

**Andover Huskies Youth Hockey Association
Special New Board Member Meeting Minutes
Andover Community Center Meeting Room
Sunday April 29, 2007 8:00 pm to 9:10 pm
As recorded by AHYHA Secretary: Deb Danielson**

Members in Attendance: Tony Howard, Tim Koltes, Ron Meissner, Jill Hadtrath-Aadland, Dave Jaegar, Cathy Mathers, Mike Clough, Debbie Danielson, Nyssa Nypan, Randy Peterson, Adam Denny, Don Berthiaume, John Butorac

Members not present: Jason Eveland, Paul Oster, Jill Merriam, Andy Marren, Nick Giacomini

Guests: None

CALL TO ORDER:

President Tony Howard called the meeting to order at 8:05 pm.

Tony welcomed everyone and asked that all board members take care of their job duties prior to the meetings so the monthly meetings can move faster. He then asked for all board members to give email addresses and phone numbers so website can be updated.

Board meeting schedules thru December 2007 given out.

Open seat vacated by Chris Sedey from Annual Meeting Election, unable to take on the Ice Director position; Randy Peterson willing to take position. **A MOTION TO MAKE RANDY PETERSON ICE DIRECTOR WAS MADE, SECONDED AND PASSED.**

Open seat vacated by Randy Peterson for Tryout Director because of previous motion, Adam Denny willing to take the position. **A MOTION TO MAKE ADAM DENNY TRYOUT DIRECTOR WAS MADE, SECONDED AND PASSED.**

Open seat vacated by Bob Hamling from Annual Meeting, unable to take the Mite Administration Director, Ron Meissner willing to take position. **A MOTION**

TO MAKE RON MEISSNER MITE ADMINISTRATION DIRECTOR WAS MADE, SECONDED AND PASSED.

Adam Denny wanted to verify that by becoming a board member it could in no way jeopardize his ability to coach. Tony assured him that as a board member he could still coach.

PRESIDENT'S REPORT (Tony Howard): Need to set up a new checking account for Charitable Gambling Proceeds given to AHYHA by any charitable gambling organization. Most funds would come from AHYHA Gambling Account for Association use for Administration & Program Expenses and other Lawful Purpose expenditures, such as gifting to outside organizations recommended by Gambling Proceeds Gifting Committee or Board approved requests. Gifts from other charitable gambling or 501 (c) 3's could also be deposited into this account, ex: Lion's Club donation, etc. Tony explained the importance of tracking the use of these funds by having a separate account from General Funds Account. **A MOTION TO ESTABLISH A GAMBLING PROCEEDS CHECKING ACCOUNT WAS MADE, SECONDED AND PASSED.**

TREASURER'S REPORT (Mike Clough): None-given at Annual Meeting last week by Eugene Bjerkebek, out-going Treasurer.

GAMBLING MANAGER'S REPORT (Jill Hadtrath-Aadland): Jill Hadtrath-Aadland presented the Monthly Gambling Report:

Six items for April Allowable Expenses and 1 item for Lawful Purpose have been added to this month's report; these expenses are actual costs that need immediate payment and approval by this Board for April payment. See attached report for details. **A MOTION TO APPROVE \$7,182.31 FOR ADDITIONAL APRIL ALLOWABLE EXPENSES AND \$80,000 FOR (AHYHA ADMINISTRATION & PROGRAM) LAWFUL PURPOSE EXPENSES WAS MADE, SECONDED AND PASSED.**

March Gross Sales were \$295,256 less Prizes paid out \$250,450 equaling \$44,806 in Gross Receipts; Physical Inventory remaining \$1,040.36.

March actual gambling Allowable Expenses totaled \$33,616.01 and \$3,450.19 plus \$30.00 in Gift Certificates for Lawful Purposes. On Feb 18, 2007 & Mar 18, 2007 the AHYHA Board approved for Allowable Expenses of up to \$33,325.00

plus \$6,426.57; \$210.19 plus \$30 in Gift Certificates and \$3,240.00 for Lawful Purpose expenses.

May estimated expenditures (presented by each line item) for Charitable Gambling Operations totaled \$49,750.00 for Allowable expenses and \$0.00 for Lawful Purpose expenses. (Attached as an addendum to these minutes is the detail of the Gambling Manager's Report.)

A MOTION TO APPROVE GAMBLING MANAGER'S REPORT & PAYMENT OF EXPENSES UP TO \$49,750 FOR ALLOWABLE EXPENSES AND \$0 FOR LAWFUL PURPOSES EXPENSES FOR APRIL 2007 WAS MADE, SECONDED AND PASSED.

A request was made by the Andover High School Senior All-Night Party Committee for a donation for their event; discussion on whether it should go to the Gambling Gifting Committee and if this follows the guidelines set up for donation requests. Further discussion on regarding future requests of this nature. **A MOTION TO APPROVE \$1,500.00 FOR AHS SENIOR ALL NIGHT PARTY WAS MADE, SECONDED AND PASSED WITH ONLY ONE "NO" VOTE. (THESE FUNDS ARE TO COME OUT OF THE NEW GAMBLING PROCEEDS CHECKING ACCOUNT IN MAY.)**

DISCUSSION ITEMS:

Policies and Procedures Manual – Tony gave out copies of the Policies & Procedures Manuals to those who wanted one and requested that all board members look it over carefully to see if any changes need to be made. (For AHYHA members – this manual can be printed off the web site)

DIRECTORS REPORTS:

ADMINISTRATION/FUNDRAISING (Tony Howard): Nothing to report

VICE-PRESIDENT/OPERATOPNS (Tim Koltes): Nothing to report

REGISTRATION (Nyssa Nypan): Looking at having same dates or similar dates & times as last year for registration, they seemed to work out well for everyone. Also, it should be noted that more than half of the registrations were done “on-line” last year.

GIRLS/S.K.A.T.E (Cathy Mathers): Nothing to report

VOLUNTEERS/GAMBLING AUDIT (Jill Merriam): Nothing to report

ICE (Randy Peterson): Nothing to report

EQUIPMENT (John Butorac): Nothing to report

MITES/U8 OPERATIONS (Don Berthiaume): Nothing to report

MITES/U8 ADMINISTRATION (Ron Meissner): Nothing to report

PLAYER DEVELOPMENT (Andy Marren): Nothing to report

COACH DEVELOPMENT (Dave Jaeger): “Coaches Needed” advertisement needs to be placed in paper, the coaching committee will start accepting applications and background checks on anyone wishing to coach in the 2007–2008 season. AHYHA will be placing ads on hockey web site, as well as Let’s Play Hockey and local paper to ensure we give everyone the opportunity to coach.

TOURNAMENTS (Jason Eveland): Nothing to report

TRAVELING (Paul Oster): Nothing to report

TRYOUTS (Adam Denny): Nothing to report.

WEBMASTER (Nick Giacomini/Non-Board or Voting): Nothing to report

OPEN FORUM: Nothing

ADJOURNMENT: Meeting was adjourned at 9:10 pm

A MOTION TO ADJOURN AT 9:35 PM WAS MADE, SECONDED AND PASSED.

The next meeting is scheduled for Monday, May 21, 2007 at 8:00 pm in the Andover Community Center Meeting Room A.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

May-07

AHYHA Monthly Board Meeting on :

29-Apr-07

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent		\$ 1,750.00		X	
ADP	Payroll, PR taxes & Fees		\$ 7,000.00		X	
Ben's Wholesale	Pulltabs		\$ 9,000.00		X	
Triple Crown	Pulltabs		\$ 4,000.00		X	
Cash Bag	Drawer Reimbursement		\$ 3,000.00		X	
MN Dept of Revenue	Board Fees & Taxes		\$ 17,000.00		X	
City of Andover	Monthly Taxes & Contributions		\$ 4,000.00		X	
Total Allowable Expenses:			\$ 45,750.00	\$ -		
MN Dept of Revenue	Tax due for over \$900,000 Gross			\$ 353.31	X	
MN Gaming	Software Support Services			\$ 550.00	X	
Ben's Wholesale	Remaining April Invoices		\$ 3,000.00		X	
Triple Crown	Remaining April Invoices		\$ 3,000.00		X	
Total Allowable Expenses: Increases for March Payments Due			\$ 6,000.00	\$ 903.31		

Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN CGB Code	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
AHYHA	Admin & Program Expenses (For April payment)			\$ 80,000.00	X	
Total Lawful Purpose Expenditures:				\$ 80,000.00		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date: _____

Recording Secretary: _____

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

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Presented at AHYHA Monthly Board Meeting on :

29-Apr-07

Actual Gambling Operations

For the Month of: Mar-07

Gross Receipts	295,256.000
Less: Prizes Paid	(250,450.000)
Net Receipts	<u>\$ 44,806.00</u>

Physical Inventory	Mar Month End	<u>\$ 1,040.36</u>
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	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 37,066.20
Total Allowable & Lawful Purpose Expense	(53,200.19)
Approved for this month on 2/18/07	
Over/(Under) Approved Estimated Expenses	<u>\$ (16,133.99)</u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.