

## **Position Description Local ACE Coordinator**



### **SUMMARY:**

The Association ACE Coordinator is responsible for the implementation of the Minnesota Hockey, Hockey Education Program (HEP) and USA Hockey Association Coaching Education (ACE) programs for his/her hockey association. The objective is successful implementation of parent and coach education and player skill development.

### **RESPONSIBILITIES:**

1. Provide leadership, organization and training for the local association to implement the HEP and ACE Programs.
2. Lead the following HEP/ACE initiatives for the local association.
  - a. HEP training for parents and coaches
  - b. Player skill development through HEP "Skill Challenge Program", USAH skill development and cross-ice programs and local skill development sessions.
  - c. CEP Training and certification requirements
  - d. Achieving HEP practice to game ratios
  - e. Local association skill development training sessions for coaches
  - f. Coach mentoring
  - g. Coaching resource library
  - h. Dissemination of MN Hockey training materials to coaches
3. Member of local hockey association leadership team (Board)
4. Receives direction from Minnesota Hockey District ACE Coordinator

### **QUALIFICATIONS:**

1. Organization, planning and execution skills
2. Communication and teaching skills
3. Coaching background (Level 3 or 4 CEP certification suggested)
4. Time commitment 4 to 6 hours per week during season