

**ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION**  
*BOARD MEETING MINUTES*

Sunday, December 21, 2008 @ 7:00 PM  
Andover Community Center

**As recorded by AHYHA Secretary Penny Portner**

**Members in Attendance:** Tony Howard, Mark Madden, Don Berthiaume, Ron Meissner, Tami Peterson, Craig Gunderson, Laura Lazan, Kim Kraabel, Jason Patton, Penny Portner, Mike Clough

**Members not Present:** Jason Eveland, Dan Haskins, Adam Denny, Amy Vreeland, Nyssa Nypan, Jill Hadrath-Aadland

**Guests:** none

**Call to Order:** Tony Howard called the board meeting to order at 7:15 p.m.

Tony Howard asked that we approve the November meeting minutes (with the change in wording: “policy” to “by-law”). **A MOTION WAS MADE BY MEISSNER TO ACCEPT THE MEETING MINUTES WITH CHANGES, SECONDED BY PATTON, AND PASSED UNANIMOUSLY.**

**Treasurer’s Report**

Mike Clough presented treasurer’s report for both October and November.

**A MOTION TO ACCEPT THE TREASURER’S REPORT WAS MADE BY MEISSNER, SECONDED BY MADDEN AND PASSED UNANIMOUSLY.**

A copy of the treasurer’s report can be obtained by written request submitted to the Treasurer or Board Secretary.

**Gambling Manager’s Report**

Jill Hadrath-Aadland not present. Tony presented the monthly gambling report.

State and Federal taxes need to be paid; approval needed from board.

**VIA EMAIL AHYHA BOARD APPROVED THE PAYMENTS OF FEDERAL AND STATE INCOME TAXES DUE WITH THE FILING OF 4-30-08 INCOME TAX RETURNS AT THE END OF NOVEMBER. VOTE WAS APPROVED BY MAJORITY RESPONSE TO EMAIL WITH ALL POSITIVE VOTES.**

November Gross Receipts were \$217,247. Prizes paid were \$181,080 giving Net receipts of \$36,167 before taxes & expenses. Checks written for the month totaled \$26,795.68 for which the Board had previously approved up to \$32,281.42 allowable expenses & lawful purpose expenditures at the October 19, 2008 Board Meeting.

Expenses for January 2009 were also submitted: Allowable expenses were projected to be no more than \$47,844 & Lawful Purpose Expenses requested were \$4,985. Note: Ice bill payment of \$15,000 to the Super Rink needs to be added to expenses and clarification needs to be made on ABLC request for funds (\$1,885). Total on updated report will be \$26,022.69.

**A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WITH THE ICE BILL AND CLARIFICATION ADDED WAS MADE BY GUNDERSON, SECONDED BY MEISSNER AND PASSED UNANIMOUSLY.**

**\*\*\*An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

## **COMMITTEE REPORTS:**

### **Administration:**

**President:** *Tony Howard*

- Nothing to report.

**Equipment Director:** *Jason Patton*

- Nothing to report.

**Registration Director:** *Nyssa Nypan*

- Not present.

**Volunteer Director:** *Kim Kraabel*

- Nothing to report.

**Fundraising:** *Tony Howard*

- Nothing to report.

**Mite Administration:** *Laura Lazan*

- Got an announcement in *Andover Today* regarding Junior Huskies Program.

### **Operations:**

**Vice President:** *Mark Madden*

- Nothing to report.

**Girls Director:** *Amy Vreeland*

- Not present.

**Traveling Director:** *Ron Meissner*

- Nothing to report.

**Tryout Director:** *Dan Haskins*

- Not present so no tryout discussion.

**Tournament Director:** *Jason Eveland*

- Not present.

**Player Development:** *Craig Gunderson*

- Nothing to report.

**Coach Development:** *Adam Denny*

- Not present.

**Ice Director:** *Tami Peterson*

- Nothing to report.

**Mite Operation Director:** *Don Berthiaume*

- Nothing to report

**Other Topics of Discussion:**

1. **Outside Rink possibility:** Sunshine, Field #7. 2 sheets with open skate area. Tony to put together a proposal. Hope to find used boards to keep costs down.
2. **Junior Huskies Program:** Starts January 11. Post on Home Page. Want at least 50 skaters. Madden might have someone that is interested in running and managing the program. Get H.S. players to help out again.
3. **Bantam A's/Sponsorship for VFW tournament:** Request made and Howard and Clough to discuss.
4. **Annual Meeting:** To be in March instead of April this year. Will discuss at next meeting so we can start planning it. Need to get applications out there for open positions!

**Adjournment: MOTION TO ADJOURN WAS MADE BY MEISSNER, SECONDED BY MADDEN AND PASSED AT 8:15 p.m.**

**Next Meeting: 7:00 p.m., Sunday, January 18, 2009 at the Andover Community Center.**

**AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT**

For the Month of:

**Jan-09**

AHYHA Monthly Board Meeting on :

**21-Dec-08**

<b>Pre-Approval: Allowable Expenses</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming/Quickbooks	Payroll, PR taxes & Fees		\$ 12,000.00			
Pulltabs Plus	Pulltabs		\$ 7,000.00			
Triple Crown Gaming	Pulltabs		\$ 4,000.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 15,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,500.00			
Anoka County Shopper	Advertising- Tanners/Meat Raffles		\$50.00			
?(at Tanner's)	Sandwich Borard Advertising		\$200.00			
Jill Hadtrath-Aadland	Office Supplies		\$150.00			
Patti Howard	Office Supplies		\$150.00			
General Casualty	Workers' Comp Ins			\$ 544.00		
<b>Total Allowable Expenses:</b>			<b>\$ 45,550.00</b>	<b>\$ 2,294.00</b>		
<b>Pre-Approved Expenses-Immediate December Payment</b>						
Mental Edge/3 P Group	AHYHA-Team Building Meetings			\$ 2,666.67		
<b>Total Allowable Expenses for payment in November 2008</b>				<b>\$ 2,666.67</b>		
<b>Pre-Approval: Lawful Purpose Expenditures</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 2,500.00			
Mahoney Ulbrich	Audit			\$ 6,037.69		
ACC or NSC	AHYHA Ice Time		\$ 15,000.00			
ACIC	Meat Raffles		\$ 600.00			
ABLC	Meat Raffles - Only if request made		\$ 1,885.00			
<b>Total Lawful Purpose Expenditures:</b>			<b>\$ 19,985.00</b>	<b>\$ 6,037.69</b>		

Submitted by:

\_\_\_\_\_   
 Jill Hadtrath-Aadland, Gambling Mgr

Date:

Recording Secretary:

\_\_\_\_\_

**Presented at AHYHA Monthly Board Meeting on :**

21-Dec-08

**Actual Gambling Operations**

For the Month of: Nov-08

Gross Receipts	217,247.00
Less: Prizes Paid	<u>(181,080.00)</u>
Net Receipts	<u><u>\$ 36,167.00</u></u>

Physical Inventory	Nov Month End	\$ 624.34
	Bingo Paper	<u>\$ 24.53</u>
		<u><u>\$ 648.87</u></u>

	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 32,281.42
Total Allowable & Lawful Purpose Expense	(42,070.00)
Approved for this month on 9-21-08	<u><u>\$ (9,788.58)</u></u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.