

Volunteer Duty Descriptions (revised 8/07)

BOARD MEMBER – Elected positions (every August) Terms run for 2 years. (Alternating years of which positions are up for election) Required monthly meetings, Board Member on Duty at games, plus any additional responsibilities on an as needed basis

PREPARATION OF FIELDS – (will be personally notified) Field set-up for upcoming season. Duties may include, but are not limited to: painting, spreading dirt, hanging nets, etc.

HEAD COACH / ASST. COACH – [Self – Explanatory] **MUST COMPLETE AND PASS A BACKGROUND CHECK TO BE ON THE FIELD WITH THE CHILDREN!** Please note: Time commitments involve at least 1 practice per week and at least 1 game per week

TEAM PARENT – (1 person per team that will be personally notified) will attend mandatory team parent meeting and be responsible for items such as snack schedule, getting out team info. to other parents, etc. (see team parent list for full list of responsibilities)

CONCESSIONS - Includes preparation and selling of food items at concessions stand for 4 hours. May also sell food items at each field using golf cart for transportation. Also includes stand clean up when concessions closes for the day.

SELLING APPAREL - (Dates TBD & will be personally notified – limited # of spaces)

SPECIAL EVENTS – (will be personally notified) Duties may include participating in one of the following events: pancake breakfast, stuffing envelopes, OutBack night

EQUIPMENT HANDLING – If done in the spring, will be responsible for dividing all equipment up and insuring all coaches receive their equipment bags. If done in the fall, will be responsible for equipment inventory and separation of equipment for winter storage.

SATURDAY FIELD MAINTENANCE - (Requires two 2 hour mornings) Duties include but may not be limited to: collecting garbage and lining fields (EARLY MORNING)

UNIFORM HANDLING – (APRIL) (PERSONALLY NOTIFIED) – sorting and distribution of all team uniforms

SECURE A SPONSOR DONATION OF \$100 or more by MARCH 1, 2008 – (self explanatory...see a board member for specific sponsor levels)

FIELD DAY COMPETITION VOLUNTEER for SHETLAND league – Event occurs in June. (TBD) Includes assisting with the various baseball competitions, recording results, and/or helping with set-up or clean up of event day.

END OF YEAR CLEANUP – (end of October/1st week November) – Duties may include but are not limited to: cleaning the shed and equipment, collecting garbage, and taking down nets

