

MEETING MINUTES

Monday – October 23, 2006

7:10 pm – 10:40 pm

Members in attendance: Diane Gilbert, Melissa Olson, Eugene Bjerkebak, Rick Bruesch, Tony Howard, John Stong, Cathy Mathers, Tim Koltes, Jason Eveland, Jill Merriram, David Jaegar, and Paul Oster.

Members not in attendance: Jill Hadtrath-Aadland, Ron Meissner and James Flannagan

Guests: Patty Howard, Andy Marren, Jennifer Akers, and Bob Akers

CALL TO ORDER:

President Howard called the meeting to order at 7:10 p.m. The meeting minutes for the August board meeting were reviewed and discussed. **A MOTION WAS MADE, SECONDED, AND PASSED TO APPROVE THE AUGUST 20th MEETING MINUTES.** The meeting minutes for the September board meeting were reviewed and discussed. The original documentation for the September gambling minutes was misplaced in Melissa's absence, so new copies were created and presented at the October meeting. The new gambling documentation will be available with the September meeting minutes. **A MOTION WAS MADE, SECONDED, AND PASSED TO APPROVE THE SEPTEMBER 17th MEETING MINUTES.**

Treasurers Report: Eugene Bjerkebak reported the primary checking account balance of \$10,290.26 and the savings account balance of \$87,317.76 for a total balance \$97,608.02. It was noted that \$5,000 was borrowed to Gambling for their start-up in December 2005, and a \$5,000 payment was made to the Blaine Sports Center ice Arena, to ensure priority in ice assignments for available ice when the new arenas are completed. The firm of Mahoney Albrecht was hired to complete the tax return for both AHYHA and the gambling account. **A MOTION WAS MADE, SECONDED, AND PASSED TO APPROVE THE TREASURER'S REPORT.**

Monthly Gambling Report & Expenses: Patti Howard presented the Monthly gambling report in Jill's absence. The actual expenses for September gambling totaled \$10,372.42 and the board approved in August's board meeting minutes the expenses estimated costs of up to \$13,492.42. The extra expenditures were due to the start-up costs of Tanners' Station – a second gambling site that opened on 10/01/2006.

The estimated expenditures were presented to the board for November's Gambling operating costs which totaled \$25,697.03 and \$750 for Gambling License and permits renewal by 12-1-06. An addendum with all of the detail which was discussed line by line is attached to these meeting minutes. **A MOTION WAS MADE, SECONDED, AND PASSED TO APPROVE THE GAMBLING EXPENSES FOR NOVEMBER OF \$25,697.03 and \$750 FOR LAWFUL PURPOSE.**

A discussion was held about the Gambling Managers position and that Jill Hadtrath-Aadland is requesting the salary of \$1,500 a month. It was agreed that this pay increase would be retroactive to October 1st when Tanner's Station opened. It was agreed that a subset of individuals led by Eugene Bjerkebak will put together a job description for the gambling managers' position for AHYHA to be voted on and approved at the next board meeting in November. **A MOTION WAS MADE, SECONDED, AND PASSED TO APPROVE THE EXPENSE OF \$1,500 A MONTH INCLUDING RETROACTIVE PAY TO OCTOBER 1ST AND FORWARD FOR THE GAMBLING MANAGERS POSITION.**

Two special requests were submitted by the Andover Community Center requesting donations for equipment used to facilitate the Andover Community Center Ice Arena. **A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE THE DISTRIBUTION OF GAMBLING PROFITS AS A LAWFUL EXPENDITURE TO THE ANDOVER COMMUNITY CENTER IN THE AMOUNT OF \$1,900.**

Attached in hard copy form to the meeting minutes is a copy of LG1004 Monthly Gambling Report to members which is filed with the meeting minutes. A detailed list of expenditures for each month's gambling expenses are also kept in hard copy form with a copy of the approved monthly board meeting minutes, and can be reviewed by any AHYHA member, upon written request to the Board Secretary.

OPEN FORUM:

C Program: Two parents were present that were concerned that their child had been cut from the traveling program and would be placed on an in-house team. The C Program Director explained that there are no in-house teams in hockey as in baseball – only C level traveling teams. Due to the limited number of C Teams available in the district it limits the number and locations of games that are available. The C Program director agreed to work with other districts and see what other types of scrimmages and/or games could be arranged during the season. The option of wavering to another cities B2 team that had an opening at that level was offered but declined by the parents.

DISCUSSION ITEMS:

Try-Outs: Paul Oster discussed the tryout results, and overall was pleased with the entire process. The two informational meetings that were provided helped thwart off a lot of questions, as well as sequestering the judges from the general public. There were no major issues and 265 kids were evaluated during tryouts for the 2006-2007 season.

Gambling Audit Committee: The gambling audit committee has five members led by Jill Merriam, which met to audit the games and payroll. 10% of the games were audited and the final count of the audited games were off by a few tickets each, nothing substantial to report.

Charitable Gambling Distribution Committee: Matt Larson agreed to chair the Charitable Gambling Distributions committee and the other members named are Joann Taie, Beth Meissner, Tony Howard, one at large open position, and one position each yet to be named for both the girls and boys high school teams representative; for a total of seven positions.

COMMITTEE REPORTS:

Registration: Diane is working on putting the traveling team books together. The manager and coaches meeting is scheduled for October 26th but the books wouldn't be available until after November 4th the district 10 sign-off. The Policies and Procedures need to be reviewed and finalized before the final sign-off. A few board members agreed to review and notify the rest of the board via e-mail with any pertinent changes.

Player/Coach Development/Ace: N/A

Mites: The Mite Meet and Greet was a huge success, and the cook-out went well. Eleven teams were tentatively named for the Mites with a finalization due in November. There was a note made that there will be 49 Mites moving to Squirts next year.

Equipment/SKATE: Nothing new to report – a date has not been set for equipment pickup by the teams.

Tournament/In-House: Jason Eveland reported that he would like all correspondence to the "In-House Teams" be referenced as the "C Level" since District 10 considers these teams part of the traveling teams. The board agreed that all correspondence moving forward would be a reference to the In-House teams as C level. It was also discussed that a try-out fee be extended to all youth who sign up for Hockey – not just the traditional A – B2 tryouts as in years past. This fee will be considered for the 07-08 Hockey Season. All teams including C have been entered in their tournaments, and the Girls U10A tournament is full – but the Girls U12A still have four teams spots available. Jason noted that District 10 requires the Zero Tolerance policy be printed in any brochures published for a tournament. The board agreed to use the verbiage from district 10's zero tolerance policy on the brochure for the upcoming Andover hosted Tournaments.

Ice: Nothing new to report.

Referees: It is noted that any cost for the referees that are hired comes out of each teams budget.

Traveling: N/A

Girls: The girls championship banners will be unveiled at the Youth Night on November 18th at the Andover Community Center, between the 2nd and 3rd periods with the JV game starting at 5:30 p.m. and the Varsity game schedule at 7:30 p.m. Any youth player that wears their Jersey will be admitted to the game for free.

Fundraising: The fundraising team will be meeting again on Wednesday evening October 25th at the Andover Lanes.

ADJOURNMENT: The meeting was adjourned at 10:40 p.m. The next meeting will be held on Sunday, November 19th at 6:30p.m. in the Andover Community Center Meeting room.

AHYHA CHARITABLE GAMBLING MONTHLY MANAGER'S REPORT

For the Month of:

Nov-06

AHYHA Monthly Board Meeting on :

10/23/2006

Pre-Approval: Allowable Expenses					
Payee or item to be paid	Explain each purpose for each expenditure briefly	Expense Amount:		Approval	
		Estimated	or Actual	Yes	No
Tanner's Station	Rent	\$	1,750.00		
ADP	Payroll, PR taxes & Fees	\$	5,500.00		
Ben's Wholesale	Pulltabs	\$	7,000.00		
Triple Crown	Pulltabs	\$	2,000.00		
Fedor's Meats	Meat Raffle Prizes	\$	2,000.00		
Cash Bag	Drawer Reimbursement	\$	3,000.00		
MN Dept of Revenue	Board Fees & Taxes	\$	500.00		
City of Andover	Taxes & Contributions	\$	-		
Tony Howard	Tanner's start-up costs		\$ 179.98		
Jill Hadtrath-Aadland	Tanner's start-up costs		\$ 167.05		
Mahoney Ulbrecht	Return Preparation	\$	5,000.00		
Total Allowable Expenses:		\$	26,750.00	\$	347.03

Pre-Approval: Lawful Purpose Expenditures					
Payee or item to be paid	Explain each purpose for each expenditure briefly	Expense Amount:		Approval	
		Estimated	or Actual	Yes	No
MN Dept of Revenue	12-1-06 license & permit renewal fees-2 sites		\$ 750.00		
City of Andover	floor hockey sticks		\$ 750.00		
City of Andover	Oak picture frames		\$ 1,150.00		
Total Lawful Purpose Expenditures:			\$ 2,650.00		

Submitted by:

Jill Hadtrath-Aadland

Date:

10/23/2006

Presented at AHYHA Monthly Board Meeting on :

10/23/2006

Actual Gambling Operations

For the Month of: **September, 2006**

Gross Receipts	\$ 36,500.00
Less: Prizes Paid	<u>\$ (29,007.00)</u>
Net Receipts	<u><u>\$ 7,493.00</u></u>

Physical Inventory	
Month End	\$ 1,122.00

Checks Written:

For Allowable & Lawful Purpose Expenses	\$ 10,372.42
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Total Allowable & Lawful Purpose Expense	\$ 13,492.42
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Approved for this month on 8-20-06

A hard copy of Form LG1004 Monthly Gambling Report presented & signed by Gambling Manager, along with all tax forms filed on a monthly basis and all related reports are on file with the Meeting Minutes of the above Meeting date and can be reviewed by any AHYHA member upon written request to the Board Secretary.