

**Andover Huskies Youth Hockey Association  
Monthly Board Meeting Minutes  
Andover Community Center Meeting Room  
November 19, 2006 6:30 pm**

**Members in Attendance:** Tony Howard, James Flannagan, Diane Gilbert, Jill Hadtrath–Aadland, Tim Koltas, Jason Eveland, Jill Merriam, Ron Meissner.

**Members not present:** Eugene Bjerkebek, Rick Bruesch, Cathy Mathers, Dave Jaeger, John Stong, Paul Oster.

**Guests:** Julie Sears, Pam Holt, Annette Hoody, Angie Decheine & Patti Howard

**CALL TO ORDER:**

President Tony Howard called the meeting to order at 6:46 pm.

First order of business was to accept Melissa Olson's resignation. **A MOTION WAS MADE, SECONDED AND PASSED TO ACCEPT MELISSA OLSON'S RESIGNATION FROM THE AHYHA BOARD OF DIRECTORS.**

Second order of business was to vote Julie Sears in as interim secretary for the remainder of the term. **A MOTION WAS MADE, SECONDED AND PASSED TO ADD JULIE SEARS TO THE AHYHA BOARD OF DIRECTORS.**

September Meeting Minutes were reviewed. Some changes were made and figures corrected. Gambling Reports to be added to web site. **A MOTION WAS MADE TO APPROVE THE CORRECTED VERSION OF THE SEPTEMBER MEETINGS MINUTES AND THIS VERSION WILL REPLACE THE PREVIOUSLY POSTED MEETING MINUTES ON THE WEB SITE, SECONDED AND PASSED.**

October Meetings minutes were reviewed, changes made and figures corrected. Gambling Report will be added to web site. **A MOTION WAS MADE TO APPROVE REVISED OCTOBER MEETING MINUTES AND GAMBLING REPORT TO REPLACE DRAFT THAT WAS POSTED ON WEB SITE, SECONDED AND PASSED.**

PRESIDENT'S REPORT: Letter from District 10 regarding helmets not worn by coaches during recent goalie clinic. Discussion as to whether these are MN Hockey Coaches as they were hired to do the clinic. Tony will contact District 10 for clarification and that the issue is brought up at next goalie meeting.

GAMBLING MANAGER'S REPORT: Jill Hadtrath–Aadland presented the Monthly Gambling Report for October & December 2006:

October actual gambling expenses totaled \$16,006.15. On September 17, 2006 the AHYHA Board approved for Allowable expenses of up to \$29,500 and \$3000 for Lawful Purpose expenses.

December estimated expenditures for Charitable Gambling Operations was presented by each line item and totaled \$30,850 for Allowable expenses and \$0 for Lawful Purpose expenses. Attached as an addendum to these minutes is the detail of the Gambling Manager's Report.

**A MOTION TO APPROVE GAMBLING MANAGER'S REPORT & PAYMENT OF EXPENSES UP TO \$30,850 FOR ALLOWABLE EXPENSES AND \$0 FOR LAWFUL PURPOSES EXPENSES FOR DEMCEMBER 2006 WAS MADE, SECONDED AND PASSED.**

TREASURER'S REPORT: In Eugene's absence James Flannagan presented the report. \$125,081.68 in bank account, large balance is due to funds collected for ice time but not yet paid. Net Income to date is roughly \$25,000. **A MOTION TO APPROVE TREASURER'S REPORT WAS MADE, SECONDED AND PASSED.**

#### **DISCUSSION ITEMS:**

STORAGE: The issue of a new storage site for equipment and gambling "closed games" was discussed. Vendors will be contacted for more specific details and costs for future meeting discussion and approval.

HOCKEY OPERATIONS: Discussion on optional uses of old equipment and what to do to encourage membership growth starting at the Mite level, ideas needed on how to recruit new members. (Mite enrollment has dropped off.) Financial assistance options discussed and needs further investigation for future

discussions. Tony Howard suggested a Mite Parent Meeting within the next few weeks to inform them of various items and to try to get them more involved.

Suggestion was made to consider having a couple Team Manager's meetings at the beginning of the season and/or to post a possible place on the web site that managers could go to so they might ask questions, ask or leave suggestions or to have previous managers help to mentor inexperienced managers. It was agreed to ask Web Master of this possibility.

HOST SERVER: Nick has been asked to research the possibilities of changing over to a computer server host site that would organize AHYHA records to one site.

SUNSHINE PHOTOGRAPHY: Tony Howard signed a 2 year contract with them, he was able to get a number of additional items plus the sponsorship plaques & team sponsorship, as provided last year, with a third year option. Pictures from the second sitting will be picked up by no later than December 21<sup>st</sup>.

EQUIPMENT REPORT: In Rick Bruesch's absence Tony Howard reported U8 & Mite jerseys will be ready for pick-up next week.

FUNDRAISING: An All Association & High School Teams picture is scheduled for Jan 15, 2007 at 5:00 pm is scheduled at ACC. Options for pictures & posters and other details still being worked out, still checking into various vendors for best deal.

Bowl-a-thon will be coming up in March 2007 at Andover Lanes, meetings to organize will be posted on web site.

Tony Howard received an email from Land O' Frost Foods in Illinois. They are looking for associations to work with for their sponsorship program that includes participants from 4-10 years of age. They have specific requirements to meet their contract. AHYHA needs only to provide a banner at the Arena and continue with our existing sponsorship program to meet their requirements. Cost of the banner should run \$500-1000. The sponsorship would include all of our teams that meet the age requirement that are not considered traveling teams. Once accepted into the program we would automatically be included each year with as many teams as we have that are eligible, whether that number

goes up or down. Sponsorship money is based on set dollar amount per team; we need only provide them with that number each year by the end of November.

GIRLS/S.K.A.T.E./VOLUNTEERS: Banners looked nice—great turnout for Youth Night. Banners sponsored and provided by ABC Signs. Girls committee meeting is tomorrow night. Jill Merriam is still working on a spreadsheet so volunteers can see where they are at with their volunteer hours.

MITES: Tim Koltes reported that teams have been formed and players notified. Pictures are scheduled for Nov 27th at Rum River Elementary School. Games are set to begin Dec 4<sup>th</sup>. Rosters will be signed off on Dec 3, 2006.

Discussion with guest parents regarding their concern about assistant coaches on the bench and ice. Situation will be discussed with head coach to clarify assistant coaches' roles during practices and games. James thanked them for coming to the meeting and for their input.

PLAYER/COACH DEVELOPMENT: Dave Jaeger was absent.

REGISTRATION: There has been a request that an injured player be removed from the A Bantam roster and moved to B1 roster.

TOURNAMENTS: All paperwork and checks are in for the Girls tournament on Dec 15–17, 2006. Refund policy needs to be set up and payment deadline for future tournaments. One team is in two tournaments for that weekend, a replacement team has been found. Agreement was made that the replacement team would be charged \$100 less and the original team would forfeit that \$100 on their refund.

PeeWee A Tournament is scheduled for Feb 2–4, 2007. All tournaments should be run & supported by AHYHA.

INHOUSE: All teams are set.

Looking into a generic tournament banner to be put up at the Community Center.

ADJOURNMENT: Meeting was adjourned at 9:12 pm; the next meeting is scheduled for Sunday, December 17, 2006 at 6:30 pm in the Andover Community Center.

**AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT**

**For the Month of:**

**Dec-06**

**AHYHA Monthly Board Meeting on :**

**11/19/2006**

Pre-Approval: Allowable Expenses					
Payee or item to be paid	Explain each purpose for each expenditure briefly	Expense Amount:		Approval	
		Estimated	or Actual	Yes	No
Tanner's Station	Rent	\$	1,750.00		X
ADP	Payroll, PR taxes & Fees	\$	10,000.00		X
Ben's Wholesale	Pulltabs	\$	8,000.00		X
Triple Crown	Pulltabs	\$	4,000.00		X
Fedor's Meats	Meat Raffle Prizes	\$	2,000.00		X
Cash Bag	Drawer Reimbursement	\$	3,000.00		X
MN Dept of Revenue	Board Fees & Taxes	\$	1,000.00		X
City of Andover	Taxes & Contributions	\$	1,000.00		X
Berkley Risk	Add'l Work comp/Tanner's			\$ 463.00	X
Tanner's Station or Andover Lanes	Employee Regulations Meeting Lunch	\$	100.00		X

Total Allowable Expenses:	\$	30,850.00			
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\*\*\*Note that the employee meeting is something we held off on until we completed the GCB Compliance Review & got Tanner's up & running so we could review their findings as well as issues we have found that need to be addressed to the entire group. We know that this is the way that many other organizations do this to encourage & give a little something extra to the sellers that have worked (especially at Andover Lanes) for not a whole lot other than hourly wage (\$6.50/hr) We would be offering sodas & appetizers for refreshments.

Pre-Approval: Lawful Purpose Expenditures					
Payee or item to be paid	Explain each purpose for each expenditure briefly	Expense Amount:		Approval	
		Estimated	or Actual	Yes	No

Total Lawful Purpose Expenditures:					
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Submitted By: Jill Hadtrath-Aadland

Date: 11/19/2006

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**Presented at AHYHA Monthly Board Meeting on :**

11/19/2006

**Actual Gambling Operations**

For the Month of: Oct-06

Gross Receipts	\$ 149,255.00
Less: Prizes Paid	<u>\$(123,122.00)</u>
Net Receipts	<u>\$ 26,133.00</u>

Physical Inventory	
Month End	\$ 3,093.00

Checks Written:

Total Allowable & Lawful Purpose Expenses	\$ 16,006.15
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Total Allowable & Lawful Purpose Expense	\$ 30,500.00
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Approved for this month on 9/17/2006 .

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.