

**Andover Huskies Youth Hockey Association
Monthly Board Meeting Minutes
Andover Community Center Meeting Room
Sunday February 18, 2007 8:04 pm to 10:04 pm**

Members in Attendance: Tony Howard, Diane Gilbert, Tim Koltes, Jason Eveland, Jill Merriam, Ron Meissner, Rick Bruesch, Julie Sears, Jill Hadtrath–Aadland, James Flannagan, Eugene Bjerkebek

Members not present: Paul Oster, John Stong, Dave Jaegar, Cathy Mathers

Guests: None

CALL TO ORDER:

President Tony Howard called the meeting to order at 8:04 pm.

A MOTION WAS MADE TO APPROVE JANUARY MEETING MINUTES, WAS SECONDED AND PASSED.

PRESIDENT’S REPORT: There was a District 10 meeting on Saturday for all representatives who are holding a tournament. Tony congratulated 13 out of 14 teams for making it to post season District Play.

TREASURER’S REPORT: January & February reports need to be approved.

Eugene reported that the Primary checking balance as of 1-18-07 to be roughly \$9,900 and savings account balance to be \$52,300 for a combined total of \$62,200.

A MOTION TO APPROVE JANUARY TREASURER’S REPORT WAS MADE, SECONDED AND PASSED.

For February, there is roughly \$18,000 in the Primary checking account and \$52,000 in the savings account for a combined total of just over \$70,000. We still have \$5,000 due from Gambling Start Up and some team ice bills. Total assets are just under \$104,000. There is \$3,500 left from the Land–O–Frost donation. We have remaining ice bills of: \$50–55,000 to ACC, \$5,500 to Anoka Arena, \$7–8,000 in coach’s fees and \$2,134 for S.K.A.T.E. Program. Eugene estimates there should be between \$10–12,000 at the end of season.

A MOTION TO APPROVE FEBRUARY TREASURER'S REPORT WAS MADE, SECONDED AND PASSED.

GAMBLING MANAGER'S REPORT: Jill Hadtrath–Aadland presented the Monthly Gambling Report for January 2007 (actual) & March 2007 (estimated):

January Gross Sales were \$217,147 less Prizes Paid of \$183,732 equaling \$33,415 Gross Receipts; physical inventory remaining of \$1,163.85.

January actual gambling expenses totaled \$21,553.39 and \$1,092 for Lawful Purposes. On December 17, 2006 the AHYHA Board approved for Allowable expenses of up to \$36,825* and \$1,092* for Lawful Purpose expenses.

*Note: Request for Payment of External Tax Return Preparation and Financial Review required by the State used to fall under Lawful Purpose reporting, but the reporting of these costs should now be recorded under Allowable expenses, recent change in Rules & Statutes. Totals for this month's report now reflect that change.

March estimated expenditures for Charitable Gambling Operations was presented by each line item and totaled \$31,020.65 for Allowable expenses and \$0 for Lawful Purpose expenses. (Attached as an addendum to these minutes is the detail of the Gambling Manager's Report.)

A MOTION TO APPROVE GAMBLING MANAGER'S REPORT & PAYMENT OF EXPENSES UP TO \$31,020.65 FOR ALLOWABLE EXPENSES AND \$0 FOR LAWFUL PURPOSES EXPENSES FOR MARCH 2007 WAS MADE, SECONDED AND PASSED.

Charitable gambling housekeeping – there are 2 – \$15 gift certificates remaining from meat raffles at Andover Lanes and the Unsold pull tabs Refund – \$210.19 that needs to be distributed. Tony purposed that they both be donated to ACBC, Anoka County Brotherhood Council, a local food shelf in Anoka.

A MOTION TO DONATE GIFT CERTIFICATES AND UNSOLD PULL TABS REFUND TO ACBC WAS MADE, SECONDED AND PASSED.

Discussion & review of Request Form from outside groups for AHYHA Charitable Gambling Proceeds.

A MOTION TO APPROVE THE CHARITABLE GAMBLING PROCEEDS REQUEST FORM WAS MADE, SECONDED AND PASSED.

Discussion regarding the procedure to begin process for Gambling to repay AHYHA for the Loan from General Funds for Start up costs. Board must approve the request to start the formal request to the State Gambling Control Board. The GCB will decide if the full amount can be repaid to the General Fund and will notify us by mail if they approve or deny AHYHA request.

A MOTION TO INITIATE REPAYMENT OF \$5,000 BORROWED FROM THE GENERAL FUND FOR GAMBLING STARTUP COSTS WAS MADE, SECONDED AND PASSED.

Discussion regarding a donation from gambling proceeds to S.K.A.T.E. for Recognition Night. Due to the confusion caused by the Brothen Family fire and the loss of Susan's computer which held most of the information regarding the Program, the committee got a late start to contacting local businesses for donations.

A MOTION TO APPROVE UP TO \$3,000 DONATION TO S.K.A.T.E. RECOGNITION NIGHT FROM CHARITABLE GAMBLING PROCEEDS WAS MADE, SECONDED AND PASSED.

DISCUSSION ITEMS:

Annual Meeting is scheduled for April 22, 2007 @ 6:00 pm, at Oak View Middle School.

Discussion of which Board members are returning and which positions will be open, when to hold a separate meeting to go over these, Strategic Planning and Policies & Procedures; whether a Board member after first year of 2 yr term can move to another Board position and the issue of the President and Vice President not being open in the same election year; discussion of whether it should be a nomination or application process and how it will be handled if two people want the same Board position. There will be 9 to 11 positions to fill in this election. Tony is looking for a date to discuss Board layout of job descriptions. He wants to get it publicized and on a board at the rink. Monday 2-26-07 @ 7pm meeting set to go over Board structure, job descriptions (by-law changes)

Discussion of how to encourage & recruiting volunteers and mandatory volunteer hours.

DIRECTORS REPORTS:

EQUIPMENT REPORT: Black jerseys are being kept by the players this year. We need to look at design for new order. Gemini has already offered a discount if order is place by the end of March. Need to come up with number of teams to place order. Will get designs from Gemini & cost, Tony thinks we should stay with original logo but can change jersey style with lace front.

FUNDRAISING: Tony requested an email be sent out about the Bowl-a-thon.

GIRLS/S.K.A.T.E./VOLUNTEERS: Jill needs a scorekeeper for Tuesday for 2 games at 5:20 & 6:30 pm. Saturday she needs a timekeeper, announcer and scorekeeper.

ICE: John absent.

MITES/U8: Nothing to report.

PLAYER/COACH DEVELOPMENT: Dave absent.

REGISTRATION: Nothing to report.

TOURNAMENTS/INHOUSE: Jason brought up tournaments for next year and putting a nice ad in Let's Play Hockey.

TRAVELING: Nothing to report.

TRYOUTS: Paul absent.

OPEN FORUM:

Gambling proceed – we can prepay or pay for our ice with it, the only issue is that there will be a lot of money in the fund. Discussion of bankrolling it for donation towards another sheet of ice or a dryland facility at ACC; while it is important to solicit membership opinions on this topic the final decision will

ultimately be voted on by the Board. Discussion on how much money will need to be raised to get another sheet of ice and what kind of ice hours we will have to commit to induce the City Council to consider this kind of expansion.

ADJOURNMENT:

A MOTION TO ADJOURN WAS MADE, SECONDED AND PASSED.

Meeting was adjourned at 10:04 pm; the next meeting is scheduled for Sunday, March 18, 2007 at 7:00 pm in the Andover Community Center Meeting Room.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Mar-07

AHYHA Monthly Board Meeting on :

Feb 18 2007

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent		\$ 1,750.00		X	
ADP	Payroll, PR taxes & Fees		\$ 6,000.00		X	
Ben's Wholesale	Pulltabs		\$ 8,000.00		X	
Triple Crown	Pulltabs		\$ 3,000.00		X	
Cash Bag	Drawer Reimbursement		\$ 3,000.00		X	
MN Dept of Revenue	Board Fees & Taxes		\$ 3,000.00		X	
City of Andover	Monthly Taxes & Contributions		\$ 4,000.00		X	
Fedor's Meats	Meat Raffle Prizes		\$ 2,000.00		X	
Jill Hadtrath-Aaland	Supplies			\$ 270.65	X	
Total Allowable Expenses:			\$ 30,750.00	\$ 270.65	\$31,020.65	

Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN CGB Code	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
ACBC	2-\$15 meat raffle Gift certs			\$ 30.00	X	
ACBC	Unsold Pull tabs for 2005			\$ 210.19	X	
District 10	PW B1 Regions Ice & Entry Fee			\$ 400.00	X	
Girls U12A Team	Regions Ice & Entry Fees			\$ 400.00	X	
Target	S.K.A.T.E. Recognition Gift Certs		\$ 3,000.00		X	
Total Lawful Purpose Expenditures:			\$ 3,000.00	\$ 1,040.19		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date: _____

Recording Secretary: _____

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

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Presented at AHYHA Monthly Board Meeting on :

Feb 18 2007

Actual Gambling Operations

For the Month of: Jan-07

Gross Receipts	217,147.000
Less: Prizes Paid	(183,732.000)
Net Receipts	<u>\$ 33,415.00</u>

Physical Inventory	Jan Month End	<u>\$ 1,163.85</u>
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	Actual
Checks Written:	
Total Allowable & Lawful Purpose Expenses	\$ 25,447.35
Total Allowable & Lawful Purpose Expense	(40,298.160)
Approved for this month on Dec 17, 2006	
Under/Over Estimated Expenses	<u>\$ (14,850.81)</u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.