

ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION
MEETING MINUTES
ANDOVER COMMUNITY CENTER MEETING ROOM
November 18, 2007 @ 7:00 PM
As recorded by AHYHA Secretary: Debbie Danielson

Members in attendance: Tony Howard, Tim Koltres, Debbie Danielson, Jason Eveland, David Jaeger, Mike Clough, Ron Meissner, Jill Merriam, Tami Peterson, Nyssa Nypan, Don Berthiaume

Members not present: Adam Denny, John Butorac, Jill Hadtrath-Aadland,

Guests: Amy Vreeland, Mark Madden, Marcia Wiczek, Cathy Mathers, Chris Dahl, Connie and Bill Jackson, Patty Grad, John Stong, Andy Marren, Rachel and Patrick Lauer, Patti Howard for Jill Hadtrath-Aadland.

Call in Order: Tony Howard called the meeting to order at 7:00 pm.

Tony Howard asked that we approve the meeting minutes.

A MOTION TO ACCEPT THE MEETING MINUTES WAS MADE, SECONDED, AND PASSED.

Gambling Manager's report: Jill Hadtrath-Aadland was absent and Patti Howard presented the monthly gambling report.

October's Gross Receipts were \$229,801.00; Prizes paid were \$194,212.00 giving us Net Receipts of \$35,589.00 before taxes & expenses. Checks written for the month were \$30,717.00 for which the Board had previously approved up to \$56,650.00 for allowable expenses & lawful purpose expenditures at the Sept 16, 2007 Board Meeting.

Jill also submitted Expenses for 2007; Allowable expenses were projected to be no more than \$45,150.00 & Lawful Expenses requested were \$6,500.00.

A MOTION TO APPROVE THE FUNDS REQUESTED AND TO ACCEPT THE GAMBLING REPORT WAS MADE, SECONDED AND PASSED.

It was also announced that operations at Andover Lanes were closed in October.

*****An Addendum with all the gambling report detail can be found as an attachment to this report. Anyone wishing to review Gambling records is asked to submit a formal written request to the AHYHA Board Secretary. An appointment will then be made for a review with the Secretary of the requested information.**

Treasurer's report: Mike Clough –
Tournament account \$30,976.00, Primary Checking \$30,576.39, Savings \$53,223.59 and Bantam A \$875.00. Totalling \$118,034.19. Income: \$58,100. This is from registration fees. Expenses: Equipment \$6,825.70, Ice Rental fees \$10,170, Development Fees (instructors) \$3,880, and Candy expenses \$17,480. First 2007-08 Ice Bills went out on 11/16/2007. The association is billing \$52,625 to all traveling teams. Additionally, ice bills were paid to The National Sports Center, Anoka Arena totaling \$14,800

Mike also reported that the external audit was in the process and that he had met with the auditors to review association procedures. Some additional assistance for check handling & deposits needs to be instituted. Volunteers should be approached for anyone with bookkeeping experience.

A MOTION TO ACCEPT THE TREASURER'S REPORT WAS MADE, SECONDED AND PASSED.

Open Forum:

Parents of AHYHA Goalies presented a request to the Board to have their group be recognized as a committee (Goalie Development Committee). A discussion regarding their concerns, ideas & suggestions was presented; input from this group regarding the reality of having a player that is a goalie- costs, development, playing time, goalie specific coaches, skills development as part of all practices, etc. They also made a request for a special area on web page for their group. Board is willing to look at what other associations do and what direction AHYHA should take to encourage more goalies into development programs.

Parents of Skater that was moved addressed the Board on their disappointment in the handling of the entire situation and they requested that the Board re-evaluate the procedure to the handling of such situations in the future.

Discussion Items:

All Mites and Jr. Gold have pictures on November 29th at 6:30, anyone available to help please do so.

Amy Vreeland interested in Girls Director position and Mark Madden interested in Player Development position.

A MOTION TO APPROVE THE APPOINTMENTS OF THESE TWO MEMBERS TO THE RESPECTIVE BOARD POSITIONS WAS MADE, SECONDED & PASSED.

The Charitable Gambling Proceeds Committee received 2 requests for donations. At this time no funds had been earmarked for distribution so the requests were turned down; one request was for items already requested and denied.

Tony Howard has been approached by Pete Carlson, NSC manager, regarding partnership in their rink program. One of their existing partners is going to be making a decision in the near future and they would like AHYHA to consider joining the partnership should this current partner leave. Tony would like the Board to consider this option and approve his presenting this option to the Andover City Council for assistance in funding the retainer required. The retainer is refundable in the future should the City of Andover approve the addition of a second sheet of ice to ACC. Discussion regarding other associations involved and their feedback was very positive. Ice Director, Tami Peterson, thought that this was a very viable suggestion, as she has already purchased many hours of ice at NSC this season and the partnership would insure more favorable ice times.

A MOTION TO PRESENT THE NSC RINK PARTNERSHIP PROGRAM FOR CONSIDERATION TO ANDOVER CITY COUNCIL WAS MADE, SECONDED & PASSED.

Committee Reports:

Administration:

President: *Tony Howard*

Equipment Director: - Tony Howard-Pennies needed to be sent out to professional cleaners after tryouts; mold had begun to grow because they were not properly dried & washed before they were stored in Equipment Room.

Registration Director: *Nyssa Nypan* – Jr. Gold registration is complete, good turn-out.

Volunteer Director: *Jill Merriam* - Make sure we inform mite parents about volunteer hours. Internal Gambling audit to be completed next Sunday; Jill is looking for a different Board Member once a quarter to participate in the audit so eventually all Board Members get a working knowledge of AHYHA Gambling Operations. Jill is looking for someone to start to take over this committee for next year. External Auditors find our internal audit procedures to be thorough, they have only one other client that has as detailed an auditing procedure.

Girls Director: (Amy Vreeland just appointed) *Tony Howard*– (from D10 Presidents Meeting) District fines association \$400.00 for cancelation of U14 games due to the loss of our team.

Fundraising: *Tony Howard* – Pictures for Mites, C Traveling & Jr. Gold Teams Nov 27th.

Operations:

Vice President: *Tim Koltos* – Thank you to John Stong for helping scheduling referee an ice times. Disappointed at how the U14s got split up. Would like to Annual Meeting moved up a month earlier (would affect 2009 meeting as it would have to be voted on at 2008 meeting)

Traveling Director: (position open) - nothing reported

Tryout Director: *Adam Denny* – *absent*-nothing reported

Tournament Director: *Jason Eveland* – 4 tournaments coming up, committee has done a great job of pulling it all together and AHYHA should see some good proceeds if all works out.

Player Development: (Mark Madden just appointed) - nothing reported

Coach Development: *David Jaeger*-Upgraded web site with goalie coaches training – Ron M praised the Level 3 Goalie Coach recertification Class (4 hr Session).

Mite Administration: *Ron Meissner*-Looking to schedule Mites between periods of Boys & Girls HS games.

Ice Director: *Tami Peterson* – Currently looking for additional ice time; also looking for someone to volunteer hrs that can assist in helping with ice times. Tami asks for some patience by all coaches & managers when working with her on ice scheduling issues, she knows how frustrating it is but she is trying very hard, especially the shorter notice changes (and there are how many teams that need ice????).

Mite Operation Director: *Don Berthiaume*-C Mites regarding issues with ice & where does it cause us to fall with 3:1 ratio; max games they can play is 21, A& B mites can play 15 games.

Coach selection issues & explanation to parents on how decisions were made; defining expectations for each skill level, sharing ice with Anoka.

Ron will be handling District Jamboree.

Mandatory HEP skills test for B, C & D levels; yearend testing will help identify where skaters are at.

What is the additional charge for Mite dryland training?

Adjournment:

Motion to adjourn at 9:58 pm.

Next Meeting: Scheduled for Sunday, December 16, 2007 in the Meeting Room at ACC, to begin at 7:00 pm

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Dec-07

AHYHA Monthly Board Meeting on :

18-Nov-07

| Pre-Approval: Allowable Expenses | | | | | | |
|--|---|-------------|-----------------|-----------|----------|----|
| Payee or item to be paid | Explain each purpose for each expenditure briefly | | Expense Amount: | | Approval | |
| | | | Estimated | or Actual | Yes | No |
| Tanner's Station | Rent | | \$ 1,750.00 | | | |
| ADP or MN Gaming | Payroll, PR taxes & Fees | | \$ 6,000.00 | | | |
| Pulltabs Plus | Pulltabs | | \$ 6,000.00 | | | |
| Triple Crown | Pulltabs | | \$ 4,000.00 | | | |
| Cash Bag | Drawer Reimbursement | | \$ 3,000.00 | | | |
| MN Dept of Revenue | Board Fees & Taxes | | \$ 17,000.00 | | | |
| Fedor's Meat | Meat Raffle Prizes | | \$2,500.00 | | | |
| Anoka County Shopper | Advertising- Tanners/Meat Raffles | | \$500.00 | | | |
| Jill Hadrath-Aadland | Office Supplies | | \$50.00 | | | |
| Patti Howard | Office Supplies | | \$350.00 | | | |
| ACIC/HS Sports Programs | Advertising | | \$ 200.00 | | | |
| Apollo Ins | Liability & Work Comp Ins for 2008 | | \$ 1,500.00 | | | |
| Total Allowable Expenses: | | | \$ 42,850.00 | \$ - | | |
| Additional Allowable Expenses for (separate approval): | | | | | | |
| A computer Vendor/Dell | New Computer & Printer | | \$ 3,500.00 | | | |
| \$25 gift cards | Pulltab Seller - approx 12 | | \$ 300.00 | | | |
| | | | \$ 3,800.00 | | | |
| Pre-Approval: Lawful Purpose Expenditures | | | | | | |
| Payee or item to be paid | Explain each purpose for each expenditure briefly | MN CGB Code | Expense Amount: | | Approval | |
| | | | Estimated | or Actual | Yes | No |
| City of Andover | Monthly Taxes & Contributions | | \$ 4,000.00 | | | |
| AHYHA | Charitable Contributions-MR | | \$ 500.00 | | | |
| Andover Lacrosse Club Boosters | November Meat Raffles | | \$ 1,000.00 | | | |
| ACIC | November Meat Raffles | | \$ 1,000.00 | | | |
| Total Lawful Purpose Expenditures: | | | \$ 6,500.00 | \$ - | | |

Submitted by: Jill Hadrath-Aadland, Gambling Mgr

Date:

Recording Secretary:

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

pg 2

Presented at AHYHA Monthly Board Meeting on :

18-Nov-07

Actual Gambling Operations

For the Month of:

Oct-07

| | |
|-------------------|---------------------|
| Gross Receipts | 229,801.000 |
| Less: Prizes Paid | (194,212.000) |
| Net Receipts | <u>\$ 35,589.00</u> |

| | | |
|--------------------|---------------|------------------|
| Physical Inventory | Oct Month End | <u>\$ 740.39</u> |
|--------------------|---------------|------------------|

Actual

Checks Written:

| | |
|---|--------------|
| Total Allowable & Lawful Purpose Expenses | \$ 30,717.86 |
|---|--------------|

| | |
|--|-------------|
| Total Allowable & Lawful Purpose Expense | (56,650.00) |
|--|-------------|

Approved for this month on Sept 16, 2007

| | |
|--|-----------------------|
| Over/(Under) Approved Estimated Expenses | <u>\$ (25,932.14)</u> |
|--|-----------------------|

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.