

ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION
BOARD MEETING MINUTES

Monday, June 16, 2008 @ 8:15 PM
Andover Community Center
Operations and Administration met separately from 7 – 8:15 p.m.

As recorded by AHYHA Secretary Penny Portner

Members in Attendance: Adam Denny, Tony Howard, Jason Eveland, Mike Clough, Ron Meissner, Nyssa Nypan, Don Berthiaume, Craig Gunderson, Ron Meissner, Kim Kraabel, Tami Peterson, Penny Portner, Jason Patton (late), Jill Hadtrath-Aadland (late)

Members not Present: Dan Haskins, Mark Madden, Debbie Danielson, Amy Vreeland

Guests: Andy Marren (Operations Meeting)

Call to Order: Tony Howard called the full board meeting to order at 8:15 p.m.

Tony Howard asked that we approve the May meeting minutes. **A MOTION WAS MADE BY MEISSNER TO, ACCEPT THE MEETING MINUTES, SECONDED BY KRAABEL, AND PASSED UNANIMOUSLY.**

Treasurer's report: Mike Clough presented the Treasurer's report. A copy of the treasurer's report can be obtained by written request submitted to the Treasurer or Board Secretary.

A MOTION TO ACCEPT THE TREASURER'S REPORT WAS MADE BY NYPAN, SECONDED BY BERTHIAUME AND PASSED UNANIMOUSLY.

Gambling Manager's report: Jill Hadtrath-Aadland presented the monthly gambling report.

May's Gross Receipts were \$197,580. Prizes paid were \$165,903 giving Net receipts of \$31,677 before taxes & expenses. Checks written for the month totaled \$31,897.18 for which the Board had previous approved up to \$47,925.00 allowable expenses & lawful purpose expenditures at the May 18, 2008 Board Meeting.

Expenses for July 2008 were also submitted: Allowable expenses were projected to be no more than \$45,825.00 & Lawful Purpose Expenses requested were \$3,700.

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY MEISSNER, SECONDED BY KRAABEL AND PASSED UNANIMOUSLY.

*****An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

COMMITTEE REPORTS:

Administration Meeting Overview:

President: *Tony Howard*

- Fees:
 - Travelling Fee = \$90
 - Registration Fee = \$175 with a \$30 USA Hockey registration fee which players must do on their own. The online registration walks them through this process.
- Website meeting with webmaster to clarify needs.
- Policies and Procedures. Motion made by Meissner to approve updated policies and procedures document, Seconded by Patton and passed unanimously by full board.

Equipment Director: *Jason Patton*

- Nothing to report

Registration Director: *Nyssa Nypan*

- Registration for Summer Junior Huskies and Fall Development to be set up online by July 1.
- No registration packets will be mailed this year, just a postcard. Registration packets will be available at the ice arena and on-line. Online registrations will begin soon with in-person registrations on August 4 and 14 from 6 to 9 p.m. In Gym #1 at ACC. One date for late registration will be held September 16 from 6 to 8 p.m. in Meeting Rooms A & B at ACC.
- Need to advertise in other places i.e. Andover Today and possible public TV (Ch 16).

Volunteer Director: *Kim Kraabel*

- Hours required per family now 6 hours. Register for “duties” online. Volunteer check to be \$250 for 2008-09 season.

Fundraising: *Tony Howard*

- Nothing to report

Mite Administration: *Debbie Danielson*

- Not present

Operations Meeting Overview:

Vice President: *Mark Madden*

- Not present (Meeting run by Adam Denny—meeting called to order at 7:10 p.m.)

Girls Director: *Amy Vreeland*

- Not present

Traveling Director: *Ron Meissner*

- Interviews for coaches to take place July 8-10.
- Junior Huskies Summer program to be 8 sessions beginning July 20. Need volunteers for this. Boys H.S. coach to assign 4 players for each session. Will talk with Girls’ coach to get their help as well.

Tryout Director: *Dan Haskins*

- Not present

Tournament Director: *Jason Eveland*

- Information for Andover hosted tournaments to be submitted to Let’s Play Hockey for July, August and September issues.

Player Development: *Craig Gunderson*

- Fall Development:
 - Postcards to go out announcing program. Registration online only.
 - 25-30 skaters per session.
 - Guest Coach

Coach Development: *Adam Denny*

- Goalie Proposal: Andy Marren was present to discuss. Decision by full board: will decide on a percentage off of ice bills for goalies. Jason Patton to investigate percentage off on equipment (at exclusive dealer). They will continue to participate in Fall Development free of charge. Denny to talk with Goalie Club members to obtain hard facts and to better understand their true needs to include equipment and training. An "Equipment Exchange Day" was discussed and Marren supported the idea and offered the help of the Goalie Club. This exchange day would most likely occur on the live registration days. Final decision on discounts and plans to be made at July board meeting.

Ice Director: *Tami Peterson*

- No updates

Mite Operation Director: *Don Berthiaume*

- No updates

Other Topics of Discussion:

- Request for Funds
 - Community Center requested \$800 for equipment for Tots Program. (Note: part of this request will be paid from the refund for unsold pull tabs that were just received in the amount of \$583.85.) **Motion to approve made by Denny, seconded by Nypan and passed unanimously.**
 - Boys High School requested \$7,686 for various equipment. **Motion made by Denny to approve \$3000 to be given to the boys high school hockey program when funds are available, seconded by Clough and passed unanimously.** (Funds will come from charitable gambling proceeds.)
 - Girls High School requested \$1,975 for bags. **Motion made by Clough to approve \$900 be given to the girls high school hockey program for use towards purchase of stick bag and individual bags (when funds are available), seconded by Patton and passed (with one opposed).** (Funds will come from charitable gambling proceeds.)
- New Drop/Mail Box and more trophy cases to be added to arena. Estimated total for this addition is around \$4,500. **Motion made by Nypan to approve funds for this project, seconded by Meissner and passed unanimously.**
- Volunteers needed to help clean up at Tanners Sunday morning (June 21).
- Discussed possibility of providing stipends to selected board members. Will discuss further at next board meeting after legalities are researched.
- Laura Klockers Fund. **Motion made by Nypan to put \$500 from AHYHA in the Laura Klockers Fund, seconded by Gunderson, passed unanimously.**

Adjournment: MOTION TO ADJOURN WAS MADE BY NYPAN, SECONDED BY MEISSNER AND PASSED AT 10:03 p.m.

Next Meeting: 7:00 p.m., MONDAY, July 21, 2008 at the Andover Community Center, Rooms A & B (Operations and Administration will meet separately for 60-90 minutes and then join for a combined board meeting for another 60-90 minutes.)

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Jul-08

AHYHA Monthly Board Meeting on :

16-Jun-08

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming/Quickbooks	Payroll, PR taxes & Fees		\$ 12,000.00			
Pulltabs Plus	Pulltabs		\$ 6,000.00			
Triple Crown Gaming	Pulltabs		\$ 4,000.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 15,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,000.00			
Anoka County Shopper	Advertising- Tanners/Meat Raffles		\$175.00			
Jill Hadtrath-Aadland	Office Supplies		\$150.00			
Patti Howard	Office Supplies		\$250.00			
Total Allowable Expenses:			\$ 44,075.00	\$ 1,750.00		
Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 2,500.00			
Andover Lacrosse Club Bd	Meat Raffles		\$ 600.00			
ACIC	Meat Raffles		\$ 600.00			
Total Lawful Purpose Expenditures:			\$ 3,700.00	\$ -		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date: _____

Recording Secretary: _____

Presented at AHYHA Monthly Board Meeting on :

16-Jun-08

Actual Gambling Operations

For the Month of: **May-08**

Gross Receipts	197,580.00
Less: Prizes Paid	<u>(165,903.00)</u>
Net Receipts	<u><u>\$ 31,677.00</u></u>

Physical Inventory	May Month End	\$ -
	Bingo Paper	<u>\$ 22.86</u>
		<u><u>\$ 22.86</u></u>

	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 31,897.18
Total Allowable & Lawful Purpose Expense	(47,925.00)
Approved for this month on 4-27-08	<u><u>\$ (16,027.82)</u></u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.