

ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION  
MEETING MINUTES  
ANDOVER COMMUNITY CENTER MEETING ROOM  
Sunday January 20, 2008 @ 7:00 PM  
As recorded by AHYHA Secretary: Debbie Danielson

**Members in attendance:** Tony Howard, Tim Koltes, Debbie Danielson, Jason Eveland, Mike Clough, Ron Meissner, Jill Merriam, Tami Peterson, Nyssa Nypan, Don Berthiaume, Amy Vreeland, Mark Madden, Adam Denny

**Members not present:** Jill Hadtrath-Aadland, John Butorac.

**Guests:**

**Call in Order:** Tony Howard called the meeting to order at 7:03 pm.

Tony Howard asked that we approve the December meeting minutes. **A MOTION TO ACCEPT THE MEETING MINUTES WAS MADE, SECONDED, AND PASSED.**

**Gambling Manager's report:** Patti Howard presented the monthly gambling report. Patti asked the board approve Monday night bar bingo and the game format at Tanners. **A MOTION TO APPROVE BAR BINGO & FORMAT WAS MADE, SECONDED AND PASSED.**

December's Gross Receipts were \$235,973.00, Prizes paid were \$197,305.00 giving us Net receipts of \$38,668.00 before taxes & expenses. Checks written for the month were \$28,991.60 for which the Board had previous approved up to \$51,650.00 for allowable expenses & lawful purpose expenditures at the Nov 18, 2007 Board Meeting.

Patti also submitted Expenses for February 2007; Allowable expenses were projected to be no more than \$50,400.00 & Lawful Expenses requested were \$6,100.00.

**A MOTION TO APPROVE THE FUNDS REQUESTED AND TO ACCEPT THE GAMBLING REPORT WAS MADE, SECONDED AND PASSED.**

**\*\*\*An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

**Treasurer's report:** Mike Clough – Copy can be obtained by written request from Mike or Board Secretary. **A MOTION TO ACCEPT THE TREASURER'S REPORT WAS MADE, SECONDED AND PASSED.**

**Open Forum:**

Tony is looking into paid positions for certain board positions such as: Ice Director, Treasure, Registration.

Board decided that \$3,000.00 would be given to AHS for scholarship money to be disbursed into 4- \$750.00 scholarships.

**Discussion Items:**

**Policies and Procedures manual-**Special meeting to go over and approve manual is set up for Feb. 10<sup>th</sup> 8:00 pm.

Open Board Seat- Feb. 10<sup>th</sup> will also discuss how we are able to advertise our open positions.

Coaches & Assoc. Questionnaire- Board needs to look over and update so coaches can evaluate kids.

Tryout Policy- New policy for closed door tryouts.

**Committee Reports:**

**Administration:**

**President:** Tony Howard- Tuesday January 22, City Council meeting regarding SuperRink.

**Equipment Director:** *John Butorac - absent*

**Registration Director:** *Nyssa Nypan – Looking for office space for new server.*

**Volunteer Director:** *Jill Merriam – Everything ready for squirt B2 tournament this coming weekend.*

**Girls Director:** *Amy Vreeland- nothing*

**Fundraising:** *Tony Howard – SKATE need donations.*

**Operations:**

**Vice President:** *Tim Koltas – Suggests that every level should have a spokes person.*

**Traveling Director:**

**Tryout Director:** *Adam Denny - none*

**Tournament Director:** *Jason Eveland \$11,000 in tournament money so far; would like to have a food drive for C tournament.*

**Player Development:** *Mark Madden – 10,000 shots coming back.*

**Coach Development:** *David Jaeger- Wants to train coach for goalies.*

**Mite Administration:** *Ron Meissner - nothing*

**Ice Director:** *Tami Peterson - nothing*

**Mite Operation Director:** *Don Berthiaume - nothing*

**Adjournment: 10:02 pm**

**Next Meeting:** Scheduled for Sunday, February 17, 2008 in the Meeting Room at ACC, to begin at 7:00 pm

**AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT**

**For the Month of:**

**Feb-08**

**AHYHA Monthly Board Meeting on :**

**20-Jan-08**

<b>Pre-Approval: Allowable Expenses</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent			\$ 1,750.00		
MN Gaming	Payroll, PR taxes & Fees		\$ 7,000.00			
Pulltabs Plus	Pulltabs		\$ 6,000.00			
Triple Crown Gaming	Pulltabs		\$ 4,000.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
Cash Bag	Bar Bingo		\$ 1,500.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 17,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,500.00			
Anoka County Shopper	Advertising- Tanners/Meat Raffles		\$500.00			
Jill Hadtrath-Aadland	Office Supplies-microphone		\$500.00			
Patti Howard	Office Supplies		\$200.00			
MURC	Audit & 990T Preparation		\$ -	\$ 5,400.00		
MN Gaming	Annual Support contract		\$ 550.00			
MN Gaming	Training Class & on-site Bar Bingo		\$ 500.00			
<b>Total Allowable Expenses:</b>			<b>\$ 43,250.00</b>	<b>\$ 7,150.00</b>		

<b>Pre-Approval: Lawful Purpose Expenditures</b>						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN CGB Code	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
City of Andover	Monthly Taxes & Contributions		\$ 2,500.00			
AHYHA	Charitable Contributions-MR		\$ 500.00			
AHS-Sr Night	shirts/Brunswick zone expenditure		\$ 1,500.00			
Andover Lacrosse Club Bd	Meat Raffles		\$ 800.00			
ACIC	Meat Raffles		\$ 800.00			
<b>Total Lawful Purpose Expenditures:</b>			<b>\$ 6,100.00</b>	<b>\$ -</b>		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date: \_\_\_\_\_

Recording Secretary: \_\_\_\_\_

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## AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

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Presented at AHYHA Monthly Board Meeting on :

20-Jan-08

### Actual Gambling Operations

For the Month of: Dec-07

Gross Receipts	235,973.00
Less: Prizes Paid	<u>(197,305.00)</u>
Net Receipts	<u>\$ 38,668.00</u>

Physical Inventory	Dec Month End	<u>\$ 755.73</u>
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	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 28,991.60
Total Allowable & Lawful Purpose Expense	(51,650.00)
Approved for this month on 11-18-07	<u>\$ (22,658.40)</u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.