

ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION
BOARD MEETING MINUTES

Sunday, March 15, 2009 @ 7:00 PM
Andover Community Center

As recorded by AHYHA Secretary Penny Portner

Members in Attendance: Kim Kraabel, Don Berthiaume, Mike Clough, Craig Gunderson, Adam Denny, Ron Meissner, Jason Eveland, Tony Howard, Jason Patton, Penny Portner, Tami Peterson, Laura Lazan, Dan Haskins, Nyssa Nypan

Members not Present: Amy Vreeland, Mark Madden, Jill Hadtrath-Aadland

Guests: Kevin Williams, Dale Martenson

Call to Order: Tony Howard called the board meeting to order at 7:08 p.m.

Minutes

Tony Howard asked that we approve the February meeting minutes. **A MOTION WAS MADE BY DENNY TO ACCEPT THE MEETING MINUTES, SECONDED BY MEISSNER AND PASSED UNANIMOUSLY.**

Treasurer's Report

Mike Clough presented the treasurer's report.

- Less than 10 members with outstanding balances due.
- Two associations owe us for their players.
- We'll cover \$2,000 of costs for teams that may owe for Districts and Regionals.
- Some members get refunds (about \$50).
- We still owe a couple of coaches.
- Berthiaume turned in \$4,920 for Spring 3 on 3 and the Mite Jamboree in Anoka.

A MOTION WAS MADE BY NYPAN TO ACCEPT THE TREASURER'S REPORT, SECONDED BY PETERSON, AND PASSED UNANIMOUSLY.

A copy of the treasurer's report can be obtained by written request submitted to the Treasurer or Board Secretary.

Gambling Manager's Report

Patti Howard presented the monthly gambling report in Hadtrath's absence. Need to get account down below taxable level before April 30. This will be discussed further at next meeting.

February Gross Receipts were \$215,146. Prizes paid were \$181,188 giving Net Receipts of \$33,958 before taxes & expenses. Checks written for the month totaled \$40,556.38 for which the Board had previously approved up to \$50,951.67 allowable expenses & lawful purpose expenditures at the January Board Meeting.

Expenses for April 2009 were also submitted: Allowable expenses were projected to be no more than \$46,300 & Lawful Purpose Expenses requested were \$24,420.

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY MEISSNER, SECONDED BY NYPAN AND PASSED UNANIMOUSLY.

*****An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

COMMITTEE REPORTS:

Administration:

President: *Tony Howard*

- Nothing to report. (See Other Topics of Discussion)

Equipment Director: *Jason Patton*

- Goalie masks: Patton proposed that we sell goalie masks to players that have been using them. Can then use the money to buy new equipment or to pay for repairs on existing pads. It was decided to just keep helmets and possibly use gambling proceeds to purchase needed equipment.

Registration Director: *Nyssa Nypan*

- Nothing to report

Volunteer Director: *Kim Kraabel*

- Volunteer checks: Verified those that should be cashed. Make sure all are aware of the “6 month rule” on cashing checks. What do we do about no shows? Ideas for next year: (1) have members set up accounts at registration so they know how to sign up online for volunteer opportunities. (2) Assign teams (by level) to each tournament. (3) Two days prior to event it becomes a free for all – anyone can sign up for openings and we pay per hour. (4) Give members option to “cash my check” at registration time so no volunteer hours are needed or expected from them. – Volunteering discussion to continue at future meetings.

Fundraising: *Tony Howard*

- Nothing to report.

Mite Administration: *Laura Lazan*

- Nothing to report.

Operations:

Vice President: *Mark Madden*

- Not present.

Girls Director: *Amy Vreeland*

- Not present.

Traveling Director: *Ron Meissner*

- Nothing to report.

Tryout Director: *Dan Haskins*

- Nothing to report.

Tournament Director: *Jason Eveland*

- Nothing to report.

Player Development: *Craig Gunderson*

- Nothing to report.

Coach Development: *Adam Denny*

- Nothing to report.

Ice Director: *Tami Peterson*

- Nothing to report.

Mite Operation Director: *Don Berthiaume*

- Nothing to report.

Other Topics of Discussion:

- SKATE program (member wanted to discuss, Clough lead discussion): Kids receiving “Ps” on report card struggle to make required number for banquet eligibility. Some managers didn’t get report cards turned in on time. Discussed adding an extra checkpoint in the process: after deadline, send list back to the team manager so they can make sure all is correct. This subject will be turned over to the new Fundraising Director/SKATE Committee.
- Members not in good standing = 7.
- Annual Meeting Discussion/Preparation:
 - Notifications sent out (postcards, emails, website posting and newspaper listings)
 - Agenda reviewed and completed
 - By-law changes reviewed and confirmed
 - Grade eligibility
 - VP/President positions – process of election: elected by board, altering seasons. Submit applications, post on website, effective after annual meeting. Board to elect at regular board meeting one month before annual meeting.
 - Background checks for new board members – have at annual meeting this year but future years have applicants fill out background check form at time of application.
 - Policies and Procedures – changes not necessary at annual meeting. Will be discuss at board meeting with new board members.
 - Committee signup sheets needed was confirmed (Fundraising, Tryouts, Tournaments, registration).
 - Directorship Assistants signup sheets needed was confirmed (tournament assistant, treasurer assistant, registration).
 - What is quorum? 44 members must be present at annual meeting to pass agenda items.

Adjournment: MOTION TO ADJOURN WAS MADE BY MEISSNER, SECONDED BY EVELAND AND PASSED AT 8:27 p.m.

Next Meeting: 7:00 p.m., Sunday, April 19, 2009 at the Andover Community Center.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Apr-09

AHYHA Monthly Board Meeting on :

15-Mar-09

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming/Quickbooks	Payroll, PR taxes & Fees		\$ 12,000.00			
Pulltabs Plus	Pulltabs		\$ 6,000.00			
Triple Crown Gaming	Pulltabs		\$ 3,500.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 15,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,500.00			
Anoka County Shopper	Advertising- Tanners/Meat Raffles		\$ 50.00			
?(at Tanner's)	Sandwich Borard Advertising		\$ 200.00			
Jill Hadtrath-Aadland	Office Supplies		\$ 150.00			
Patti Howard	Office Supplies		\$ 150.00			
General Casualty	WC audit - add'l prem due		\$ 500.00			
Total Allowable Expenses:			\$ 44,550.00	\$ 1,750.00		
Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 1,500.00			
Mahoney Ulbrich	990T Prep 2008		\$ 1,000.00			
NSC	AHYHA Ice Time			\$ 18,720.00		
AHS	Scholarships			\$ 2,000.00		
ACIC	Meat Raffles		\$ 600.00			
ABLC	Meat Raffles - Only if request made		\$ 600.00			
Total Lawful Purpose Expenditures:			\$ 3,700.00	\$ 20,720.00		

Submitted by:

Jill Hadtrath-Aadland, Gambling Mgr

Date:

Recording Secretary:

Presented at AHYHA Monthly Board Meeting on :

15-Mar-09

Actual Gambling Operations

For the Month of: Feb-09

Gross Receipts	215,146.00
Less: Prizes Paid	<u>(181,188.00)</u>
Net Receipts	<u><u>\$ 33,958.00</u></u>

Physical Inventory	Feb Month End	\$ 785.50
	Bingo Paper	<u>\$ 22.97</u>
		<u><u>\$ 808.47</u></u>

	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 40,556.38
Total Allowable & Lawful Purpose Expense	(50,951.67)
Approved for this month on 1-18-09	<u><u>\$ (10,395.29)</u></u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.