.

Two recently purchased WHAM Dell laptops will be depreciated over the next five years beginning in July of 2009. Two CDs are nearing maturity (a six-month in September and a nine-month in October) and will be shopped to ensure optimum rates upon renewal. Motion to accept the 6/30/09 financial report. **Motion approved.** Motion to accept the 7/31/09 financial report. **Motion approved.**

A Vice President's Report- Allison Hanson

The A1 Division is still in need of a Commissioner. A new A2 team has been formed for the coming season.

B Vice President's Report- Anne Woll

The B1 Division is still in need of a Commissioner; several individuals have expressed interest. A new B2 team has been formed for the coming season.

C Vice President's Report-Terry Provo

Terry has received information about a Pond Hockey tournament to take place on Lake Minnetonka in conjunction with Hockey Day in Minnesota in January. Organizers are looking for Women's teams in the B and C divisions and, if there's enough interest, an A division, as well. The organizers are anticipating providing a contribution to the Susan G. Komen Fund on behalf of participating Women's teams. Terry will get additional information and links to the tournament site will be put on the WHAM website.

MN Hockey Report- Susan Welles

WHAM will be allowed \$8,000 from Minnesota Hockey designated for advertising/marketing. WHAM is being given the opportunity to provide a full-page of content for the September 10th edition of Let's Play Hockey. The editorial content will focus on the growth of Women's Hockey and the opportunities afforded for women to play with WHAM. WHAM will also be featured in a lead article on Minnesota Hockey's new website.

Old Business

WHAM Handbook (All)—Board reviewed changes to the Handbook; additional changes are pending. The Handbook has been revised to be easier to reference and to reduce redundancies. Final changes will be incorporated and changes made within the next couple of weeks. Paper copies will be made for team managers and electronic copies loaded to the website. Changes will be reviewed with team representatives at the Fall Meeting.



Website Update (Susan)—Board reviewed layout of the new website. Content development will take place over time; archived stats will be loaded into the new site. The site will have much more functionality than the “old” site including the ability for all teams to create their own sites.

New Business

JAM Medic RFP (Sara)—JAM Medic sent a proposal/RFP to provide emergency medical services during the State Tournament. Sara spoke with representatives of the organization, but no “official” RFP was sent.

IRS Ruling on Tax Exempt Status (Sara)—In July, the IRS granted WHAM tax-exempt status, which applies to Federal and State Income Taxes, but does not preclude the organization from paying sales taxes. As WHAM moves into fiscal operation as a non-profit, balance sheets and taxes will need to be changed to reflect this change in status, (including compilation, processing/filing, as well as the filing of 2008-2009 taxes, including tax form 990.) Motion to retain the services of Steven Anseth, CPA, with fees not to exceed \$1,500.00 in total.

Motion approved.

WHAM Conflict of Interest Statement (All)—All Board members are required to sign statements and forward to Sara to retain on file.

Annual Report (Terry)—With the new changes in tax status, this is a good year for WHAM to create and distribute an Annual Report to Members. The report will provide a great venue to chronicle the history and tremendous achievements of WHAM since inception. The report will be published for members and others to see on the website.

WHAM Calendar (Sara/Beth)—A master calendar of all annual WHAM activities will be created in a month-by-month manner. The calendar will be posted on the WHAM website.

Fall Meeting (All)—Agenda for the meeting; Included in the team packets will be:

- Commissioner’s reports by division
- Information about declaration for Nationals
- Proposed budget for current fiscal year
- Updated WHAM Handbooks
- Registration materials/information
- Laminated score sheet to demonstrate how to complete score sheets
- Guidelines/process for filing an official complaint with officials working a game
- Additional information TBD

Registration Update (All)—All Liability and Code of Conduct waivers will be completed online by each participant. To finalize registration, all players must provide a copy of a current government issued ID (Current passport, birth certificate, military ID, VISA, or Birth verification (issued by the state where birth occurred.) The current IDs should reflect birth date and first/given name; individuals who have married—resulting in a name change—will be covered by the above sources of identification. The Board cannot impress upon teams strongly enough, the need to get these documents in order as soon as possible. Registration will not be completed without these documents. FAQs about registration will be created and posted to the WHAM website. Onsite online registration will be available at the Fall and Scheduling Meetings.

The WHAM Registrar is responsible for rostering teams, interfacing with Cybersport, the web-based registration program, and for getting all WHAM submissions in good order for Minnesota Hockey and USA Hockey. The Registrar will also “claim” all WHAM players through the USA Hockey system and print/process all rosters. A motion was made to hire an individual to serve as WHAM Registrar and to authorize payment of \$1.00 per



successfully registered member for the upcoming season. The Board will appoint the Registrar. **Motion approved.**

Foreign national players are required to fill out transfer forms to get a release to play in the USA from country of origin. Additionally, team managers may petition Kim Folsom from USA Hockey to have foreign national players put on a permanent exempt list. For information about permanent transfers, contact kimf@usahockey.org.

Next meeting date: September 8th @ 6:30 p.m. at Davanni's Riverside.