

## **Black Dog Swimming Family Responsibilities & Club Policies**

The needs of any organization to be successful can only be met through the dedication of its membership to assist and participate in the basic functions of the organization. With this in mind, we ask that all Club members understand and abide by the following Club Policies and Guidelines:

1. All families, including High School swimmers but excluding Novice, College and Gold half season and gold morning fitness swimmers, are required to work at meets hosted by our club, Black Dog Swimming, for a minimum of eight hours per season. A \$100 volunteer deposit will be collected at the beginning of each season from all but the aforementioned swimming families. The deposit will be returned once this meet commitment is met. Other volunteer obligations may qualify to fulfill this obligation. Such obligations will require final approval of the board as these tasks may vary from season to season depending on the home meet schedule.
  - Family members serving as a meet official during a club-sponsored meet will be deemed to have fulfilled their meet volunteer obligation for the season.
2. The Club reserves the right to run a support campaign (Club fundraising event) with the proceeds directly benefitting the Club.
3. The Club reserves the right to have mandatory fundraiser events, excluding College, Gold half season and Morning fitness swimmers. The maximum mandatory amount per swimmer, per season, will be determined by the BDA Board of Directors and stated in registration materials. The Club may allow for personal credit on these mandatory fundraisers. The BDS Board of Directors will approve all fundraising goals and any personal credit amounts based on a Finance Committee recommendation. Personal credit will be applied to Club dues for the following swim seasons only. Personal credits may be taxable to the member, and a 1099 will be sent to the family as required by the IRS.
4. The Board of Directors will approve fundraising projects. Club members are encouraged to submit ideas to the President, Fundraising Chairperson, or other Board Member designee for consideration.
5. Due to the size of our club membership, cash reserves are not adequate to sustain unpaid meet fee balances for each swimmer over the course of a season, nor should it be expected. The average meet fee per swimmer is \$25 per meet with relays. This is a large expense the club cannot bear, as meet fees are due to the host club when entries are submitted weeks prior to the meet. Meet fees must be paid at the time you submit your meet entry(s) or pre-paid deposits can be made and are appreciated at the beginning and throughout the season. If you incur a balance of \$25 or more, a bill will be sent or e-mailed to you and must be paid promptly. If not paid within seven (7) days, the swimmer will not be permitted to enter and will be withheld from entry to any swim meet(s) until the balance is paid in full.
6. All payments to the Club should be by check except for purchasing concession items or programs at meets and banquets where fees are collected at the event.
7. In the event that a swimmer chooses to discontinue swimming with the Club, dues will be fully refundable during the first week of the season and 50% refundable during the balance of the first month of the season. No refunds will be made after the first month of the season, except for extenuating circumstances put in writing and submitted to the Board of Directors of the Club for review. The beginning of the season commences when each particular team level begins practices (December 1 for High School girls, June 1 for Gold Half Season swimmers choosing to swim the 2<sup>nd</sup> half of the season).
8. Dues associated with the following teams can be paid in two installments if elected: Gold (Tier 1 and 3), Silver (Tier 2) and Bronze. A \$20 surcharge will be added to the second installment payment.
9. Swimmers must have all outstanding dues and fees owed the club paid in full one month prior to Finals meets to be eligible to swim in those meets.

Approved August 2, 1994 (Annual Business Meeting), effective September 1, 1994

Amended August 11, 1997 (Board of Directors Meeting)

Amended July 10, 2001

Amended May 2002

Amended August 2003

Amended February 2004

Amended August 2004

Amended August 2005

Amended March 1, 2006 (Board of Directors Meeting)