



BYLAWS

ARTICLE I ORGANIZATION

- Section 1.1.** **Name.** This non-profit organization shall be known as the Mansfield Youth Baseball Association, Inc. hereinafter referred to as “MYBA”, a member of PONY Baseball, Inc. a non-profit Pennsylvania corporation. The period of its duration is perpetual. The purpose of MYBA shall be to organize and supervise the playing of baseball under specialized rules and regulations, to secure suitable and adequate financial backing for these purposes, and to own, lease or otherwise provide suitable playing facilities and equipment for these purposes.
- Section 1.2** **Statement of Policy.** It shall be the policy of MYBA to conduct its activities so that the physical and moral welfare of the young people for whose benefit it is organized shall remain paramount and all matters of policy shall be determined on that basis.
- Section 1.3.** **Mission.** MYBA's mission shall be to instill in players the ideals of good sportsmanship, personal integrity and team cooperation through participation and instruction in the game of baseball. MYBA will strive to obtain this objective by providing supervised competition.
- Section 1.4.** **Compensation.** No person who is a member of or who is employed by or who is in any way connected with MYBA shall receive any personal financial benefit therefore beyond the reasonable value of the services in carrying out the purpose for which MYBA has been organized.
- Section 1.5** **Financial Support.** In order to secure suitable and adequate financial backing to carry out the purpose of MYBA, it shall be the policy of MYBA to assess player fees, conduct fundraisers, operate concession stand services and permit only sponsorship as is consistent with the purpose for which MYBA is organized and to select sponsors who are interested in the League solely or principally as a means of contributing to the welfare of young people. A sponsor may be an individual or company that donates funds, material or other goods deemed appropriate by the Board of Directors. No Sponsor may sponsor an individual team or group except as stipulated by sponsorship policies as approved by the Board of Directors. The Board of Directors determines the method of recognition for level of MYBA sponsorship.

- Section 1.6** **Advertising.** It shall be the policy of MYBA to prohibit any direct advertising of alcoholic beverages or tobacco products in connection with MYBA or any of its programs.
- Section 1.7.** **Procedure.** "Roberts Rules of Order, Revised" shall be the parliamentary authority for all matter of procedure not specifically covered by these Bylaws.
- Section 1.8.** **Jurisdiction.** The territory under the jurisdiction of MYBA is defined as those areas within the boundaries of the Mansfield Independent School District and any other area granted by Pony Baseball, Inc. The association shall have jurisdiction over all registered members, umpires, coaches and players. Each of those parties shall adhere to the MYBA Bylaws, rules, regulations, policies and procedures, as well as the Pony Baseball Inc Bylaws, rules, regulations, policies and procedures.
- Section 1.9** **Trophies and Awards.** Any trophies and/or awards presented under the auspices of MYBA shall be authorized by the Board of Directors. No individual player shall receive any award for outstanding individual performance from MYBA or its sponsors. MYBA will not provide mementos of any sort to participants in any type of play other than league play.

ARTICLE II MEMBERS

- Section 2.1.** **Membership.** Parents of any child registered in MYBA, coaches of teams in MYBA, appointed positions by the Board of Directors, Board of Directors authorized committee people and all elected officers and members of the Board of Directors are hereafter known as "Members".
- Section 2.2.** **Voting Rights.** Members shall have the responsibility of electing the officers and Board of Directors of MYBA. Each Member who is in good standing with MYBA and over the age of 18 shall have one vote.
- Section 2.3.** **Semi-Annual Meetings.** There will be semi-annual meetings of the association, after each season Fall and Spring, at a time and place selected by the Board of Directors and shall be officiated by the MYBA President. The purpose of the meetings shall be to transact the business of the association. At both meetings, the Board of Directors shall present to the Members a full and clear statement of the business and conditions of the association. The meeting after the Spring season is election of officers and Board of Directors as specified in the Bylaws.

Section 2.4. Special Meetings. Special meetings of the Members may be called by the President, not less than (3) three members of the Board of Directors or 50 voting Members. Written, printed, website posting or telephone notice stating the place, day and hour of the meetings, and the purpose(s) for which the special meeting is called, shall be delivered within (5) five working days prior to the time of the special meeting to each Member by, or at the direction of a board of director officer or the person(s) calling the meeting.

Section 2.5. Quorum. At any semi-annual or special meeting of the Members, those Members present shall constitute a quorum for the transaction of business. The majority of voices shall decide the vote of the Members at any annual or special meeting. The Members present at a duly organized meeting may continue to transact business until adjournment, notwithstanding the withdrawal from the meeting of a Member or Members. There shall be no proxy voting.

ARTICLE III BOARD OF DIRECTORS

Section 3.1. Number and Term. The Board of Directors shall consist of six (6) elected officers. The Board of Directors shall serve as the enforcement body of MYBA. The six (6) elected officers shall be Members elected by the voting Members at the end of Spring season meeting. The term of each officer shall be as follows:

Office	Term	Election Year
President	24 months	Even
Vice President, Operations	24 months	Odd
Secretary	24 months	Even
Treasurer	24 months	Odd
Vice President, Fields	24 months	Even
Vice President, Equipment	24 months	Odd

The calendar year for each officer's term shall be July 1 until June 30 to correspond with the general meeting of Members.

Section 3.2 Board Authority. In recognition of the general powers of the Board of Directors exercised by virtue of their office, they shall have the power: to purchase or otherwise acquire for MYBA any property, right or privilege which MYBA is authorized to acquire by the MYBA membership, at such price or consideration and upon such terms as the Board of Directors may deem expedient and as is approved by vote of the Board of Directors; to appoint or remove or suspend subordinate agents, commissioners, coaches, parents, or other volunteers and to determine their duties and fix compensation; to determine who shall be authorized, on behalf of the MYBA, to sign bills, notices, receipts, acceptances, endorsements, checks,

releases, contracts, and any other instruments; to delegate any of the powers of the Board of Directors to any standing committee, special committee or any officer or agent of MYBA, with any powers as the Board of Directors may see fit to grant and to generally do all such lawful acts and take actions as may be necessary and proper.

- Section 3.3.** **Vacancies.** An officer shall hold office until his successor is chosen, until death, until resignation, or until removal from office. An officer may be removed for any violation of these Bylaws or MYBA's rules and regulations at any meeting of the Board of Directors in accordance with Article III, Section 6, provided that notice of the intention to act on such matters shall have been given in the notice calling the meeting.
- Section 3.4.** **Commissioners.** Commissioner's positions shall be created and abolished by the Board of Directors. The President shall appoint commissioners in an "acting" capacity until the first coaches meeting before the fall season. Commissioners will then be confirmed by a simple majority of the participating coaches. Each Commissioner shall hold their position for a term of one year. As Commissioner's positions are created, job descriptions detailing specific responsibilities, such as the management of certain age divisions will be drafted and placed permanently on file with the Secretary.
- Section 3.5.** **Monthly Meetings.** Meetings of the Board of Directors shall be held once a month at a time and place selected by the board of directors. The purpose of the meeting is to review financials and conduct the affairs of the association.
- Section 3.5.** **Quorum.** At semi-annual or special meetings of the Board of Directors, two-thirds (2/3) of the Board of Directors shall constitute a quorum for the transaction of business. The majority of voices shall decide the vote of the Board at any monthly or special meeting. The directors present at a duly organized meeting may continue to transact business until adjournment. Notwithstanding the withdrawal from the meeting of a director.
- Section 3.6.** **Removal.** Any director failing to attend three (3) consecutive Meetings, when properly notified, may be removed from the Board of directors, unless such absences are excused by the Board of Directors. The Secretary shall notify the Members of the removal of such director.
- Section 3.7.** **Resignations.** Resignations can be presented in writing if the resigning official declines to attend the monthly meeting. Resignations can be presented orally at the monthly meeting and the Secretary records of the meeting shall serve as the resignation document. All submitted resignations, whether in writing or orally, shall be effective on the date of receipt.

ARTICLE IV

OFFICERS

- Section 4.1. Election of Officers.** The President shall appoint a nominating committee consisting of one active officer and two commissioners. The nominating committee shall select from among themselves a person to serve as chairman, who shall present the names of the officer candidates selected by the committee to the members at the end of the Spring season meeting. Additional nominations may be made from the floor at the meeting by voting members.
- Section 4.2. President.** The President shall be the principal executive officer of MYBA. The President shall preside over all meetings, appoint committees and act as ex-officio, break any tie vote resulting from any ballot decision, assign teams to appropriate age divisions, create game schedules, representative to any City meetings, rule on any compliant, coordinate In-City rule changes, assist with gaining MYBA sponsors, countersign orders and checks as needed, call meetings when appropriate, be the final determination if a MYBA officiated baseball game should be rescheduled if the coaches, age division Commissioner, and umpire cannot reach a decision in the best interest of the players, shall appoint someone to fill a vacant officers position for the existing term until a special election is called (which appointment must be ratified by a simple majority of the Board of Directors), perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.
- Section 4.3. Vice President, Operations (VPO).** In the absence of the President, the VPO shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The VPO shall be the main contact of the association with Pony Baseball, Inc., maintain proper level of insurance coverage for MYBA and its Board of Directors, perform and maintain a record of coaches and umpires criminal history checks, manage umpire contractors, concession department, maintain game schedules, manage the appointment of coaches and league age commissioners, coordinate information for team moms, manage player team assignments, assist with gaining MYBA sponsors, countersign orders and checks as needed, perform all duties assigned by the President, assume the duties of any officer who is unable to perform his duties until the vacant office is filled, and perform such other duties as the Board of Directors may, from time to time, prescribe.
- Section 4.4. Secretary.** In the absence of the President, and VPO, the Secretary, shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Secretary shall keep the minutes of all meetings, see that all notices are duly given in accordance with the provisions of these Bylaws, be custodian of the minutes, be responsible for publicity for the association, assist with gaining MYBA sponsors, manage the entire registration process for each season, oversee Webmaster, keep a register of the address of each

director, coach and any other volunteer position which shall be furnished to the Secretary by such persons holding the position, shall maintain a record of all players, and handle all correspondence assigned by the President, perform all duties assigned by the President, and in general perform all duties incident to the office of VPN and such other duties as from time to time may be assigned by the Board of Directors. Additionally, the Secretary shall issue written minutes of all monthly meetings which shall be made available prior to the commencement of the next monthly meeting.

Section 4.5. Vice President, Fields (VPF). In the absence of the President and VPO, and Secretary, the VPF shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The VPF shall be the main contact of the association with the City of Mansfield for field and scoreboard maintenance, general preparation, maintenance, development and improvement of all playing facilities owned, leased or used by MYBA, manage storage shed material, sponsor or other MYBA authorized signs, schedule and assign field usage for practice, assist with gaining MYBA sponsors, perform all duties assigned by the President, assume the duties of any officer who is unable to perform his duties until the vacant office is filled, and perform such other duties as the Board of Directors may, from time to time, prescribe.

Section 4.6. Vice President, Equipment (VPE). In the absence of the President, VPO, Secretary, and VPF, the VPE shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The VPE shall be in charge of equipment assignment and retrieval, recommend equipment replacement when needed, team photographs, purchase of uniforms and awards, assist with gaining MYBA sponsors, perform all duties assigned by the President, and perform such other duties as the Board of Directors may, from time to time, prescribe.

Section 4.7. Treasurer. In the absence of the President, VPO Secretary, VPF and VPE, the Treasurer shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Treasurer. The Treasurer shall develop costs models, oversee fundraising activities, assist with determining player fees, umpire pay and other items that may be sold by MYBA, assist with gaining MYBA sponsors, assist VPO with fundraisers, keep correct and complete books and records of all bank accounts, monitor the budget and present MYBA financial statements to the Board of Directors monthly, prepare a budget of anticipated income and expenses, which shall be drafted and presented to the Board of Directors prior to the beginning of the fiscal year, see that all debts of MYBA are paid in a timely manner and in compliance with these Bylaws, facilitate an annual independent audit of MYBA financial records by a CPA with such audit to be presented to the Members at the end of the Spring season meeting, provide monthly financial reports suitable for inclusion in the official minutes of meetings of the Board of Directors, ensure that the current requirements of the Internal Revenue Service are applied to all

financial transactions undertaken by MYBA, and perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the Board of Directors. No funds are distributed unless countersigned by the President or Vice President. A reasonable time for the Treasurer to obtain a signature of the President or Vice President is 48 hours.

ARTICLE V SUBCOMMITTEES

- Section 5.1.** **Creation.** The Board of Directors, by resolution adopted by a majority of the directors, may form such subcommittees as deemed necessary and appropriate. The designation of a subcommittee, and the delegation of the authority granted, shall not operate to relieve the Board of Directors, or any member thereof, of any responsibility imposed upon it or him by law. The Board of Directors shall have the power at any time to change the functions or terminate the existence of a subcommittee.
- Section 5.2.** **Authority.** A subcommittee shall be authorized to conduct all business concerning the purpose for which it was created without further approval by the Board of Directors. Each subcommittee shall, however, provide status reports of its activities to the Board of Directors at least monthly. It is specifically provided that no subcommittee shall have the authority to elect officers, amend these Bylaws or rescind or modify any prior action taken by the Board of Directors. A subcommittee may, from time to time, formulate and recommend to the Board of Directors for approval, general policies regarding the management of MYBA. Complete minutes of all meetings of a subcommittee shall be forwarded to the Secretary for Board of Directors review.
- Section 5.3.** **Procedure.** The Chairman of a subcommittee shall, if present, act as Chairman at all meetings of such subcommittee, and may designate another member of the subcommittee as Secretary of the meeting. In the absence of the Chairman of that subcommittee, the subcommittee shall appoint a Chairman of the subcommittee for that meeting. Subcommittee meetings shall be held on such days and at such places as determined by a majority of each subcommittee. Members of a subcommittee shall act only as a committee, and the individual members shall have no power to enact any recommendation.

ARTICLE VI BYLAW ADMENDMENTS & VIOLATIONS

- Section 6.1.** **Fiscal Year.** MYBA fiscal year shall be January 1 through December 31.
- Section 6.2.** **Amendments.** The MYBA Members shall have power to make, amend or repeal these Bylaws by a 2/3 majority vote of all the members presence at the semi-annual meetings.
- Section 6.3.** **Partial Invalidity.** If any part of these Bylaws shall be held invalid or inoperative for any reason, the remaining parts, so far as possible and reasonable, shall be valid and operative.
- Section 6.4** **Adherence to Pony Baseball, Inc. Bylaws.** MYBA agrees to abide by and adhere to the Rules and Regulations of PONY Baseball, Inc., a nonprofit corporation organized under the laws of the Commonwealth of Pennsylvania. In the event MYBA fails to abide by the Rules and Regulations of PONY Baseball Inc., it shall, at the request of PONY Baseball Inc., cease to use the name of PONY Baseball Inc. and the registered trade mark names and emblems of PONY Baseball leagues. MYBA does, however, reserve the right to adopt additional Bylaws and rules.
- Section 6.5.** **Suspension** Any officer, Commissioner, or coach (head or assistant) found guilty of violating Pony Baseball Inc., Bylaws pertaining to misconduct (fighting, intoxication, abusive language, abuse of players or umpires, etc.) at game sites or practice sessions shall be suspended from MYBA activities for a period of two (2) years from the date of the violation.

ARTICLE VII COACHES

- Section 7.1.** **Selection; Duties.** Anyone desiring to coach a team shall complete a coach's registration form during the registration period for each participating season. Each team shall have one individual designated as the head coach. It shall be the responsibility of the coach to conduct himself or herself, his or her assistant coaches, players, player's parents and fans during game time in a manner consistent with MYBA's mission, policies and procedures.
- Section 7.2.** **Criminal History Check.** All coaches must authorize a criminal history check prior to being appointed as coach.

Section 7.3. Resignation or Dismissal. The President and VPO shall have the responsibility and authority to recruit, appoint and counsel when necessary.

ARTICLE VIII PLAYER QUALIFICATION

Section 8.1. Proof of Age. Players shall present to MYBA officials at time of registration a copy of a certified birth certificate. No child may participate if this rule is not satisfied unless an exception has been approved by the Board of Directors.

Section 8.2. Residency. All players may participate within the MYBA boundaries which circumscribe the player's residence. The boundaries of MYBA are the same as the boundaries of the Mansfield Independent School District and any other area granted by Pony Baseball Inc. Exceptions are granted if a player wishes to play in another association boundary, as long as the appropriate releases are issued by the Board of Directors. If a player from another association's boundaries desires to play in the MYBA program, they must present the required release from the releasing association to the Secretary. Any player residing in a location not circumscribed by the boundaries of MYBA, or the boundaries of any association recognized by Pony Baseball Inc., shall be considered residing in a "neutral zone" and may participate with the member association of their choice.

Section 8.3. School Affiliated Baseball Programs. Any child participating, or intending to participate in a school affiliated baseball program shall not participate in MYBA as a baseball player if there is any indication that such participation may affect said player's standing with the University Interscholastic League (U.I.L).

ARTICLE IX PLAYER CERTIFICATION

Section 9.1. Certification. Each player shall be certified eligible to participate. The official team roster shall serve as the document of certification. No player shall participate who has not been certified.

Section 9.2. Penalty for Lack of Certification. The penalty for knowingly playing a player who has not been certified, or has knowingly provided falsified information, may result in one or all of the following: (1) suspension after a Board of Directors hearing, (2) forfeiture of the game(s) in which the ineligible player played, and (3) imposition of a one (1) year suspension of the violating player and/or coach.

ARTICLE X PLAYER REGISTRATION

Section 10.1. Registration with MYBA. All players shall register with MYBA during the registration period for each season. The Secretary shall publish the registration dates no less than two (2) weeks prior to the beginning of registration.

Section 10.2. Team Formation. Team formation shall be conducted in accordance with MYBA player protections process and random computer assignment of non-protected players. No child shall be denied playing regardless of skill level.

Section 10.3. Player/Coach Relationship. No player will be moved from one team to another team because a parent, relative, friend or interested party is a coach or an assistant coach on that team. The only exception to this shall be in instances where the VPO, after having put forth their best effort, cannot find a head coach for a particular team. In that case, if a player and/or parent, relative, friend or interested party is willing to assume the position of head coach, the transfer will be allowed with the concurrence of the Board of Directors.

Section 10.4. Age Division. Players will NOT be allowed to "play up" in a Mustang or higher age division. Under no circumstances, will a player be allowed to "play down". Players in the Shetland age division may play up to the Pinto age division with President approval only.

Section 10.5. Team Practices. A recreational team may not practice until final roster is issued. MYBA strongly recommends that no team shall have more than three events or activities per week. This rule is suspended during preparation for tournament play.

ARTICLE XI LEAGUE SEASON

- Section 11.1.** **Schedules.** The starting date, number of league games, and scheduling shall be determined by the Board of Directors or their designees.
- Section 11.2.** **Postponed Games.** Any regular season game that shall be called off due to adverse weather conditions shall be classified as "postponed". The President shall decide whether a game is to be rescheduled and notify the appropriate Commissioner. The Commissioner shall be responsible for the notification to coaches and coordination with the VPO of the rescheduling of postponed games.
- Section 11.3** **Rules.** All rules governing the playing of baseball, the legality of players and related questions shall be in accordance with the Rules and Regulations of PONY Baseball, Inc., with such modifications adopted by the Board of Directors of MYBA and approved by PONY Baseball, Inc.

ARTICLE XII GAME PROTESTS

- Section 12.1.** **Procedure.** A protestor shall be charged by the Board of Directors a protest fee of Fifty Dollars (\$50.00). A protest must be submitted in writing not later than forty-eight (48) hours after the incident, signed by the head coach to the President of MYBA. If the protest is upheld, the protest fee will be refunded. If the protest does not stand, the protesting team will forfeit the protest fee. All forfeited protest fees will accrue to the account of MYBA to be utilized as deemed necessary by the Board of Directors.