

# **Andover Huskies Youth Hockey Association**

Monthly Board Meeting Minutes

July 20, 2009@7:00PM

Andover Community Center

**As recorded by AHYHA Secretary Catrine Heil**

**Members in Attendance:** Penny Portner, Mike Clough, Catrine Heil, Nyssa Nypan, Ron Meissner, Paul Mohs, Jason Eveland, Jason Hemp, Aaron Gardner, Dale Martenson, Adam Denny, Craig Gunderson, Laura Lazan, Kim Kraabel, Jason Patton, Tami Peterson, Penny Mackey

**Members not Present:** Tony Howard, Jill Hadtrath-Aadland

**Guest:** Mark Manney, Patti Howard

**Call to Order:** Penny Portner called the board meeting to order at 7:08

Penny Portner asked that we approve the July meeting minutes. **A MOTION WAS MADE BY Denny TO ACCEPT THE MEETING MINUTES, SECONDED BY Meissner AND PASSED UNANIMOUSLY.**

## **Treasurer's Report**

Mike Clough presented the treasurer's report.

**A MOTION WAS MADE BY Nypan TO ACCEPT THE TREASURER'S REPORT, SECONDED BY Meissner, AND PASS UNANIMOUSLY.**

A copy of the treasurer's report can be obtained by written request submitted to the Treasurer or Board Secretary.

## **Gambling Manager's Report**

Patti Howard presented the monthly gambling report for Jill Hadtrath-Aadland.

June 2009 Gross Receipts were \$161,082 less prizes paid of \$134,844 giving Net Receipts of \$26,238 before taxes & expenses. Checks written for the month totaled \$27,253.74 for which the board had previously approved up to \$51,950.00 Allowable Expenses & Lawful Purpose expenditures at the May 17, 2009 Board Meetings.

Jill, via manager's report, also submitted Expenses for July 2009; Allowable expenses were projected to be no more than \$49,420 & Lawful Purpose Expenses requested were \$12,700.

**A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY Portner, SECONDED BY Eveland AND PASSED UNANIMOUSLY.**

**\*\*\*An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA**

**Board Secretary.** An appointment will then be made for a review with the Secretary of the requested information.

Discussion regarding an increase in Gambling Manager's Salary to cover the additional hours being worked due to the leave of absence of our daytime seller.

**A MOTION TO APPROVE SALARY INCREASE WAS MADE BY Nypan, SECONDED BY Portner AND PASSED UNANIMOUSLY.**

**Internal Gambling Audit Scheduled for Sunday August 9<sup>th</sup> at 6:30pm, any Board Member that has never attended is invited to come. Please contact Kim Kraabel if you plan to attend. Membership volunteers receive credit towards upcoming season volunteer hours.**

**Discussion Items:**

- Fundraising, Barnyard Bash
- Registration, new coaches. New MN residency rules.
- Mailing and Approval for expenditure
- Coach interviews
- Mite meet and greet
- Timeline

**COMMITTEE REPORTS:**

**Administration:**

**President:** *Tony Howard*

- Not Present

**Treasurer:** *Mike Clough*

- Nothing to Report

**Secretary:** *Catrine Heil*

- Nothing to Report

**Gambling Manager:** *Jill Hadtrath-Aadland*

- Nothing to Report

**Equipment Director:** *Jason Patton*

- Nothing to report

**Registration Director:** *Nyssa Nypan*

- Registration for 2009-2010 season will be On-Line only.

**Volunteer Director:** *Kim Kraabel*

- Nothing to report

**Fundraising Director:** *Penny Mackey*

- Nothing to report

**Mite Administration:** *Laura Lazan*

- Mite meet and greet will be October 4, 2009 from 5-7 pm

**Operations:**

**Vice President:** *Penny Portner*

- Nothing to Report

**Girls Director:** *Dale Martenson*

- A motion to approve mailing and expenditures of \$458.58 was made by Eveland and seconded by Meissner and passed unanimously.

**Traveling Director:** *Ron Meissner*

- Nothing to report

**Tryout Director:** *Paul Mohs*

- Nothing to Report

**Tournament Director:** *Jason Eveland*

- Nothing to Report

**Player Development:** *Craig Gunderson*

- Nothing to Report

**Coach Development:** *Adam Denny*

- Nothing to Report

**Ice Director:** *Tami Peterson*

- No updates

**Mite/Jr. Huskies Operation Director:** *Aaron Gardner*

- Nothing to Report

**Mite Operations Director:** *Jason Hemp*

- Nothing to Report

**Adjournment: MOTION TO ADJOURN WAS MADE BY Meissner AND SECONDED BY Eveland AT 8:40 PM**

**NEXT MEETING 7:00 PM Monday, August 17, 2009 at the Andover Community Center**

**AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT**

**For the Month of:**

**Aug-09**

**AHYHA Monthly Board Meeting on :**

**20-Jul-09**

<b>Pre-Approval: Allowable Expenses</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming/Quickbooks	Payroll, PR taxes & Fees		\$ 15,000.00			
Pulltabs Plus	Pulltabs		\$ 6,000.00			
Triple Crown Gaming	Pulltabs		\$ 3,500.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 15,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,500.00			
Old Republic Ins	Bond for Gambling Manager		\$120.00			
Jill Hadtrath-Aadland	Office Supplies		\$150.00			
Patti Howard	Office Supplies		\$200.00			
MN Gaming/Quickbooks	Payroll Processing		\$100.00			
General Casualty	Work Comp Ins		\$600.00			
<b>Total Allowable Expenses:</b>			<b>\$ 47,670.00</b>	<b>\$ 1,750.00</b>		
<b>Pre-Approval: Lawful Purpose Expenditures</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 1,500.00			
ACIC	Meat Raffles		\$ 600.00			
ABLC	Meat Raffles		\$ 600.00			
Andover Comm Center	Ice Hours for AHYHA Members		\$ 5,000.00			
Nat'l Sports Center	Ice Hours for AHYHA Members		\$ 5,000.00			
<b>Total Lawful Purpose Expenditures:</b>			<b>\$12,700.000</b>	<b>\$ -</b>		

Submitted by:

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Jill Hadtrath-Aadland, Gambling Mgr

Date:

Recording Secretary:

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**Presented at AHYHA Monthly Board Meeting on :**

20-Jul-09

**Actual Gambling Operations**

For the Month of: Jul-09

Gross Receipts	161,082.00
Less: Prizes Paid	<u>(134,844.00)</u>
Net Receipts	<u>\$ 26,238.00</u>

Physical Inventory	June Month End	\$ 639.45
	Bingo Paper	<u>\$ 12.09</u>
		<u>\$ 651.54</u>

	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 27,253.74
Total Allowable & Lawful Purpose Expense	(62,120.00)
Approved for this month on 6-15-09	<u>\$ (34,866.26)</u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.