



Registration Instructions

Fall/Winter Registration will be held on September 12, 2009 in the Burnsville High School Cafeteria from 9-11AM. If you can not make Registration in person, all completed Registration forms with payment can be mailed to *Black Dog Swim Club, PO Box 1022, Burnsville, MN 55337* or you can register and pay with credit card online. If paying online please follow instructions on web site. All completed forms and payments must be received on or before September 14th. **NO SWIMMER WILL BE ALLOWED IN THE POOL WITHOUT A COMPLETED REGISTRATION AND PAYMENT.**

Necessary Forms (All forms can be downloaded at blackdogswimming.org)

1. Registration Form – One copy per Swimmer
2. Dues Schedule
3. Dues Worksheet
4. MSI Full Season Registration
5. Code of Conduct Forms (Athlete and Parent)

Novice Swimmer Instructions

- 1) Complete one copy of the Registration Form – One per Swimmer
- 2) Complete MSI Full Season Registration Form – One per Swimmer
- 3) Complete one copy of the Dues Worksheet – One per Family
 - a) Calculate Current Dues Payable – Consult the Dues Schedule for proper amount and follow worksheet instructions.
 - b) Determine Checks Due at Registration – **Check #1** should include: Current Dues Payable; Any outstanding balance from prior seasons; MSI registration fee – One per Swimmer.
- 4) Sign and date Athlete Code of Conduct and Parent Code of Conduct

Bronze, Silver and Gold Swimmer Instructions

- 1) Complete one copy of the Registration Form – One per Swimmer
- 2) Complete MSI Full Season Registration Form – One per Swimmer
- 3) Complete one copy of the Dues Worksheet – One per Family
 - a) Calculate Current Dues Payable – Consult the Dues Schedule for proper amount and follow worksheet instructions
 - b) Determine Checks Due at Registration – **Check #1** should include: Current dues payable, any outstanding balance from prior seasons; MSI registration fee (one per swimmer); Optional meet fee deposit; LESS 50% deferral of current dues if electing to pay in two installments. **Check #2** should include: Volunteer deposit of \$100. **Check #3** should include: 50% deferral of current dues if electing to pay in two installments; \$20 installment plan service charge. *Deferral payment checks should be postdated to December 1, 2009.*
- 4) Sign and date Athlete Code of Conduct and Parent Code of Conduct
- 5) Sign up for volunteer positions at the volunteer table.

High School Girls and High School Boys Instructions

- 1) Complete one copy of the Registration Form – One per Swimmer
- 2) Complete MSI Full Season Registration Form – One per Swimmer
- 3) Complete one copy of the Dues Worksheet – One per Family
 - a) Calculate Current Dues Payable – Consult the Dues Schedule for proper amount and follow worksheet instructions
 - b) Determine Checks Due at Registration – **Check #1 (HS Boys)** should include: Current dues payable; Any outstanding balance from prior seasons; MSI registration fee (one per swimmer); Optional meet fee deposit. **Check #1 (HS Girls – Postdate check to Dec. 1, 2009)** should include: Any outstanding balance from prior seasons; MSI registration fee (one per swimmer). **Check #2 (HS Boys and Girls)** – Volunteer deposit of \$100.
- 4) Sign and date Athlete Code of Conduct and Parent Code of Conduct
- 5) Sign up for volunteer positions at the volunteer table.