

ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION
BOARD MEETING MINUTES

Sunday, April 27, 2008 @ 8 PM
Andover Community Center

As recorded by AHYHA Secretary Penny Portner

Members in Attendance: Tony Howard, Mark Madden, Debbie Danielson, Jason Eveland, Mike Clough, Jill Hadtrath-Aadland, Ron Meissner, Adam Denny, Nyssa Nypan, Amy Vreeland, Don Berthiaume, Jason Patton, Dan Haskins, Ron Meissner, Kim Kraabel, Penny Portner

Members not Present: Tami Peterson

Guests: None

Call to Order: Tony Howard called the meeting to order at 8:03 p.m.

Gambling Manager's report: Jill Hadtrath-Aadland presented the monthly gambling report.

March's Gross Receipts were \$214,049.00. Prizes paid were \$180,435.00 giving Net receipts of \$33,614.00 before taxes & expenses. Checks written for the month were \$46,636.92 for which the Board had previously approved up to \$61,873.33 allowable expenses & lawful purpose expenditures at the Feb 17, 2008 Board Meeting.

Jill, via manager's report, also submitted Expenses for May 2008; Allowable expenses were projected to be no more than \$44,225.00 & Lawful Purpose Expenses requested were \$3,700. Additional Lawful Purpose Expenses for April in the amount of \$48,676.78 were also requested for approval, these checks needing to be written out before the end of April 2008; this included a \$5,000.00 Loan repayment approved by the Gambling Control Board (GCB). The loan was originally made by the General Fund to the AHYHA Charitable Gambling Account for start-up costs in Oct 2005. The Board also approved AHYHA Charitable Gambling to pay ACC for AHYHA Ice hours to be paid in April.

A MOTION TO APPROVE PAYMENT OF GAMBLING EXPENDITURES AND TO ACCEPT THE GAMBLING REPORT WAS MADE BY BERTHIAUME, SECONDED BY DENNY AND PASSED.

*****An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

Treasurer's report: Mike Clough presented the Treasurer's report. A copy can be obtained by written request submitted to the Treasurer or Board Secretary.

A MOTION TO ACCEPT THE TREASURER'S REPORT WAS MADE BY MEISSNER, SECONDED BY KRAABEL AND PASSED.

COMMITTEE REPORTS:

Administration:

President: *Tony Howard*

- Discussed best date to begin tryouts. All agreed Saturday, September 27 would be best.

Equipment Director: *Jason Patton*

- Nothing to report

Registration Director: *Nyssa Nypan*

- Registration dates for the 2008-09 season will be as follows:
 - **Online** registration will be open August 1 - 31. Start date of online registration could begin earlier, depending on the set up of the website.
 - **In person** registration dates will be Tuesday, August 5 and Thursday, August 14.
 - **Late** registration will be Thursday, September 11.

Note: New this year: All players must register themselves with USA Hockey (online) before registering for AHYHA hockey. (Coaches will continue to get their USA Hockey registration paid for by their team.)

Volunteer Director: *Kim Kraabel*

- Nothing to report

Fundraising: *Tony Howard*

- Nothing to report

Mite Administration: *Debbie Danielson*

- Nothing to report

Operations:

Vice President: *Mark Madden*

- Policies and Procedures
 - Board members must print and review and submit final edits in the next 2-3 weeks.
 - Protocol needed for "Offenses" of Code of Conduct." Disciplinary Committee to be added to policies. Form will be created and used to notify offender of his violation. Completed form will be submitted to VP. VP to review and assign to appropriate board members (creating the appropriate committee). These members will meet with the offender to review and appropriate action will be taken.
- Estimated numbers for 2008-09 hockey season.
 - *Junior Gold = 29 (some will be lost to high school)*
 - *Bantam = 60*
 - *PeeWee = 75*
 - *Squirts = 61*
 - *Mites = 108*
 - *U8 = 13*
 - *U10 = 18*
 - *U12 = 28*
 - *U14 = 10 (need goalie)*
 - *Junior Huskies = N/A*

Girls Director: *Amy Vreeland*

- Setting up “Bring a Friend” skate to recruit more girls.
- Will have meeting for U12s and U14s to help clarify numbers of players planning on playing at these levels.
- Verified that if player played up a level, they must stay at that level versus moving back down (regardless if they are still age eligible to move down).

Traveling Director: *Ron Meissner*

- Ads for open coaching positions will be placed in Let’s Play Hockey and on AHYHA website.
- Coaches will run Fall Development so want to hire/select them as soon as possible.
- Coach Selections Committee includes: Traveling Director, Coach Development Director, Vice President, Girls Director, and 3 non-board members. All were in favor of hiring coaches ASAP so they can have a say in the tournament selection for their team. Coach Development Director to work out tournament preferences in the cases that a coach cannot be selected earlier enough and will work with Tournament Director to register for those preferred.
- Policy revisions regarding coach selection process need to be submitted within 2-3 weeks. The Coach Development Director will submit verbiage regarding “selecting coaches (parent versus nonparent) before tryouts.”

Tryout Director: *Dan Haskins*

- Confirmed start date of tryouts (Sept. 27).

Tournament Director: *Jason Eveland*

- Andover hosted tournament dates (to be confirmed): December 12-14 (Girls); January 30 – February 1 (Squirt B2 and might add Bantam As); February 27-March 1 (Squirt, PeeWee and Bantam Cs).
- Noted that registration for Thanksgiving tournaments is in July!
- Clarified balance in team checkbook does not include home (Andover) tournaments.

Player Development: *Craig Gunderson*

- Fall Development: registration all on line this year.

Coach Development: *Adam Denny*

- Would like to get coaches’ evaluations so he can review with returning coaches and provide constructive feedback.

Ice Director: *Tami Peterson*

- Not present

Mite Operation Director: *Don Berthiaume*

- Confirmed that the Junior Huskies program falls under Mite Operations. Wants to get the high school to commit to helping out (player volunteers).

Open Discussion:

- Forms for background checks completed by all board members. Registration Director to submit.
- Goalie Parents having a meeting on Tuesday, April 29 regarding budget for goalies. Meissner and Gunderson to attend.
- Andover to host camp mid to late October. \$60/coach. Coach receives either a workshop sticker or their Level 3.
- Ice rates will be \$5 more per hour than the past year.
- Junior Huskies: 8-9 sessions before late registration date (Sept. 11). This way they can still register for the 2008-09 season if they want.

- There really is a need and desire to build a U14 program/team. Numbers of returning players will be confirmed and numbers and interest from other associations will also be investigated. A goaltender is definitely needed for this team.

Adjournment: MOTION TO ADJOURN WAS MADE BY HASKINS, SECONDED BY NYPANN AND PASSED AT 9:29 p.m.

Next Meeting: 7:00 p.m., May 18, 2008 at the Andover Community Center, Room B

Note: We will start the “segregated” meetings in June. Operations and Administration will meet separately for 60-90 minutes and then join for a combined board meeting for another 60-90 minutes.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

May-08

AHYHA Monthly Board Meeting on :

27-Apr-08

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming/Quickbooks	Payroll, PR taxes & Fees		\$ 10,000.00			
Pulltabs Plus	Pulltabs		\$ 6,000.00			
Triple Crown Gaming	Pulltabs		\$ 4,000.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 15,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,500.00			
Anoka County Shopper	Advertising- Tanners/Meat Raffles		\$175.00			
Jill Hadtrath-Aadland	Office Supplies		\$150.00			
Patti Howard	Office Supplies		\$150.00			
Total Allowable Expenses:			\$ 42,475.00	\$ 1,750.00		
Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 2,500.00			
Andover Lacrosse Club Bd	Meat Raffles		\$ 600.00			
ACIC	Meat Raffles		\$ 600.00			
Total Lawful Purpose Expenditures:			\$ 3,700.00	\$ -		
Pre-Approval: Allowable or Lawful Purpose Expenditures to pay in April						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
ACC	AHYHA -ice hours			\$ 39,284.78		
ACC	AHYHA -ice hours			\$ 3,592.00		
Berkley Risk	WC annual audit results		\$ 800.00			
AHYHA	LOAN REPAYMENT-GCB approved-			\$ 5,000.00		
Total Lawful Purpose Expenditures:			\$ 800.00	\$ 47,876.78		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date:

Recording Secretary: _____

Presented at AHYHA Monthly Board Meeting on :

27-Apr-08

Actual Gambling Operations

For the Month of: Mar-08

Gross Receipts	214,049.00
Less: Prizes Paid	<u>(180,435.00)</u>
Net Receipts	<u><u>\$ 33,614.00</u></u>

Physical Inventory	Mar Month End	\$ 655.40
	Bingo Paper	<u>\$ 19.92</u>
		<u><u>\$ 675.32</u></u>

	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 46,636.92
Total Allowable & Lawful Purpose Expense	(61,873.33)
Approved for this month on 2-17/08	<u><u>\$ (15,236.41)</u></u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.