



# Shakopee Soccer Refund Request Form

SSA Refund Instructions: Print this form and fill out the requested information.

Requests for refunds must be made using this form and can be mailed to:

**Shakopee Soccer Association**

1160 Vierling Drive #124

Shakopee MN 55379

Or emailed to [registrar@shakopeesoccer.com](mailto:registrar@shakopeesoccer.com)

## Refund Policy for Rec Soccer:

Refunds may be given under the following circumstances ONLY:

- If SSA cannot place a player on a team within SSA (100% refund).
- To request a refund, Parents of player must complete and submit a Refund Request Form postmarked no later than the last day prior to the start of the Rec program. If a refund is approved, the player or players parents who completed the form will be refunded the amount paid less a \$20 processing fee. Any late fees and or uniform fees will not be refunded.
- **No refunds will be issued after the Rec Program starts.**

No refund is made to a player transferring to another soccer club, unless they cannot be placed on a club team of equal age level. If transferring from the recreational program to the travel program, notify the Registrar of this change prior to the first day of the start of the Recreational Program, all but \$15.00 will be applied to your travel program registration.

## Refund Policy for Travel:

Refunds may be given under the following circumstances ONLY:

- If SSA cannot place a player on a team within SSA (100% refund).
- To request a refund, Parents of player must complete and submit a Refund Request Form postmarked no later than March 1<sup>st</sup>. If a refund is approved, the player or players parents who completed the form will be refunded the amount paid less a \$50 processing fee. Any late fees and or uniform fees will not be refunded.
- **No refunds will be issued after March 1<sup>st</sup> for summer competitive travel season.**
- **No refunds will be issued after August 15<sup>th</sup> for fall competitive travel season.**

No refund is made to a player transferring to another soccer club, unless they cannot be placed on a SSA club team of appropriate age. If transferring from the travel program to the recreational program, notify the Registrar of this change prior to the first day of the start of the Recreational Program, all but \$25.00 will be applied to your recreational program registration. Note: *MYSAs rules state that once your child is registered with a soccer club, they are bound to that club for that season. If your child wishes to change clubs, or even try out for another club, a release form must be obtained. Call (952) 953-7246 and leave a message requesting further information, or email [registrar@shakopeesoccer.com](mailto:registrar@shakopeesoccer.com).*

Name of Player: \_\_\_\_\_

Reason for Refund: \_\_\_\_\_

I wish to transfer to: Travel  Recreational  (Check one if applicable)

Make Check Payable to: \_\_\_\_\_

Street \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Office use only

Director's Name: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Treasurer: Check # \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_