

**Andover Huskies Youth Hockey Association
Monthly Board Meeting Minutes
Andover Community Center Meeting Room
Sunday March 18, 2007 7:04 pm to 9:35 pm**

Members in Attendance: Tony Howard, Diane Gilbert, Tim Koltes, Jason Eveland, Jill Merriam, Ron Meissner, Rick Bruesch, Julie Sears, Jill Hadtrath–Aadland, Eugene Bjerkebek, Paul Oster, Dave Jaegar, Cathy Mathers

Members not present: John Stong, James Flannagan

Guests: Bryant Sears, Nick Giacomini and Matt Larson

CALL TO ORDER:

President Tony Howard called the meeting to order at 7:04 pm.

A MOTION WAS MADE TO APPROVE FEBRUARY MEETING MINUTES, WAS SECONDED AND PASSED.

PRESIDENT’S REPORT: Nothing to Report.

TREASURER’S REPORT: Eugene reported that we are \$20,000.00 over budget due to the over purchasing of ice time. Mites were close to their estimate, C Squirts were off a little. Discussion regarding how to make sure that ice schedules line up with the budget.

Discussion as to whether membership checks for volunteerism should be shredded if hours were fulfilled.

GAMBLING MANAGER’S REPORT: Jill Hadtrath–AAdland presented the Monthly Gambling Report:

Three items for March have been added to this month’s report; these expenses are actual costs that need immediate payment and approval by this Board for March payment. They are for 1) additional money to be added to the cash drawer for a new type of game that carries more and higher payouts but greater revenues possibilities; 2) additional taxes due to the State for exceeding overall

gross sales (Sch E report shown giving those details) and 3) a third payroll for the end of March. **A MOTION WAS MADE TO APPROVE \$6426.57 FOR ADDITIONAL MARCH ALLOWABLE EXPENSES, SECONDED AND PASSED.**

February Gross Sales were \$236,154 less Prizes paid out \$198,640 equaling \$37,514 in Gross Receipts; Physical Inventory remaining \$1,003.75.

February actual gambling Allowable Expenses totaled \$23,635.51 and \$1,092.00 for Lawful Purposes. On Jan 21, 2007 the AHYHA Board approved for Allowable Expenses of up to \$33,325.00 and \$4,592.00 for Lawful Purpose expenses.

April estimated expenditures (presented by each line item) for Charitable Gambling Operations totaled \$49,750.00 for Allowable expenses and \$3800.00 for Lawful Purpose expenses. (Attached as an addendum to these minutes is the detail of the Gambling Manager's Report.)

A MOTION TO APPROVE GAMBLING MANAGER'S REPORT & PAYMENT OF EXPENSES UP TO \$49,750 FOR ALLOWABLE EXPENSES AND \$3800 FOR LAWFUL PURPOSES EXPENSES FOR MARCH 2007 WAS MADE, SECONDED AND PASSED.

DISCUSSION ITEMS:

Guests (Bantam A Coaches Bryant & Nick) requested money to cover ice time & coaches room expenses for VFW State Tournament. They were unable to get additional funds from the VFW for this tournament; the VFW covered the expenses for the District Tournament.

A MOTION WAS MADE TO APPROVE \$875 WITH CONGRATULATIONS AND GOOD LUCK FROM THE PRESIDENT, SECONDED AND PASSED.

Discussion with Nick regarding posting the Annual Meeting Notice on web site and also taking each document and turning it into 1 PDF.

Discussion regarding \$5000 prepayment for ice time to Super Rink for '07-'08 Season.

A MOTION TO APPROVE DOWNPAYMENT OF \$5000 TO SUPER RINK FOR 07-08 ICE TIME WAS MADE, SECONDED AND PASSED.

Policies and Procedures Manual – Discussion of which revisions were made regarding:

Grade/age appropriate move ups

5 hour minimum volunteer hours

Limit of 3 tournaments for Squirts/U10

Addition of disciplinary policy

Home jerseys are White/Vegas Gold & Away jersey is Black

Goalie Equipment is to be checked in & out

Throat guards are recommended at Mite Level

Mouth guards have to be colored but do not have to be attached to mask

U10/U12/U14 player eligibility date should be July 1st.

A MOTION TO APPROVE POLICIES AND PROCEDURES MANUAL REVISIONS WAS MADE, SECONDED AND PASSED.

Annual Meeting Public Notification needs to be in local newspaper 10–14 days prior to meeting. Mailer to current membership will include a cover sheet and meeting agenda.

Allocation of Year end Charitable Gambling Proceeds from operations needs to be distributed by April 30, 2007. Payment will be made to ACC for ice time. Gambling Manager will explain how funds not distributed become taxable. Distributions will be made after 1st quarter Internal Audit is completed approximately mid–April.

Last years' Annual Meeting minutes need to be approved at this years' Annual Meeting.

Discussion of how By–Laws need to be updated to include non–members, definition of members and background checks.

Matt Larson, Chair for Charitable Gambling Gifting Committee, presented & reviewed applications that have been received and which ones are recommended for approval by the committee. Discussion that requests for donations have to be made prior to purchase or there will be no reimbursement. Discussion that some form of notice needs to be made of the Charitable Gambling Proceeds that AHYHA is donating and to which groups.

Charitable Gambling Gifting Committee recommends that the following requests for uniforms or equipment be approved:

1. Andover Girls High School Soccer for \$3,050
2. Andover Lacrosse Club (part of Andover Area Lacrosse Assn) \$2,627.72
3. Andover Center Ice Club (AHS Boys Hockey Boosters) \$3,500
4. Andover Huskies Girls High School Fast Pitch Booster Club \$2,300

The committee recommends that the following request be denied for cost of yearend banquet:

1. AHS Girls Hockey Booster Club

A MOTION TO APPROVE THE FOUR RECOMMENDATIONS BY THE CHARITABLE GAMBLING GIFTING COMMITTEE WAS MADE, SECONDED AND PASSED.

A MOTION TO DENY THE FINAL REQUEST WAS MADE, SECONDED AND PASSED.

DIRECTORS REPORTS:

EQUIPMENT REPORT: Most of the uniforms & equipment has been returned. Goalie equipment may be stored at ACC. Discussion on how to recover equipment and inspect it.

FUNDRAISING: Tony reported that he is getting glass to hang 5th year Photo. Bowl-a-thon still has openings. On The Run fuel Fundraiser will continue through the summer.

GIRLS/S.K.A.T.E./VOLUNTEERS: S.K.A.T.E. Recognition is tomorrow night. Discussion on how Program will be run. Discussion regarding who has not completed their required hours; of U14 follow up meeting for April and AHS Girls Hockey Team.

ICE: John Stong absent.

MITES/U8: Mites done as of today. Schedules sent to District 10, every team met 3-1 practice-to-game ratio. Evaluations were emailed to teams - discussion of limiting who should review.

PLAYER/COACH DEVELOPMENT: 3 on 3 starts Tuesday. Discussion of numbers for this and of having the U8s skate with C/D Mites.

REGISTRATION: Labels for Annual Meeting Mailers given to Tony

TOURNAMENTS/INHOUSE: Jason thanked everyone for helping to rearrange tournament during snowstorm. Discussion of a team that was unhappy and refunding half of the ice & referees (about \$100). Discussion of sending email to coaches/managers regarding lodging, etc, would they come back, was it well run and any additional feedback of tournaments in general.

TRAVELING: James was absent.

TRYOUTS: Nothing to report.

OPEN FORUM:

Tony reported that he has some checks from On The Run.

Jill Hadtrath–Aadland reported that we will not receive a refund check for unsold pull tabs this year, any refund we had coming was applied to the amount of tax owing for February.

ADJOURNMENT: Meeting was adjourned at 9:35 pm

A MOTION TO ADJOURN AT 9:35 PM WAS MADE, SECONDED AND PASSED.

The next meeting (Annual Meeting) is scheduled for Sunday, April 22, 2007 at 6:00 pm in the Oak View Middle School Cafeteria.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Apr-07

AHYHA Monthly Board Meeting on :

18-Mar-07

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent		\$ 1,750.00		X	
ADP	Payroll, PR taxes & Fees		\$ 7,000.00		X	
Ben's Wholesale	Pulltabs		\$ 9,000.00		X	
Triple Crown	Pulltabs		\$ 4,000.00		X	
Cash Bag	Drawer Reimbursement		\$ 3,000.00		X	
MN Dept of Revenue	Board Fees & Taxes		\$ 15,000.00		X	
City of Andover	Monthly Taxes & Contributions		\$ 10,000.00		X	
Total Allowable Expenses:			\$ 49,750.00	\$ -		
Cash Drawers	New game/higher risk but greater profit potential			\$ 1,000.00	X	
MN Dept of Revenue	Tax due for over \$900,000 Gross			\$ 2,426.57	X	
ADP	3rd Payroll in this month			\$ 3,000.00	X	
Total Allowable Expenses: Increases for March Payments Due				\$ 6,426.57		

Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN CGB Code	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
AHS Fastpitch Boosters	Pitching machine & accessories	A-7		\$ 2,300.00	X	
AHS Girls Soccer Bstrs	Uniforms	A-7		\$ 3,050.00	X	
AHS boys Lacrosse Club	Parkas/uniforms-501(c)(3)	A-1		\$ 2,627.72	X	
Andover Ctr Ice Club	Jerseys-501(c)(3)	A-1		\$ 3,500.00	X	
Total Lawful Purpose Expenditures:				\$ 11,477.72		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date:

Recording Secretary:

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

pg 2

Presented at AHYHA Monthly Board Meeting on :

18-Mar-07

Actual Gambling Operations

For the Month of: Feb-07

Gross Receipts	236,154.000
Less: Prizes Paid	<u>(198,640.000)</u>
Net Receipts	<u>\$ 37,514.00</u>

Physical Inventory	Feb Month End	<u>\$ 1,003.75</u>
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	<u>Actual</u>
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ (23,635.51)
Total Allowable & Lawful Purpose Expense	34,005.220
Approved for this month on 1/21/07	
Over/(Under) Approved Estimated Expenses	<u>\$ 10,369.71</u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.