

ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION
BOARD MEETING MINUTES

Sunday, February 15, 2009 @ 7:00 PM
Andover Community Center

As recorded by AHYHA Secretary Penny Portner

Members in Attendance: Kim Kraabel, Don Berthiaume, Mike Clough, Craig Gunderson, Adam Denny, Jill Hadrath-Aadland, Ron Meissner, Jason Eveland, Tony Howard, Jason Patton, Penny Portner, Tami Peterson, Laura Lazan

Members not Present: Amy Vreeland, Mark Madden, Dan Haskins, Nyssa Nypan

Guests: none

Call to Order: Tony Howard called the board meeting to order at 7:07 p.m.

First topic of discussion: Nomination of the Vice President position on the board. Nominees: Mark Madden, Ron Meissner, Penny Portner. Votes accepted by secret ballot. Final count: 0 for Mark Madden, 5 for Ron Meissner and 7 for Penny Portner. (One member abstained from voting.)

Minutes

Tony Howard asked that we approve the January meeting minutes. **A MOTION WAS MADE BY MEISSNER TO ACCEPT THE MEETING MINUTES, SECONDED BY KRAABEL AND PASSED UNANIMOUSLY.**

Treasurer's Report

Mike Clough presented the treasurer's report. It was noted that we still have a few outstanding invoices.

A MOTION WAS MADE BY GUNDERSON TO ACCEPT THE TREASURER'S REPORT, SECONDED BY PETERSON, AND PASSED UNANIMOUSLY.

A copy of the treasurer's report can be obtained by written request submitted to the Treasurer or Board Secretary.

Gambling Manager's Report

Jill Hadrath-Aadland presented the monthly gambling report.

January Gross Receipts were \$218,165. Prizes paid were \$185,343 giving Net receipts of \$32,822 before taxes & expenses. Checks written for the month totaled \$37,301.29 for which the Board had previously approved up to \$50,951.67 allowable expenses & lawful purpose expenditures at the December Board Meeting.

Expenses for March 2009 were also submitted: Allowable expenses were projected to be no more than \$46,300 & Lawful Purpose Expenses requested were \$28,311.

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY DENNY, SECONDED BY BERTHIAUME AND PASSED UNANIMOUSLY.

*****An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

COMMITTEE REPORTS:

Administration:

President: *Tony Howard*

- New outdoor rinks discussed—need to submit letter of intent to the City of Andover. DRAFT letter reviewed. Reviewed project site and preliminary layout, preliminary project costs, funding and types of volunteers needed for construction. Will add this to the annual meeting agenda.
- Gambling requests:
 - Senior All Night Party, \$1500 donated last year. **Motion made by Meissner, 2nd by Eveland to approve up to \$1500 for this year with valid expense explanation. Passed with one opposition.**
 - Scholarship from AHYHA. \$3000 donated last year. **Motion made by Eveland, 2nd by Denny to contribute \$2000 in scholarship, \$500 to two hockey players, \$500 to two non-hockey persons. Passed unanimously.**
 - Andover Nordic Skiing, \$4,921. **Motion made by Meissner, 2nd by Denny to deny request from Nordic Ski Club. Passed unanimously.**
 - Andover Band Boosters Organization, \$1825.92. **Motion made by Meissner, 2nd by Denny to deny request from Band Boosters Organization. Passed unanimously.**
 - Andover Area Lacrosse, \$1800. **Motion made by Meissner, 2nd by Denny to deny request from Andover Area Lacrosse. Passed unanimously.**

Equipment Director: *Jason Patton*

- Nothing to report.

Registration Director: *Nyssa Nypan*

- Not present

Volunteer Director: *Kim Kraabel*

- Nothing to report

Fundraising: *Tony Howard*

- Nothing to report.

Mite Administration: *Laura Lazan*

- Nothing to report.

Operations:

Vice President: *Mark Madden*

- Not present.

Girls Director: *Amy Vreeland*

- Not present.

Traveling Director: *Ron Meissner*

- Nothing to report.

Tryout Director: *Dan Haskins*

- Not present.

Tournament Director: *Jason Eveland*

- U12A Districts: EMT scheduled. Still need volunteers. Four hours of volunteer time equals one tournament pass.

Player Development: *Craig Gunderson*

- Nothing to report.

Coach Development: *Adam Denny*

- Coaches' Evaluation forms: NEW—draft reviewed. Denny will add additional items to include questions about (1) tournaments (more or less out of town tournaments), (2) Shaun Goodsell/Mental Edge, (3) Team managers, and (4) Player improvement (yes or no)
- Setting curriculum for coaches to establish consistency in skill development.
- Mental Edge: Denny suggests we continue relationship and keep program next year.

Ice Director: *Tami Peterson*

- Nothing to report.

Mite Operation Director: *Don Berthiaume*

- Spring 3 on 3 is set up and posted.

Other Topics of Discussion:

1. Annual Meeting
 - Notification:
 - i. Newspaper—at least 10 days prior to meeting
 - ii. Post cards one week prior to meeting
 - iii. Email blast
 - Agenda
 - i. By law changes (i.e. 9.1—grade eligibility)
 - ii. Outdoor rinks
 - iii. Nominations
 - iv. Committee signup sheets
 - v. Additional board positions. Two new, voting positions added to board: Mite/Junior Huskies Operations Director and Fundraising Director, both two-year terms.
2. Border Battle: Andover officially wins the 2008-09 Border Battle, 23-13.

Adjournment: MOTION TO ADJOURN WAS MADE BY MEISSNER, SECONDED BY EVELAND AND PASSED AT 9:27 p.m.

Next Meeting: 7:00 p.m., Sunday, March 15, 2009 at the Andover Community Center.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Mar-09

AHYHA Monthly Board Meeting on :

15-Feb-09

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming/Quickbooks	Payroll, PR taxes & Fees		\$ 12,000.00			
Pulltabs Plus	Pulltabs		\$ 6,000.00			
Triple Crown Gaming	Pulltabs		\$ 3,500.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 15,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,500.00			
Anoka County Shopper	Advertising- Tanners/Meat Raffles		\$50.00			
?(at Tanner's)	Sandwich Borard Advertising		\$200.00			
Jill Hadtrath-Aadland	Office Supplies		\$150.00			
Patti Howard	Office Supplies		\$150.00			
General Casualty	WC audit - add'l prem due		\$500.00			
Total Allowable Expenses:			\$ 44,550.00	\$ 1,750.00		
Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 1,500.00			
Mahoney Ulbrich	990T Prep 2008		\$ 1,000.00			
ACC	AHYHA Ice Time			\$ 18,866.00		
S.K.A.T.E. vendor	Skate banquet Fees			\$ 3,500.00		
ACIC	Meat Raffles		\$ 600.00			
ABLC	Meat Raffles - Only if request made		\$ 2,845.00			
Total Lawful Purpose Expenditures:			\$ 5,945.00	\$ 22,366.00		

Submitted by:

Jill Hadtrath-Aadland, Gambling Mgr

Date:

Recording Secretary:

Presented at AHYHA Monthly Board Meeting on :

15-Feb-09

Actual Gambling Operations

For the Month of: **Jan-09**

Gross Receipts	218,165.00
Less: Prizes Paid	<u>(185,343.00)</u>
Net Receipts	<u><u>\$ 32,822.00</u></u>

Physical Inventory	Janv Month End	\$ 763.80
	Bingo Paper	<u>\$ 32.62</u>
		<u><u>\$ 796.42</u></u>

	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 46,622.36
Total Allowable & Lawful Purpose Expense	(50,951.67)
Approved for this month on 12-21-08	<u><u>\$ (4,329.31)</u></u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.