

**Andover Huskies Youth Hockey Association
Monthly Board Meeting Minutes
Andover Community Center Meeting Room
December 17, 2006 6:30 pm**

Members in Attendance: Tony Howard, James Flannagan, Diane Gilbert, Paul Oster, Tim Koltes, Jason Eveland, Jill Merriam, Ron Meissner, Dave Jaegar, Cathy Mathers, Eugene Bjerkebek, Rick Bruesch & Julie Sears

Members not present: Jill Hadtrath–Aadland, John Stong.

Guests: Patti Howard

CALL TO ORDER:

President Tony Howard called the meeting to order at 6:38 pm.

PRESIDENT'S REPORT: District 10 needs Official Rosters with Player's numbers for playoff rosters; James Flannagan will provide.

U10 & all Squirt teams Game/Practice schedules need to be sent to District 10.

TREASURER'S REPORT: Eugene reported that AHYHA has not been invoiced from Andover Community Center or Schwann's to date. There is \$87,317.76 in Savings, \$18,385.55 in Checking and Member's Ice billings totaling \$76,000.

The Girls' Tournament was successful and financial solvent.

The 2005–06 Tax Return has been completed and issued on Friday; we need to register with the State Attorney General a Charitable Trust Report, \$25 fee for registration, and we will be subject to a full audit next year, \$10,000–\$12,000 projected cost. Gambling Review for this year was \$2,800 and \$750 for 990T Tax Return Filing which must come from the Charitable Gambling Funds Checking Account. They are also responsible for \$1092 in income taxes to the State for April 30, 2006 Fund balance of approximately \$13,000.

Ice Bills – Teams are way ahead of what was budgeted. Bantams 40 hrs; Pee wee A–36 ½ hrs; Pee wee B1 – 30 hrs; Pee wee C – 27 hrs; Squirts & U10's 21–28 hrs, U12's 29–30 hrs. 176 hours in January and 120 hrs in February. Next ice bills will need to be higher. Diane will send out email to managers so they can advise their team members.

Discussion of giving Mites more ice or having 2–3 Board members meet with each team at a practice looking for the organization as a whole, or having a separate meeting to discuss Strategic Planning.

A MOTION TO APPROVE A PAYMENT OF \$25.00 TO THE MN STATE ATTORNEY GENERALT & APPROVE TREASURER'S REPORT WAS MADE, SECONDED AND PASSED.

GAMBLING MANAGER'S REPORT: Patti Howard presented the Monthly Gambling Report in Jill Hadtrath–Aadland's absence for November 2006 & January 2007:

November actual gambling expenses totaled \$13,881.60 and \$2,650 for Lawful Purposes. On October 23, 2006 the AHYHA Board approved for Allowable expenses of up to \$27,097.03 and \$2,650 for Lawful Purpose expenses.

January estimated expenditures for Charitable Gambling Operations was presented by each line item and totaled \$33,325.00 for Allowable expenses and \$4,592 for Lawful Purpose expenses. (Attached as an addendum to these minutes is the detail of the Gambling Manager's Report.)

Meat Raffles & Bar Bingo have not begun at Tanner's Station per the request of Bar Owner due to the lack of a proper sound system for announcing winning numbers without disrupting restaurant patrons, they are hoping to have something ready to go after the New Year.

Patti also asked the Board to consider future approval for gambling management to attend a class at MN Gaming Inc for the proper recording of Bar Bingo Paperwork as it is a large paperwork undertaking and a higher risk gambling play but part of our agreement with Tanner's to supply for their patrons. Cost of the class is \$250–300. Item for future discussion once Tanner's notifies they are ready to start Bar Bingo & Meat Raffles.

A MOTION TO APPROVE GAMBLING MANAGER'S REPORT & PAYMENT OF EXPENSES UP TO \$33,325 FOR ALLOWABLE EXPENSES AND \$4,592 FOR LAWFUL PURPOSES EXPENSES FOR DEMCEMBER 2006 WAS MADE, SECONDED AND PASSED.

DISCUSSION ITEMS:

Policies & Procedures manual needs to be reviewed and updated; tournament policy is needed – should AHYHA get tournament and gate fees? Team pays tournament fees and parents pay gate fee.

Volunteer hours – 6 hours per family but 2 hrs required for tournaments; registration for those tournaments needs to be before hockey season starts. Jason will come forward with recommendations for that policy and Board will review.

Need policy for District 10 violations. There was a violation of the 12-4 rule, section VII. AHYHA would have been on probation but was fined \$100 with no suspension with the assurance to eliminate in the future.

A MOTION WAS MADE TO FINE THE PEEWEE A COACH FOR THE \$100 FINE. THE MOTION WAS REVISED TO ADD A 1 GAME SUSPENSION BY AHYHA BOARD, THE MOTION WAS THEN SECONDED AND PASSED WITH 2 NO VOTES AND 1 ABSTAINING VOTE.

Land 'O' Frost sponsorship has accepted AHYHA into their Sponsorship Program for 2007-2008 season. Tony Howard has signed and forwarded their agreement contract. AHYHA will remain a partner with Land 'O' Frost unless the program is ended or we no longer meet the contract agreement; all non-traveling teams (10 yrs of age & under) will be sponsored each year by reporting to Land 'O' Frost the number of teams eligible by no later than November 30th each year.

District 10 questionnaire was passed out to Board Members.

DIRECTORS REPORTS:

EQUIPMENT REPORT: Socks for teams not currently be furnished them to be considered for next season. Eugene to look into including them in next year's budget.

FUNDRAISING: An All Association & High School Teams picture is scheduled for Jan 15, 2007 at 5:00 pm is schedule at ACC. Tony will send email to managers regarding specifics. Discussion regarding helmet rule – Tony will contact District 10 for special dispensation regarding this.

McDonald's coupon books are available. Cost is \$2.00 and should be sold for \$5.00; they have a value of approximately \$30 in savings per book. They can be sold by teams or individual families. Contact Tony or any fundraising committee member to order.

Pictures will be in Dec 18th. Tony will be at ACC that Wed from 7 to 7:30 for distribution. Team pictures should be up in arena next week.

GIRLS/S.K.A.T.E./VOLUNTEERS: Jill reported that the Girl's Tournament went well and they made money.

Volunteer hours are being tracked and those who need to get their hours in will be notified with ice bills.

Cathy reported that S.K.A.T.E. Banquet is scheduled for March 19th.

ICE: John Stong was absent.

MITES: Discussion of more practice time (1 hr per week). Anoka wants some shared practices on 12/30 & 12/31. Rink Rat ice for A & B Mites.

PLAYER/COACH DEVELOPMENT: Possibility of having Junior Gold, U14 & additional Squirt teams for next season.

REGISTRATION: Diane reported change in Roster for Bantam B1's.

TOURNAMENTS: Jason will focus on a PeeWee A Tournament. He would also like to get Ruth Ann Chapman to work with Peewee & Squirt C's on speed skating and better skating skills in general.

TRAVELING: Nothing to Report.

TRYOUTS: Discussion of player numbers for next year. 60 days are now up for player ranking requests, all numbers will be destroyed.

OPEN FORUM:

Looking into date in early January. Email regarding Girls High School practice. Diane is looking into Liability coverage.

ADJOURNMENT: Meeting was adjourned at 9:25 pm; the next meeting is scheduled for Sunday, January 21, 2007 at 7:00 pm in the Andover Community Center.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Jan-06

AHYHA Monthly Board Meeting on :

Dec 17 2006

Pre-Approval: Allowable Expenses						
Payee or item to be paid	Explain each purpose for each expenditure briefly		Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Tanner's Station	Rent		\$ 1,750.00			
ADP	Payroll, PR taxes & Fees		\$ 6,000.00			
Ben's Wholesale	Pulltabs		\$ 10,000.00			
Triple Crown	Pulltabs		\$ 5,000.00			
Fedor's Meats	Meat Raffle Prizes		\$ 2,000.00			
Cash Bag	Drawer Reimbursement		\$ 3,000.00			
MN Dept of Revenue	Board Fees & Taxes		\$ 1,000.00			
City of Andover	Qtr Taxes & Contributions		\$ 4,000.00			
Mn Gaming	Renew Computer Software Support Contract for 2007		\$575.00			
Total Allowable Expenses:			\$ 33,325.00			

Pre-Approval: Lawful Purpose Expenditures						
Payee or item to be paid	Explain each purpose for each expenditure briefly	MN CGB Code	Expense Amount:		Approval	
			Estimated	or Actual	Yes	No
Mahoney Ulbrecht	Finacial Review for MN GCB	A-12		\$ 2,800.00		
Mahoney Ulbrecht	990T Federal Tax Return	A-12		\$ 700.00		
MN Dept of Revenue	Income Taxes Due for 2005-06	A-8		\$ 1,092.00		
Total Lawful Purpose Expenditures:				\$ 4,592.00		

Submitted by: Jill Hadtrath-Aadland, Gambling Mgr

Date: _____

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

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Presented at AHYHA Monthly Board Meeting on :

17-Dec-06

Actual Gambling Operations

For the Month of: Nov-06

Gross Receipts	180,738.000
Less: Prizes Paid	(148,807.000)
Net Receipts	<u>\$ 31,931.00</u>

Physical Inventory	Nov Month End	<u>\$ 1,295.28</u>
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	Actual	10/23/2006 Approved
Checks Written:		
Total Allowable & Lawful Purpose Expenses	\$ 11,231.60	\$ 27,097.03
Total Allowable & Lawful Purpose Expense	2,650.000	\$ 2,650.00
Approved for this month on	<u>\$ 13,881.60</u>	<u>\$ 29,747.03</u>

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.