



Registration Instructions

Spring/Summer Registration will be held on April 4, 2009 in the Burnsville High School Cafeteria from 9:00-11:00. If you can not make Registration in person, all completed Registration forms with payment can be mailed to **Black Dog Swimming, PO Box 1022, Burnsville, MN 55337**. All completed forms and payments must be received on or before the first day of practice. **NO SWIMMER WILL BE ALLOWED IN THE POOL WITHOUT A COMPLETED REGISTRATION AND PAYMENT.**

Necessary Forms (Unless specifically noted, all forms can be downloaded at blackdogswimming.org)

1. Registration Form – One copy per Swimmer
2. Dues Schedule
3. Dues Worksheet
4. MSI Seasonal Registration (if applicable)
5. Code of Conduct Forms (Swimmer and Parents)

Novice Swimmer Instructions

- 1) **Complete one copy of the Registration Form – One per Swimmer**
- 2) **Complete MSI Seasonal Registration Form – One per Swimmer** (only required if swimmer did not file 2009 Full Season MSI Registration)
- 3) **Complete one copy of the Dues Worksheet – One per Family**
 - a) Calculate Current Dues Payable – Consult the Dues Schedule for proper amount and follow worksheet instructions.
 - b) Determine Checks Due at Registration – **Check** should include: Current Dues Payable; Any outstanding balance from prior seasons; MSI registration fee – One per Swimmer.:
- 4) **Sign one copy of the swimmer and parent code of conduct forms.**

Bronze, Silver (Tier 2 & 4), Gold and Platinum Swimmer Instructions

- 1) **Complete one copy of the Registration Form – One per Swimmer**
- 2) **Complete MSI Seasonal Registration Form – One per Swimmer** (only required if swimmer did not file 2009 Full Season MSI Registration)
- 3) **Complete one copy of the Dues Worksheet – One per Family**
 - a) Calculate Current Dues Payable – Consult the Dues Schedule for proper amount and follow worksheet instructions
 - b) Determine Checks Due at Registration – **Check #1** should include: Current dues payable, Any outstanding balance from prior seasons; MSI registration fee (one per swimmer, if applicable); Optional meet fee deposit; LESS 50% deferral of current dues if electing to pay in two installments. **Check #2** should include: Volunteer deposit of \$100. **Check #3** should include: 50% deferral of current dues if electing to pay in two installments; \$20 installment plan service charge. *Deferral payment checks should be postdated to June 1, 2009.*
- 4) **Sign up for volunteer positions at the volunteer table.**
- 5) **Sign one copy of the swimmer and parent code of conduct forms.**

Gold – Half Season, Gold Morning Fitness and College Instructions

- 1) **Complete one copy of the Registration Form – One per Swimmer**
- 2) **Complete MSI Seasonal Registration Form – One per Swimmer** (only required if swimmer did not file 2009 Full Season MSI Registration)
- 3) **Complete one copy of the Dues Worksheet – One per Family**
 - a) Calculate Current Dues Payable – Consult the Dues Schedule for proper amount and follow worksheet instructions
 - b) Determine Checks Due at Registration – **Check #1** should include: Current dues payable; Any outstanding balance from prior seasons; MSI registration fee (one per swimmer, if applicable); Optional meet fee deposit.
- 4) **Sign one copy of the swimmer and parent code of conduct forms.**