

ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION  
MEETING MINUTES  
ANDOVER COMMUNITY CENTER MEETING ROOM  
Sunday March 16th, 2008 @ 7 PM  
As recorded by AHYHA President Tony Howard

**Members in attendance:** Tony Howard, Tim Koltes, Debbie Danielson, Jason Eveland, Mike Clough, Jill Merriam, Ron Meissner, Adam Denny, Nyssa Nypan

**Members not present:** Amy Vreeland, Tami Peterson, Don Berthiaume, John Butorac, Mark Madden, Dave Jaeger, Jill Hadrath-Aadland.

**Guests:** None

**Call to Order:** Tony Howard called the meeting to order at 7:13 pm.

Tony Howard asked that we approve the February meeting minutes. **A MOTION TO ACCEPT THE MEETING MINUTES WAS MADE, SECONDED, AND PASSED.**

**Gambling Manager's report:** Tony Howard presented the monthly gambling report. February's Gross Receipts were \$204,459.00, Prizes paid were \$175,104.00 giving Net receipts of \$29,355.00 before taxes & expenses. Checks written for the month were \$46,895.58 for which the Board had previously approved up to \$56,500.00 for allowable expenses & lawful purpose expenditures at the Jan 20, 2008 Board Meeting.

Jill, via manager's report, also submitted Expenses for April 2008; Allowable expenses were projected to be no more than \$29,070.00 & Lawful Purpose Expenses requested were \$4,450.00. Additional Lawful Purpose Expenses for March in the amount of \$26,563.33 were also requested for approval, these checks needing to be written out before the end of March 2008.

**A MOTION TO APPROVE THE FUNDS REQUESTED AND TO ACCEPT THE GAMBLING REPORT WAS MADE, SECONDED AND PASSED.**

**\*\*\*An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

**Treasurer's report:** Mike Clough presented the Treasurer's report— Copy can be obtained by written request from Mike or Board Secretary.

**A MOTION TO ACCEPT THE TREASURER'S REPORT WAS MADE, SECONDED AND PASSED.**

**Discussion Items:**

**Annual Meeting:**

- Notification for the annual meeting has been posted on the web and a mailer has gone out to the membership. There will also be a posting in the ABC newspapers the week of April 6<sup>th</sup> and an invitation to the membership the week of the 13<sup>th</sup>.
- A By-law change will be presented at the annual meeting to change the annual meeting to the month of March instead of April. The intent is to have the meeting closer to the end of the season to boost membership participation.
- Agenda for the annual meeting was discussed and Tony will finalize it and send it out via email for further review.
- Volunteer sheets will be posted at the annual meeting, membership is encouraged to sign up for these committees as some will need to meet and work on designated issues prior to registration.

**Vote for New Vice President:** With Tim Koltes leaving the AHYHA board after this year and before his term was up (per policy) a nomination from the existing AHYHA board to fill his position was taken.

**A VOTE WAS TAKEN TO ACCEPT MARK MADDEN'S NOMINATION TO THE AHYHA BOARD AS VICE PRESIDENT. MARK WAS UNANIMOUSLY VOTED ONTO THE AHYHA BOARD AS VICE PRESIDENT STARTING AFTER THE ANNUAL MEETING.**

**Committee Reports:**

**Administration:**

**President:** *Tony Howard:* Meeting with Puck Systems next week to talk about ways to improve our website, invited board members to attend. Things we will look at: On-line registration for all of our programs, on-line bill pay, volunteer on-line sign up and tracking

**Equipment Director:** *John Butorac* - absent

**Registration Director:** *Nyssa Nypan* –nothing to report

**Volunteer Director:** *Jill Merriam:* Jill reported that there are a number of families that have not completed their mandatory 5 volunteer hours and unfortunately we are going to have to cash their checks according to policy.

**Girls Director:** *Amy Vreeland-* absent

**Fundraising:** *Tony Howard* – Pizza sales were a big success this year and all proceeds are going to the S.K.A.T.E. program. The pizza sales raised approximately \$7000 for the S.K.A.T.E. program. The fundraising committee looks to hold this again next year. We are looking at doing this next season as a Team/S.K.A.T.E. fundraiser with half of the profits for S.K.A.T.E and the other half to the teams for expenses. A BIG “Thank You” goes out to Heggie’s Pizza and the S.K.A.T.E.Committee/volunteers who made this fundraiser work.

**Operations:**

**Vice President:** *Tim Koltjes* –nothing to report

**Traveling Director:**

**Tryout Director:** *Adam Denny* - none

**Tournament Director:** *Jason Eveland* – Jason reported that approximately \$15,000 was raised through our tournaments. He would like to thank all the members that helped out. He also asked for approval to give the C teams the profits from the chuck-o-puck for their team parties since they were the players there throughout the tournament running the program. **A MOTION TO APPROVE WAS MADE, SECONDED AND PASSED.**

**Player Development:** *Mark Madden* – absent

**Coach Development:** *David Jaeger-* absent

**Mite Administration:** *Ron Meissner* – nothing to report

**Ice Director:** *Tami Peterson* - absent

**Mite Operation Director:** *Don Berthiaume* - absent

**Adjournment: MOTION TO ADJOURN WAS MADE, SECONDED AND PASSED AT 9:38 pm**

**Next Meeting:** Annual meeting Sunday, April 20th, 2008 @ Oakview Middle School, to begin at 7:00 pm.

Special Monthly Board Meeting for new Board Sunday, April 27, 2008 @ ACC (Room TBA) at 7:00 pm.

**AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT**

For the Month of:

**Apr-08**

AHYHA Monthly Board Meeting on :

**16-Mar-08**

<b>Pre-Approval: Allowable Expenses</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming	Payroll, PR taxes & Fees		\$ 9,000.00			
Pulltabs Plus	Pulltabs		\$ 6,000.00			
Triple Crown Gaming	Pulltabs		\$ 4,000.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ -			
Fedor's Meats	Meat Raffle Prizes		\$ 2,500.00			
Anoka County Shopper	Advertising- Tanners/Meat Raffles		\$500.00			
Jill Hadtrath-Aadland	Office Supplies-Kareoki machine		\$300.00			
Patti Howard	Office Supplies		\$200.00			
MN Gaming	New computer set-up		\$ 300.00			
MN Gaming	compliance consulting		\$ 20.00			
Total Allowable Expenses:			\$ 27,320.00	\$ 1,750.00		
<b>Pre-Approval: Lawful Purpose Expenditures</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 2,500.00			
MURC	990T Preparation		\$ 750.00			
Andover Lacrosse Club Bd	Meat Raffles		\$ 600.00			
ACIC	Meat Raffles		\$ 600.00			
Total Lawful Purpose Expenditures:			\$ 4,450.00	\$ -		
<b>Pre-Approval: Lawful Purpose Expenditures to pay in March</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN Cod	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
AHYHA	SKATE Ceremony			\$ 3,000.00		
Schwann's-NSC	Ice hours			\$ 15,233.33		
CRYHA	Ice hours purchased at NSC			\$ 2,890.00		
AAIAA	Ice hours from Anoka			\$ 5,440.00		
Total Lawful Purpose Expenditures:			\$ -	\$ 26,563.33		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date:

Recording Secretary: \_\_\_\_\_

Presented at AHYHA Monthly Board Meeting on :

16-Mar-08

**Actual Gambling Operations**

For the Month of: Feb-08

Gross Receipts	204,459.00
Less: Prizes Paid	<u>(175,104.00)</u>
Net Receipts	<u>\$ 29,355.00</u>

Physical Inventory	Feb Month End	\$ 737.02
	Bingo Paper	<u>\$ 31.84</u>
		<u>\$ 768.86</u>

	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 46,895.58
Total Allowable & Lawful Purpose Expense	(56,500.00)
Approved for this month on 1/20/08	<u>\$ (9,604.42)</u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.

\*\*\*\*Unsold pulltabs for the year \$11,125 credit to be applied to our Feb tax return We will have a check coming from the State for \$583.85, our last refund check we gifted the ACBC. It must be gifted to an outside organization that services our community.